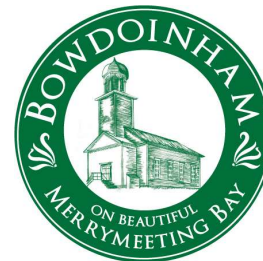


TOWN OF BOWDOINHAM SELECT BOARD MEETING MINUTES



Date: July 11, 2023

Time: 6:30 pm

I. **Call Meeting to Order and Establish a Quorum**

The meeting was called to order and a quorum was established by Select Board Chair, Peter Lewis, at 6:30 p.m. Select Board members participating were Peter Lewis, Mark Favreau, Deb Smith, Peter Feeney and Nicole Briand, Town Manager.

II. **Amendments to the Agenda**

- A. 6.B Act on Appointments
- B. Amendment to FY24 Treasure's Warrant #1.

III. **Comments from the Public - None**

IV. **Approval of Consent Calendar**

- A. Meeting Minutes
 - 1. June 27, 2023
- B. Warrants & Financial Reports
 - 1. FY23 Treasurer's Warrant #25
 - 2. FY24 Treasurer's Warrant # 1
 - 3. Junes Financial Reports
- C. Reports and Communications
 - 1. Sagadahoc Sherriff's June 2023 Incident Report

Favreau moved the Board approve the Consent Calendar, as presented; seconded by Feeney. Vote was 4-0.

V. **Licensing**

- A. Application for Catering Permit
 - Applicant: Oxbow Brewing
 - Property: 961 Ridge Road

Favreau moved the Board approve the application for a catering permit for Oxbow Brewing, as presented; seconded by Feeney. Vote was 4-0.

VI. Action Items

A. Act on Excavator Purchase and Financing Authority

Favreau moved the Board authorize the Town Manager to sign all necessary documents for the lease purchase financing of an excavator and purchase of the excavator, previously approved by the Board; seconded by Feeney. Vote was 4-0.

B. Act on Appointments

1. Tina Magno, Registrar of Voters

Favreau moved the Board appoint Tina Magno as Registrar of Voters, as presented; seconded by Feeney. Vote was 4-0.

2. Paul Tabor, Solid Waste Committee

Favreau moved the Board appoint Paul Tabor to the Solid Waste Advisory Committee, as presented; seconded by Feeney. Vote was 4-0.

3. Paul Denis, Solid Waste Committee

Favreau moved the Board appoint Paul Denis to the Solid Waste Advisory Committee, as presented; seconded by Feeney. Vote was 4-0.

VII. Discussion Items

A. Emergency Medical Services Committee

Recommendation that the Board form a committee to assist with the planning of the Town's Emergency Medical Services (i.e. Ambulance Service). The committee will be staffed by the Fire Chief.

B. Consolidated Phone and Internet Services

Through the budgeting process options were reviewed for VOIP (voice over internet phone) services and would like to move forward with Consolidated for the new phone system and "fiber" internet at the Fire Station.

VIII. Town Manager's Report

- In the process of hiring two full-time public works employees, assessor's agent and an assistant clerk.
- Upcoming events:
 - Summer Concert Series – 6-8pm on Sundays
 - Cemetery Stone Cleaning at Village Cemetery – July 15th
 - Open Farm Day – July 23rd
 - Le Tour de Bowdoinham – August 19th
 - Celebrate Bowdoinham – September 16th and 17th
- The Library's grant application for the parking area and porch entrance was successful! We will be working to install the parking area this fall, if possible. The Library will be working to have the porch constructed in Spring/Summer 2024.
- We are currently scheduled to close on the excavator lease agreement with Androscoggin Bank on July 18th. We've changed our digging bucket and are awaiting our new closing date for the equipment, the total cost is \$255,000.

- 2 Stone Hill Place– We have filed our motion to continue, and our brief.
- 8 Stone Hill Place – Our brief was submitted for the 80B appeal.
- We are working with Affinity and CMP to update our streetlight plan.
- We have our approval from Efficiency Maine for the lighting installation at the Town Office and it’s currently scheduled for the week of July 17th.
- Public Works will be completing the drainage work at the recreation fields this July and start the first phase of the drainage work for Village Cemetery in August.
- Construction for the Waterfront Project is tentatively scheduled to start at the end of July.
- Maine-ly Paving Services has tentatively scheduled paving for mid-July.
- Boco Video is working to finalize a 5–7-minute video about the Town Hall, we hope to have it published soon.
- Engine Two is currently out of service. It was towed to garage and appears to be an electrical issue. This is the engine we want to replace.

IX. Announce Future Select Board Meetings

- A. July 25, 2023 - Regular Meeting
- B. August 8, 2023 – Regular Meeting
- C. August 22, 2023 – Regular Meeting

X. Select Board Member’s Request for Agenda Items for Next Meeting

- Favreau requested they look at and discuss possibly updating the Waterfront Use policy in regards to the fees charged.
- Lewis requested the Board discuss phone usage during meetings.

XI. Comments from the Select Board Members

- Favreau let the Board know of a letter from Leslie Verrill they all received regarding the Philip Maily Waterfront Park sign inquiring on the when and why of it still not being re installed at the waterfront.
- Feeney stated that he was surprised that the B & L presentation, it appeared to him that OSHA standards were the scope of the report. He thought the premise of the report was supposed to be what was needed to bring it up to operational standards and that would include the OSHA standards.

XII. Adjourn

Adjournment was at 6:30 p.m.

Select Board
Town of Bowdoinham, Maine

Peter Lewis, Chair

Mark Favreau, Vice-Chair

Debra Smith

Allen Acker

Peter Feeney

Respectfully Submitted,

Lisa-Marie Curtis, Administrative Assistant