

MINUTES
Town of Bowdoinham
Select Board & Board of Assessors Meeting
October 11, 2016 at 5:30p.m.

1. Call the Meeting to Order & Establish a Quorum

The meeting was called to order and quorum established by Chair Peter Lewis at 5:30 p.m. Select Board members Peter Lewis, Wendy Cunningham, M. Theresa Turgeon, and Thomas Walling were present. Board member Douglas Tourtelotte arrived at 5:35 p.m. Staff present included Town Manager William Post and Community & Economic Development Director Nicole Briand. Also present was Diane Mosher.

2. Amendments to the Agenda – None

4. Approve Consent Calendar

A. Meeting Minutes of September 27, 2016

On motion of Turgeon/Walling, the Board voted 3 – 0 (Cunningham and Tourtelotte abstained) to approve the meeting minutes of September 27, 2016.

B. Warrants and Financial Reports:

1. Treasurer's Warrant #22 for \$747,577.21
2. Treasurer's Warrant #23 for \$34,746.63

C. Reports & Communications

1. Sheriff's Office September Incident Reports

On motion of Cunningham/Turgeon, the Board voted 5 – 0 to approve the remainder of the Consent Calendar as presented.

5. Action Items

A. Act on Fence and Path Proposals for Skate Park Project

Planning and Development Director Nicole Briand stated that two items to be discussed tonight for the Skate Park Project are pathway to the park and fencing. The Town received several options for fencing, but only one for the pathway. Picture Perfect Landscaping provided a cost of \$10,000 to provide and install the fence and the paver pathway. This includes a \$4,000 donation from Picture Perfect Landscaping if they do both parts of the project. Briand stated that the budget includes \$10,000 for these two projects and would leave approximately \$4,400 for the remaining landscaping.

Board member Cunningham asked what would happen if the Town opted to not install a paver pathway. Briand stated that the funding raised from the sale of the pavers would need to be refunded. Cunningham asked if the Skate Park Project came in under budget, what would happen with the remaining funding. Town Manager Post stated that the funds have been dedicated to the Skate Park, so the remaining funds would go to future maintenance of the park.

The Board discussed other options for a pathway such as concrete and stamped concrete. The Manager stated that when the pavers were being sold as a fundraiser, it was advertised that the pavers would be engraved with the donors' names, so the Town

should not change direction now. Also, there will be more pavers placed than have been sold as a fundraiser, so the fundraising can continue by selling pavers in the future to pay for maintenance or improvements.

Cunningham asked what Briand's recommendation is. Briand stated that she recommends the Board accept the proposal from Picture Perfect Landscaping for \$10,000.

Cunningham asked if the remaining work that needs to be done for landscaping can be covered by the remaining funds. The Manager said that the funds available are adequate. He also stated that the Town should not deviate from the original proposal with a nice fence and pathway for the new park.

Board member Turgeon asked if there has been a groundbreaking ceremony held. The Manager stated that there has not been one. It has been difficult to arrange all of the logistics, so there will not be a groundbreaking.

Turgeon asked if there was a commitment to the community on a date when the park will be done. The Manager stated that he had said that the park would be done in the fall. He hopes that it will be done by mid-November, but it all depends on the contractor and the weather.

On motion of Cunningham/Turgeon, the Board voted 5 – 0 to approve the proposal for fencing and walkway for the skate park as recommended.

B. Act on Appointment of Richard Morin to the Comprehensive Plan Committee

The Manager stated that the Town has four applicants for the Comprehensive Plan Committee and because these are new appointments to a newly formed committee, the terms are staggered for each of the appointments. This term is for two years.

On motion of Cunningham/Tourtelotte, the Board voted 5 – 0 to appoint Richard Morin to the Comprehensive Plan Committee for a term ending June 30, 2018.

C. Act on Appointment of Wendy Cunningham to the Comprehensive Plan Committee

On motion of Turgeon/Tourtelotte, the Board voted 4 – 0 – 1 (Cunningham abstained) to appoint Wendy Cunningham to the Comprehensive Plan Committee for a term ending June 30, 2017.

D. Act on Appointment of Joanne Joy to the Comprehensive Plan Committee

On motion of Turgeon/Tourtelotte, the Board voted 5 – 0 to appoint Joanne Joy to the Comprehensive Plan Committee for a term ending June 30, 2018.

E. Act on Appointment of Thomas DeForeest to the Comprehensive plan Committee

On motion of Cunningham/Walling, the Board voted 5 – 0 to appoint Thomas DeForeest to the Comprehensive Plan Committee for a term ending June 30, 2019.

F. Act on Tax Abatement #7 for CSC Service Works, Inc

The Manager stated that the Town received an application for this personal property to be included in the Business Equipment Tax Exemption program on April 2, 2016, but the application was not processed before the tax commitment, therefore the abatement in the amount of \$92.68 should be approved.

On motion of Cunningham/Tourtelotte, the Board voted 5 – 0 to approve tax abatement #7 for CSC Service Works, Inc. in the amount of \$92.68.

G. Act on Tax Abatement #8 for Elizabeth Koltai

The Manager stated that this property had a small building removed from the property in December 2015 and it was not removed from the assessment records. The amount of the abatement is \$100.96.

On motion of Tourtelotte/Walling, the Board voted 5 – 0 to approve Tax Abatement #8 for Elizabeth Koltai in the amount of \$100.96.

6. Discussion Items

A. Possible Date Change for October 25th Meeting

The Manager requested that the date be changed to either October 24th or 26th for the next Select Board meeting in order for him to attend his son's first high school playoff soccer game.

By consensus, the Board changed the next meeting to October 24th at 5:30 p.m. The Manager thanked the Board for their consideration.

7. Town Manager's Report

The Manager stated that the new public works truck cab and chassis was delivery to Freightliner from the factory and then to H.P. Fairfield in Skowhegan for equipment to be added. He expects delivery by the end of November.

The winter sand supply will be delivered to the Town by ETTI/Premier Development, the company that is supplying the winter sand. The cost will be \$4.00 per yard, which is more than last year, but still within budget.

Board member Tourtelotte asked how many yards of sand will be delivered. The Manager replied that he has ordered 1,200 yards.

The Manager stated that he and the Richmond Town Manager have agreed to extend the deadline for the transportation survey to be returned to November 11th. The original deadline of September 27th passed and there was not much response.

The Manager reported that the electronic door openers at the Coombs Municipal Building were installed as the Board noticed previous to the meeting. The electrician will be installing an improved doorbell next for the rear entrance.

The Manager stated that an informational meeting with Charlene Donahue, Maine Forest Service Entomologist, will be held following the Select Board meeting at 7:00 p.m. The meeting will be recorded and web cast so anyone can watch it. In addition, the

Comprehensive Plan Committee meets at 6:30 p.m. and the informational meeting concerning the additional items to be considered for the high school construction project is at 6:30 p.m. at the Bowdoinham Community School.

A. Project List Update

The Manager reviewed the updated Project List with the Board (see attached).

8. Select Board Member's Request for Agenda Items for Next Meeting – None

9. Announce Future Select Board Meetings

A. October 24th – Regular Meeting

B. November 8th – Regular Meeting

10. Comments from Select Board Members

Board member Turgeon stated that the “meet the candidates” night will be November 2nd at 6:30 p.m. in the Kendall Meeting Room.

11. Comments from the Public – None

12. Adjourn

The meeting adjourned by acclamation at 6:18 p.m.

Select Board
Town of Bowdoinham, Maine

Peter Lewis, Chair

M. Theresa Turgeon, Vice-Chair

Wendy Cunningham

Douglas Tourtelotte

Thomas Walling

Respectfully Submitted,

William S. Post, Town Manager