

MINUTES
Town of Bowdoinham
Select Board & Board of Assessors Meeting
June 12, 2018 at 5:30 p.m.

1. Call the Meeting to Order & Establish a Quorum

The meeting was called to order and quorum established by Chair Peter Lewis at 5:30 p.m. Select Board members Peter Lewis, David Engler, Thomas Walling, Judy Gray were present. Vice Chair Jeremy Cluchey arrived at 5:36 PM. Staff present included Town Manager William Post and Intern, Rodger Heidgerken.

2. Amendments to the Agenda – None

3. Approve Consent Calendar

A. Meeting Minutes of May 22, 2018

B. Warrants and Financial Reports:

1. Treasurer's Warrant #68 for \$316,047.20

C. Reports and Communications

1. Sheriff's May Incident Report

2. Town Clerk and Registrar of Voter's May Activity Report

On motion of Walling/Engler, the Board voted 3–0-1, with Judy Gray abstaining, to approve the Consent Calendar as presented except for the minutes.

On motion of Walling/Engler, the Board voted 3 – 0 – 1, with Judy Gray abstaining, to approve the Meeting Minutes of May 22, 2018 as presented.

4. Action Items

A. Act on Votes Necessary for General Obligation Bond for Fire Truck

The Manager stated that the Board had previously accepted the offer from Mechanic Savings Bank for the General Obligation Bond for the Fire Truck and the Board now needs to approve certain language for actually obtaining the bond.

On motion of Engler/Walling, the Board voted 5-0:

(1) That under and pursuant to Title 30-A, Section 5772 of the Maine Revised Statutes, as amended and supplemented, there be and hereby is authorized the issuance and sale of up to \$170,000 principal amount of 2018 General Obligation Bond R-1 (the "R-1 Bond") of the Town of Bowdoinham, Maine (the "Town") to fund the costs of the purchase of fire apparatus as approved by the voters at the June 14, 2017 Town Meeting.

(2) The R-1 Bond shall be signed by the Treasurer and countersigned by the Chair of the Board of Selectman, shall bear interest at the rate of 3.42% per annum for ten (10) years, shall be payable at Mechanics Savings Bank in Auburn, Maine, and otherwise be in such form and bear such details as the signers may determine.

(3) That the Bond is hereby sold and awarded to Mechanics Savings Bank pursuant to the terms of its offer to purchase dated May 11, 2018.

(4) That the Bond to be issued to Mechanics Savings Bank are hereby designated a “qualified tax-exempt obligation” under the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

(5) That all things heretofore done and all action heretofore taken by the Town, its officers and agents in the authorization of said Bond is hereby ratified, approved and confirmed and the Treasurer and Chair of the Board of Selectman are each hereby authorized to take any and all action necessary or convenient to carry out the provisions of this voting, including delivering said Bond against payment therefore.

B. Act on Tax Abatement # 15 for Bethany Allen and Eric Ferguson in the amount of \$2,414.27

The Manager stated that this abatement was caused by several land sales of property with water frontage that was also in the tree growth and farmland tax programs. At some point during the land sales, water frontage was assessed to the property and it shouldn't have been. The result was a large over-assessment. Board Member Engler commented that this is similar to another abatement approved earlier this year for the Prout property. Vice-Chair Cluchey asked what percentage of the abatement issues are discovered by the Assessors' Agent as compared with issues being brought forward by the tax payers. The Manager didn't have an exact number, but stated issues were being discovered by both the Assessors' Agent and the residents.

On motion of Engler/Cluchey the Board voted 5-0 to approve tax abatement #15 for Bethany Allen and Eric Ferguson in the amount of \$2,414.27

C. Act on Change Order for the Public Works Facility Project

The Manager provided the board with photographs of the two different insulated panel designs for the Public Works building. He explained that the first design is an insulated panel in which the insulation is held in place by heavy duty plastic. This is currently what is planned for the Public Works Building. The other photograph depicts a panel which has metal on the interior rather than plastic. During the interview process for the prospective contractors a question arose, from Board Member Engler, regarding the insulated panels and how the contractor would protect the insulated panels from getting wet during construction. The Manager explained that an upgrade to the metal interior panels would provide multiple advantages, including the following:

- The insulation would not get wet during erection as the panel is sealed.
- The finished interior wall would be metal and less likely to be damaged whereas the heavy-duty plastic is susceptible to tearing.
- The expected energy savings of the upgraded panel is 15%, which equates to approximately \$1500 per year.
- An aesthetic upgrade to the exterior of the building.
- The interior could be cleaned more easily.

The manager explained that the cost of this upgrade would be \$55,367. He also mentioned another change regarding the replacement of the interior walls within the garage space, from plywood, sheetrock, and fiberglass reinforced plastic to metal liner panels. This change would provide a reduction in cost of \$7,500. The two changes together would result in a net increase to the contract price of \$47,867. Board Member Engler asked if the additional cost would be coming from the contingency account. The Manager replied that it would. Board Member Engler also asked if there would be a savings in the erection cost, due to the fact that the metal interior panels would be easier to put up. The Manager said he would speak with the Contractor about that.

On motion of Cluchey/Engler, the Board voted 5-0 to approve Change Order #1 to the Public Works Project for a net cost of \$47,867.

5. Discussion Items

A. ConnectME Planning Grant

ConnectME has placed the planning grant program on hold. The Manager stated this is because they want more accurate mapping in place before moving forward with the grant program. The Manager and the Planning and Development Manager are in discussions with Lincolnville Communications (LCI) as to what can be done to move forward with this project. The Manager stated that he should be able to provide the Board with more information as to where we stand with LCI at the next Board meeting. Board Member Engler commented that we are essentially waiting for LCI to put cable in Richmond, and he questioned why we would actually need a ConnectME grant. Chair Lewis stated that the purpose of the Grant is to provide a funding resource for the planning and design of the infrastructure for the project. Vice-Chair Cluchey asked whether we would need to reapply for the grant once the program has been reopened. The Manager stated that ConnectME would consider our application and he added that we were ranked second in the Planning Grant category with our first application, which was promising. Vice-Chair Cluchey also asked about the timeline for the program and whether it was tied to the legislature and budget. The Manager answered that the timeline is more likely tied to the mapping process. He also stated that the mapping process should be faster now that the larger companies that supply broad band internet services have become more cooperative with the information they supply regarding the areas they serve. Board Member Walling commented that this has been a disappointing project due to the many ups and downs experienced. The Manager added that the company Red Zone is still interested and would like to provide a presentation to the Board. Board Chair Lewis commented that they are certainly welcome to come in and provide information but cautioned that if we were to contract with them, we would not be able to apply for a ConnectME grant. Vice-Chair Cluchey added that there must be other grant programs available. The Manager said he didn't know if there were other broadband grant options.

B. Preparation for Town Meeting

The Manager asked if the Board had any questions regarding the Town Meeting. Vice-Chair Cluchey asked if there would be representatives from the Planning Board available to answer questions. The Manager stated that Nate Drummond would be there as well as Planning and Development Director Nicole Briand.

6. Town Manager's Report

The Manager stated that the North Field baseball field is going to be used by Senior Legion Teams from the area and around the state during the months of June and July. The North Field has recently been revamped, thanks to local volunteers, led by Steve Cox. They aren't finished yet, but the field is looking good.

The Manager shared that the price of road salt will be \$5.17 less per ton than the previous year.

Janet Smith, the Deputy Treasurer has resigned. She will be working until the end of June and will complete all the end of fiscal year tasks before leaving. The Manager informed the Board that he has hired Ruth Glaeser as Smith's replacement. Glaeser currently works in the Town Office in Durham, Maine, and will be working for us one day a week. She has worked with Janet in the past and is familiar with the duties of this position. Trish Frederick, the Town's administrative assistant, will take over the accounts payable portion of Smith's duties.

The interviews for the Master Site Plan for the Waterfront Redevelopment were held yesterday. Both companies presented well and are very qualified. A recommendation will be provided to the Select Board soon.

Intern Rodger Heidgerken, has been working on a resource guide for the Advisory Committee on Aging. This is part of the age-friendly action plan. This guide will be available in print and on-line once AARP has had the opportunity to review it.

The Manager said that the Quick Attack Fire Truck is on its way from Nebraska. The Fire Chief is headed to Connecticut to check it over and accept it. The two trucks that it replaces will be sold.

7. Select Board Member's Request for Agenda Items for Next Meeting - None

8. Announce Future Select Board Meetings

- A. June 13th – Town Meeting, 7:00 PM Bowdoinham Community School
- B. June 26th – Regular Meeting
- C. July 10th – Regular Meeting

9. Comments from Select Board Members

Board Member Engler inquired about the speed sign that was used last year and whether it had been set up for this year. The Manager stated that it will be set up soon. Engler also inquired about the data set and whether the data had been sent to the sheriff's office. The Manager said that he would have the intern work on this project.

Engler also asked about the summer concert schedule. He has not seen a schedule on the website or on the Towns Face book page. The Board members would like the schedule to be shared with the general public. The Manager stated he would check with the Planning and Development Director about the schedules.

Engler mentioned that he was having an issue with Brown Tail Moths at his orchard this year and wondered if anyone else was as well. Vice-Chair Cluchey responded that the moths were particularly bad down in Falmouth this year.

Board members Engler and Walling attended the groundbreaking for the Mt. Ararat High School.

Engler then asked about the status of the website redesign. The Manager said it was in progress and could provide an update at the next meeting.

Vice-Chair Cluchey inquired about workshops for the Board and mentioned that he thought that summer after the Town Meeting was a relatively quiet and good time for workshops and updates to be scheduled. The Manager said he would schedule some of those workshops for the meetings in July and August.

Vice-Chair Cluchey asked when the Board would review the project list. The Manager said they could put that on the schedule for the July 10th meeting.

10. Comments from the Public – None

11. Adjourn

The meeting adjourned by acclamation at 6:25 P.M.

Select Board
Town of Bowdoinham, Maine

Peter Lewis, Chair

Jeremy Cluchey, Vice-Chair

David Engler

Judith Gray

Thomas Walling

Respectfully Submitted,

Patricia Frederick, Administrative Assistant