

# TOWN OF BOWDOINHAM

## SELECT BOARD MEETING

### MINUTES



Date: 09/12/2023

Time: 6:30 pm

#### I. **Call Meeting to Order and Establish a Quorum**

The meeting was called to order and a quorum was established by Select Board Chair, Peter Lewis, at 6:30 p.m. Select Board members participating were Peter Lewis, Mark Favreau, Deb Smith, Allen Acker, Peter Feeney and Nicole Briand, Town Manager.

#### II. **Amendments to the Agenda**

4.B.1 -2023 Paving – Pay Requisition 1

4.B.2 - August's Financial Reports

6.F - Act on Purchasing of Compacting Dumpster

#### III. **Comments from the Public**

John McMullen addressed the Board informing them of some alleged theft and tampering that happened at the Town's dock as well as damage that was reported to a boat that looked to have been hit. He also informed the Board that the Coast Guard has approved the nav aides on the bay. He let them know he did the three spot checks on them and the Coast Guard inspection went well. He recommended that they consider installing at least 4 headway speed signs next season. He thanked the Board for their confidence in him for the past 17 years as per his resignation letter he would be done September 30<sup>th</sup>.

#### IV. **Approval of Consent Calendar**

A. Meeting Minutes

1. August 22, 2023

B. Warrants & Financial Reports

1. Treasurer's Warrant #5

2. August's Financial Report

C. Reports and Communications

1. Sagadahoc Sheriff's August Incident Report

Favreau pointed out two spelling errors in the August 22, 2023 Minutes.

**Favreau moved the Board approve the Consent Calendar, as amended; seconded by Smith. Vote was 5-0.**

#### V. **Licensing**

A. Liquor License

Applicant: Three Robbers Pub

Property: 12 Main Street

**Favreau moved the Board approve the application for a liquor license for the Three Robbers Pub; seconded by Smith. Vote was 5-0.**

- B. Liquor License – Catering Permit  
Applicant: Rose Hips Don't Lie, LLC

**Favreau moved the Board approve the application for a catering permit for Rose Hips Don't Lie, LLC, as presented; seconded by Smith. Vote was 5-0.**

- C. Liquor License – Special Taste Testing Event License  
Applicant: Ackers Acres

**Favreau moved the Board approve the application for a Special Taste Testing Event license for the Ackers Acres, as presented; seconded by Smith. Vote was 4-0.**

Acker abstained due to conflict of interest.

- D. Marijuana Business License for Marijuana Manufacturing Facility  
Applicant: Upta Camp Edible, LLC  
Property: 9 Main Street (Map U01, Lot 069)

Upta Camp Edible Company has received their Planning Board permit. This application Board needs to find the applications complete. Then once the application is found complete, a public hearing needs to be scheduled for the application.

**Acker moved the Board find Upta Camp Edible Company, LLC's application for a Marijuana Business License complete; seconded by Smith. Vote was 4-0.**

**Smith moved the Board schedule a public hearing for Upta Camp Edible Company, LLC's application for a Marijuana Business License on September 26, 2023; seconded by Acker. Vote was 4-0.**

Favreau abstained due to conflict of interest. He does work for the owner and maintains the property.

- E. Marijuana Business License for Medical Marijuana Registered Caregiver  
Applicant: Jandy Organics, LLC  
Property: 175 Main Street (Map U06, Lot 017-C)

Jandy Organics, LLC has received their Planning Board permit. This application Board needs to find the applications complete. Then once the application is found complete, a public hearing needs to be scheduled for the application.

**Favreau moved the Board find Jandy Organics, LLC's application for a Marijuana Business License complete; seconded by Smith. Vote was 5-0.**

**Favreau moved the Board schedule a public hearing for Jandy Organics, LLC's application for a Marijuana Business License on September 26, 2023; seconded by Smith. Vote was 5-0.**

## VI. Action Items

- A. Act on Public Hearing for General Assistance Appendices

**Favreau moved the Board hold a public hearing on September 26, 2023 at 6:30pm on the proposed General Assistance Ordinance and Appendices; seconded by Smith. Vote was 5-0.**

**B. Act on Annual Town Meeting Warrant**

**Favreau moved the Board approve the Annual Town Meeting Warrant for November 7, 2023, as presented; seconded by Smith. Vote was 5-0.**

**C. Act on Assessor's Return for FY23 Sagadahoc County Tax Assessment**

**Favreau moved the Board approve the Sagadahoc County Assessors Return, as presented; seconded by Smith. Vote was 5-0.**

**D. Act on FY24 Tax Rate and Commitment**

We reviewed the values and tax rate options with our new assessor, Rob Duplisea. After reviewing our building values in TRIO for this year and the past years, he did not find any evidence of the loss of building value, that we were reviewing at the last meeting. Cindy Namer had been doing the work in "TRIO Play" which is a section of the software that allows you to set things up and practice, without making changes in the real system. It appears that the "play" portion of the software was incorrect. Given the issues we have with TRIO with "glitches" in their system.

Rob is recommending that the Town either do nothing, no increase or do a 20% increase on land and buildings to get to 100%. Rob ran the numbers in TRIO, not TRIO Play.

- With a 20% increase on land and buildings we would be at 100% certified ratio. The mill rate with a \$21,920.70 overlay would be 19.5.
- If we don't do any increase, our certified ratio would be 85% (and we'd need to reduce the utility assessments to 85%). The mill rate with a \$23,852.68 overlay would be 23.47.

**Favreau moved the Board set the tax rate for Fiscal Year 2024 at \$19.5 per \$1,000 of valuation which includes a 20% increase in values; seconded by Smith. Vote was 5-0.**

**E. Act on Committee Appointments**

**Favreau moved the Board appoint Brian McInnis to the Emergency Medical Services Committee, for a term of office of September 12, 2023 to June 30, 2025; seconded by Smith. Vote was 5-0.**

**Favreau moved the Board appoint Eugene R. McKenna as an alternate member to the Finance Advisory Committee, for a term of office of September 12, 2023 to June 30, 2026; seconded by Smith. Vote was 5-0.**

**Favreau moved the Board appoint Dave Pascarella to the Emergency Medical Services Committee, for a term of office of September 12, 2023 to June 30, 2025; seconded by Smith. Vote was 5-0.**

**F. Act on Purchase of Compacting Dumpster**

**Favreau moved the Board approve purchase of compacting dumpster from Atlantic Sales & Salvage, Inc. for \$15,000 to be paid from ARPA funds; seconded by Smith. Vote was 5-0.**

**VII. Town Manager's Report**

- I'm still in the process of hiring two full-time public works employees and a harbor master.
- Barton & Loguidice is scheduled to present their final report at the Board's September 26<sup>th</sup> meeting.
- Celebrate Bowdoinham – We are keeping an eye of the weather and working to see when we may postpone the event to, if necessary. Deciding Wednesday.
- Maine-ly Paving Services has completed their paving and will be doing shoulders.

**VIII. Announce Future Select Board Meetings**

- A. September 26, 2023 -Regular Meeting
- B. October 10, 2023 - Regular Meeting
- C. October 24, 2023 – Regular Meeting

**IX. Select Board Member's Request for Agenda Items for Next Meeting**

- Smith asked to discuss school board resignations.
- Favreau asked for an update on the waterfront park project & to start the process on naming the new park area.

**X. Comments from the Select Board Members- None**

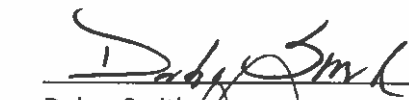
**XI. Adjourn**

Adjournment was at 7:15 p.m.


Select Board  
Town of Bowdoinham, Maine

  
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Peter Lewis, Chair

  
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Mark Favreau, Vice-Chair

  
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Debra Smith

  
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Allen Acker

  
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Peter Feeney

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Respectfully Submitted,

  
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Lisa-Marie Curtis, Administrative Assistant