

# TOWN OF BOWDOINHAM SELECT BOARD WORKSHOP MINUTES



Date: January 10, 2022

Time: 4:35 pm

## I. Call Workshop to Order and Establish a Quorum

The meeting was called to order and a quorum was established by Select Board Chair, David Engler, at 5:30 p.m. This meeting was held online via Zoom in accordance with the Town's Remote Meeting Policy, due to the upsurge of the Covid virus. Select Board members participating were David Engler, Mark Favreau, Jeremy Cluchey and Debra Smith, and Nicole Briand, Town Manager. Peter Lewis joined at 5:40 pm.

## II. Amendments to the Agenda - None

## III. Discuss Project List

Items in list were discussed and priorities were set, as well as who is heading up each project.

### A. Administration

- ARPA Funding
- Develop Capital Improvement Program 2023-2028
- Tax Acquired and Town Owned Properties
- Develop Office Procedures and Protocols
- Cable Franchise Agreement Renewal - Removed from list
- Review and Update Policies
- Update Personnel Policy
- Harbor and Waterfront Rules and Regulations
- Fleet and Equipment Maintenance Policy
- Non-Municipal Budget Request Policy
- Social Media Policy – Removed from List
- Trust Funds
- Reserves

### B. Facilities

- Public Works Facility
- Town Office Renovation

- Town Office Relocation
  - Waterfront Development
  - Development of Non-motorized Boat Launch and Infrastructure
  - Town Hall
  - Town Recycling Program
  - Yellow Building
  - Solar Project
  - Recreation Field Upgrades
  - Snack Shack Repairs
  - Fire Station Parking Lot
- C. Cemeteries
- Cemetery Maintenance and Policy Review
  - Village Cemetery
  - Cemetery Work Plan
- D. Town Infrastructure
- Increase Broadband Internet Access
  - Mallon Brook Stream Crossing on Dingley Road
  - Discontinued Roads Research
  - Carding Machine Road
- E. Health and Welfare
- Ambulance Service
  - Emergency Operations Plan
  - Safety Training
  - Update Safety Plans
- F. Community Events, Development and Planning
- Comprehensive Plan Update
  - Age-Friendly Bowdoinham
  - Land Use Ordinance Updates
- G. Short Term Initiatives
- Bowdoinham Re-evaluation
  - Delair Dangerous Building
  - Bay Road Dangerous Building
  - Abatements for Uncollectable taxes
- H. Possible Future Initiatives
- Town Charter
  - Street Light Conversion to LED
  - Lower Main Street Crosswalk

- Sidewalk Extension
- Update CMP TIF
- Historic Advisory Commission

I. Add to List

- Update Age Friendly Plan
- Merrymeeting Trail

**IV. Comments from Select Board members - None**

**V. Comments from the Public – None**

**VI. Announce Future Select Board Meetings**

- A. January 11, 2022 – Regular Meeting
- B. January 25, 2022 – Regular Meeting

**VII. Adjourn**

Adjournment was at 6:35 p.m.  
Select Board  
Town of Bowdoinham, Maine

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David Engler, Chair

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Mark Favreau, Vice-Chair

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Peter Lewis

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Debra Smith

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Jeremy Cluchey

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Respectfully Submitted,

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Lisa-Marie Curtis, Administrative Assistant