

MINUTES
Town of Bowdoinham
Select Board & Board of Assessors Meeting
July 10, 2018 at 5:30 p.m.

1. Call the Meeting to Order & Establish a Quorum

The meeting was called to order and quorum established by Chair Peter Lewis at 5:30 p.m. Select Board members Peter Lewis, Jeremy Cluchey, David Engler, Thomas Walling, and Judy Gray, were present. Staff present included Town Manager William Post, Planning and Development Director, Nicole Briand, and intern, Rodger Heidgerken.

2. Amendments to the Agenda – None

3. Approve Consent Calendar

A. Meeting Minutes of June 26, 2018

B. Warrants and Financial Reports:

1. Treasurer's Warrant #73 for \$8,734.04 (FY18)
2. Treasurer's Warrant # 74 for \$74,260.04 (FY18)
3. Treasurer's Warrant # 1 for \$358,008.05 (FY19)

C. Reports and Communications

1. Sheriff's Department June Incident Report
2. Town Clerk and Registrar of Voter's June Activity Report

On motion of Engler/Cluchey, the Board voted 5-0, to approve the Consent Calendar as presented.

4. Action Items

A. Act on Agreement between Town and Richardson & Associates for Waterfront Master Plan

Planning and Development Director, Briand stated that three bids were received by the Town for the Waterfront redesign project. Two firms were interviewed; Richardson and Associates and Carrol and Associates. The committee of people, who interviewed the firms, has recommended Richardson and Associates for the project. Richardson and Associates were chosen over the others due to having a higher level of experience with waterfront projects. The Manager added that the funding for this project would come out of the CMP/Waterfront TIF. Vice-Chair Cluchey inquired about the level of public engagement regarding this project. Briand stated that there have been two public meetings and one comprehensive planning committee meeting thus far. There will be future meetings scheduled with Richardson and Associates.

On motion of Walling/Engler, the Board voted 5-0 to approve the Agreement between the Town and Richardson & Associates as presented.

B. Act on Contract with Richard Plummer & Son, Inc. for Curbside Waste Pick-Up and Transportation

The three year contract with our curbside pick-up contractor expired on June 30, 2018. The new contract has the same language and is for the same length of time. The only change, from the previous contract is a \$0.05 per bag increase for each year of the contract, for solid waste. There will not be an increase for recyclable materials picked up. The Manager stated that the Town has been using Richard Plummer & Sons, Inc. for our curbside pick-up for many years. He stated that there are no issues and he is happy with their service. Vice-Chair Cluchey asked how many bags per year they pick up and whether the Town would be prompted to increase our bag tag prices due to the increase from the contractor. The Manager said he does have the information regarding how many bags the contractor picks up per year and would provide that to the Board. The Manager stated that we have not increased the price of the tags in over seven years and there was push back from the residents the last time we did. He also stated that the Town is not breaking even with our solid waste budget. It costs the taxpayers approximately 50% of the budget from their taxes versus the revenue received from the sale of tags.

On motion of Cluchey/Walling, the Board voted 5-0 to approve the contract with Richard Plummer & Son, Inc. as presented.

C. Act on Agreement between Town and Northeast Mobile Health Services

The Manager stated that this is a contract with Northeast Mobile Health Services for ambulance services. The cost is \$25,000 per year and it is a flat rate contract. The contract includes a clause that states the Town will not be responsible for uncollectible bills. This is a potential savings for the Town of anywhere between twenty five and fifty thousand dollars, as uncollectible bills are unknown costs. The Manager said that he feels this is a good deal but he will continue to search other options over the next year.

On motion of Cluchey/Walling, the Board voted 5-0 to approve the contract with Northeast Mobile Health Services as presented.

D. Act on Votes necessary for Bond Anticipation Note

The Manager stated there are five items that need to be voted on, in order to acquire the Bond Anticipation Note for the \$2.6 million Public Works Facility.

On motion of Cluchey/Walling, the Board voted 5-0:

(1) That under and pursuant to Title 30-A, Section 5772 of the Maine Revised Statutes, as amended and supplemented, there be and hereby is authorized the issuance and sale of up to \$2,600,000 principal amount of 2018 Bond Anticipation Note BA-18-1 (the "Note") of the Town of Bowdoinham, Maine (the "Town") to temporarily fund the costs of capital improvement project that includes the construction, engineering, site work and other reasonably necessary components of a new Public Works Facility including a public works garage and salt/sand storage building as approved by the voters at the March 28, 2018 Town Meeting; and

(2) The Note shall be signed by the Treasurer and countersigned by the Chair of the Board of Selectman, shall bear interest at the rate of 3.00% per annum with a final maturity date of June 30, 2019, shall be payable at Mechanics Savings Bank in Auburn, Maine, and otherwise be in such form and bear such details as the signers may determine.

(3) That the Note is hereby sold and awarded to Mechanics Savings Bank pursuant to the terms of its offer to purchase dated June 19, 2018; and

(4) That the Note to be issued to Mechanics Savings Bank are hereby designated a “qualified tax-exempt obligation” under the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

(5) That all things heretofore done and all action heretofore taken by the Town, its officers and agents in the authorization of said Note is hereby ratified, approved and confirmed and the Treasurer and Chair of the Board of Selectman are each hereby authorized to take any and all action necessary or convenient to carry out the provisions of this voting, including delivering said Note against payment therefore.

E. Act on Ballot for MMA Legislative Policy Committee

There are two nominees for two positions on the Legislative Policy Committee for this senate district: the Bath City Manager and Bowdoinham Town Manager. The Manager is recommending that the Board cast the ballot for the two nominated managers.

On motion of Walling/Cluchey, the Board voted 5-0 to cast the ballot for the two nominated managers for the MMA LPC.

F. Act on Appointments to Boards and Committees as Recommended

There are many appointments to Boards and Committees. (See attached list)

On motion of Cluchey/Walling, the Board voted 5-0 to approve the appointments as presented.

5. Discussion Items
 - A. Town Manager’s Project List

The Manager provided the Board with updates on the Manager’s project list. (See attached list)

6. Town Manager’s Report

George Halsey has been promoted to Public Works Foreman. The new fire truck has arrived and the Fire department is in the process of ensuring it is equipped and functioning properly. The Town has added \$100,000 back into the undesignated fund balance. Most of that came from excise taxes over-collected from the budgeted amount. The Town collected \$611,000 and the budgeted amount for FY18 was \$540,000.

7. Select Board Member’s Request for Agenda Items for Next Meeting

8. Announce Future Select Board Meetings
 - A. July 24th – Regular Meeting (4:30 PM for a Workshop)
 - B. August 14th – Regular Meeting

9. Comments from Select Board Members- None

10. Comments from the Public – None

11. Adjourn

The meeting adjourned by acclamation at 6:34 P.M.

Select Board
Town of Bowdoinham, Maine

Peter Lewis, Chair

Jeremy Cluchey, Vice-Chair

David Engler

Judith Gray

Thomas Walling

Respectfully Submitted,

Patricia Frederick, Administrative Assistant