

# TOWN OF BOWDOINHAM SELECT BOARD MEETING MINUTES



Date: December 26, 2023

Time: 6:30 pm

## I. Call Meeting to Order and Establish a Quorum

The meeting was called to order and a quorum was established by Select Board Chair, Joanne Joy, at 6:30 p.m. Select Board members participating were Joanne Joy, Deb Smith, Mark Favreau, Allen Acker and Nicole Briand, Town Manager.

## II. Amendments to the Agenda - None

## III. Comments from the Public - None

## IV. Approval of Consent Calendar

### A. Meeting Minutes

1. December 12, 2023

### B. Warrants & Financial Reports

1. Treasurer's Warrant #12
2. November's Financial Report

**Smith moved the Board approve the Consent Calendar, as presented; seconded by Favreau. Vote was 4-0.**

## V. Action Items

### A. Act on Tax Abatement #15

**Favreau moved the Board approve Tax Abatement #15 as proposed; seconded by Acker. Vote was 4-0.**

### B. Act on Comprehensive Planning Reserve Request

**Smith moved the Board approve up to \$2,700 from the Comprehensive Planning Reserve to hire a professional facilitator, as proposed; seconded by Favreau. Vote was 4-0.**

### C. Act on Solid Waste Bid

Only one bid was received for trash hauling.

**Smith moved the Board award the Solid Waste Hauling Service Bid to Richard Plummer & Son, Inc for \$2.25 per bag and authorize the Town Manager to sign the contract; seconded by Favreau. Vote was 4-0.**

**D. Act on Pine Tree Engineering Contract Amendment**

The purposed contract amendment is for Pine Tree Engineering to assist with 2024 Road Paving projects, including planning, bidding, and construction administration.

**Smith moved the Board approve Pine Tree Engineering's Contract Amendment No. 2 in the amount of \$16,000 for the Town's 2024 Paving projects and authorize the Town Manager to sign the contract; seconded by Favreau. Vote was 4-0.**

**VI. Discussion Items**

**A. Cell Tower at Fire Station**

Briand shared with the Board additional information regarding TowerCo request to put a tower by the fire station. Briand recommended having a representative from TowerCo come and speak with the Board to explain the project more thoroughly and give the Board a chance to ask questions.

Favreau asked about having Planning Board approval to which Briand explained that the company would have to get a permit from the Planning Board. The Select Board needs to give them permission to apply for a permit.

Briand said the Board has authority to make the decision to enter into a contract or the Board could have it as an item at the Town Meeting in June. Acker was concerned with the purposed height and said he would like to see this as a Town Meeting item.

Joy and Favreau both said they would like to have a representative from TowerCo give them a presentation, so they had more information about the project.

Briand agreed to contact TowerCo and set up a time for them to give a presentation and answer questions at a future Select Board meeting.

**B. Yellow Building Grant Request**

The Recreation Department and Age-Friendly Committee asked for permission to move forward with applying for grants to flood-proof and plan for other uses of the yellow building by the waterfront. The Board was in favor of this endeavor.

**C. FY25 Ambulance Service Update**

Briand provided a brief update on ambulance service going forward. Lisbon EMS has invited the Town to participate in discussions. They are looking into an inter locality venture with Lisbon, Bowdoin, and Bowdoinham. It would involve forming a board(s) with members from each town having representation. There are a lot of issues that need to be worked out.

**VII. Town Manager's Report**

The Town Office and Public Works will be closed on Monday, January 1<sup>st</sup>. Don't forget your dog license (due by January 31<sup>st</sup>)!

The Town fared Monday's storm well considering the impacts that other communities faced. The Town Office was without power and closed on Monday and Tuesday. The Fire Station was opened for a warming center on Wednesday and Thursday.

Updates:

- We're currently advertising for:
  - The harbor master position.
  - A full-time public works employee and an on-call plow driver.
- I'm working to get estimates for audit services and the chimney repair on the Coombs building.
- We're working with Consolidated for our VOIP changeover. Our planning call is being rescheduled from last Monday's storm.

**VIII. Announce Future Select Board Meetings**

- A. January 9, 2024 - Regular Meeting
- B. January 23, 2024 - Regular Meeting

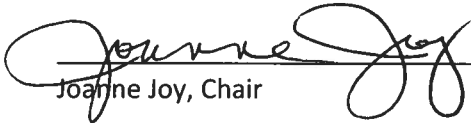
**IX. Select Board Member's Request for Agenda Items for Next Meeting - None**

**X. Comments from the Select Board Members - None**

**XI. Adjourn**

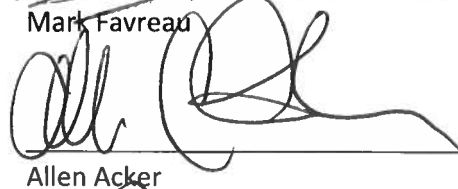
Adjournment was at 7:15 p.m.

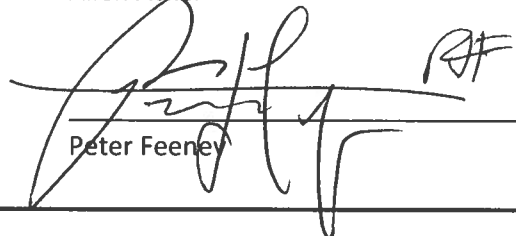
Select Board  
Town of Bowdoinham, Maine

  
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Joanne Joy, Chair

  
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Debra Smith, Vice-Chair

  
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Mark Favreau

  
\_\_\_\_\_  
Allen Acker

  
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Peter Feeney

Respectfully Submitted,

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Lisa-Marie Curtis, Administrative Assistant