

TOWN OF BOWDOINHAM

SELECT BOARD WORKSHOP

MINUTES



Date: January 23, 2023

Time: 1:00 pm

I. **Call Meeting to Order and Establish a Quorum**

The meeting was called to order and a quorum was established by Select Board Chair, Peter Lewis, at 1:00 p.m. This was a Zoom meeting in accordance with the Towns remote participation to board members and the public. Select Board members participating were Peter Lewis, Mark Favreau, Deb Smith, Allen Acker, Peter Feeney and Nicole Briand, Town Manager.

II. **Amendments to the Agenda- None**

III. **Review Project List**

Items in list were discussed and priorities were set, as well as who is heading up each project.

A. Administration

- ARPA Funding
- Develop Capital Improvement Plan -Completed
- Tax Acquired and Town Owned Properties
- Develop Office Procedures and Protocols
- Cable Franchise Agreement Renewal -
- Review and Update Policies
- Update Personnel Policy
- Harbor and Waterfront Rules and Regulations- Completed
- Fleet and Equipment Maintenance Policy
- Non-Municipal Budget Request Policy- Completed
- Social Media Policy
- Trust Funds

B. Facilities

- Public Works Facility
- Town Office Renovation- On Hold: No building bids were received. Looking at doing smaller projects
- Town Office Relocation- On Hold
- Town Office Parking Lot Expansion
- Waterfront Redevelopment
- Development of Non-motorized Boat Launch and Infrastructure
- Town Hall
- Town Recycling Program
- Yellow Building

- Solar Project- Completed: Possibly looking at smaller projects in the future
- Street Light Conversion to LED
- Recreation Field Upgrades
- Snack Shack Repairs
- Fire Station Parking Lot- Completed

C. Cemeteries

- Cemetery Maintenance and Policy Review
- Village Cemetery
- Cemetery Work Plan
- Randall-Temple Cemetery Access

D. Town Infrastructure

- Increase Broadband Internet Access
- Mallon Brook Stream Crossing on Dingley Road- Completed
- Discontinued Roads Research
- Road

E. Health and Welfare

- Ambulance Service
- Emergency Operations Plan
- Safety Training
- Update Safety Plans

F. Community Events, Development and Planning

- Comprehensive Plan Update
- Age-Friendly Bowdoinham
- Age-Friendly Action Plan
- Land Use Ordinance Updates

G. Short Term Initiatives

- Bowdoinham Revaluation
- Dangerous Buildings- Completed
- Abatements for Uncollectable taxes
- Update CMP TIF

H. Possible Future Initiatives

- Town Charter
- Lower Main Street Crosswalk
- Sidewalk Extension
- Historic Advisory Commission

IV. **Discuss Road Maintenance Plan**

The Board discussed the need to maintain roads in order to extend their life. They also discussed the need of setting up a road reserve fund to help elevate the need of bonding to fund basic maintenance of roads each year and add to the Towns Debt service.

An example was given a \$1,000,000 bond over 10 years cost the town approx. \$125,000 a month. Bonding \$300,000 and more each year greatly increase the Towns Debt and quickly increases the yearly budget. It was agreed that it would be beneficial to have a fund to pay for basic maintenance and only bond major projects.

There was also discussion on why we would only do a minor shim now on roads if in 3 years we would then do a larger shim? The reasoning is the impact on the budget. Bowdoinham has 30 miles of roads, on a ten-year rotation that is only 3 miles of road redone each year. Doing a small maintenance shim now will help keep the road until more extensive work can be scheduled later and will allow more maintenance work to be done to other roads.

V. Comments from the Public- None

VI. Adjourn

Adjournment was at 3:00 p.m.

Select Board
Town of Bowdoinham, Maine

Peter Lewis, Chair

Mark Favreau, Vice-Chair

Debra Smith

Allen Acker

Peter Feeney

Respectfully Submitted,

Lisa-Marie Curtis, Administrative Assistant