

# TOWN OF BOWDOINHAM

## SELECT BOARD MEETING

### MINUTES



Date: December 27, 2022

Time: 05:00 pm

#### I. **Call Meeting to Order and Establish a Quorum**

The meeting was called to order and a quorum was established by Select Board Chair, Peter Lewis, at 5:00 p.m. Select Board members participating were Peter Lewis, Mark Favreau, Deb Smith, Allen Acker, Peter Feeney and Nicole Briand, Town Manager.

#### II. **Amendments to the Agenda- None**

#### III. **Executive Session**

A. Convene in Executive Session Pursuant to 1 M.R.S. section 405(6)(C), to discuss the conditions of the lease agreement for the recycling barn.

Convened 5:03 pm. Adjourned 5:50 pm.

**Favreau moved the Board convene in Executive Session Pursuant to 1 M.R.S. §405(6)(C) to discuss conditions of the lease agreement for the recycling barn; seconded by Lewis. Vote was 5-0.**

**Favreau moved the Board leave executive session; seconded by Feeney. Vote was 5-0.**

**Smith moved the Board to table negotiations for the lease of the Recycling Barn until the study comes back from Barton & Loguidice; seconded by Acker. Vote was 5-0.**

#### IV. **Approval of Consent Calendar**

A. Meeting Minutes

1. December 13, 2022

B. Warrants & Financial Reports

1. Treasurer's Warrant #12

**Favreau moved the Board approve the Consent Calendar, as presented; seconded by Acker. Vote was 5-0.**

#### V. **Action Items**

A. Act on Addendum to Northeast Mobile Health Services Agreement

Northeast Mobile Health is requesting an addendum to our agreement. Robert Russell addressed the Board commenting increased cost of operations and shortage of staff has caused statewide issues. He also stated that Topsham has told them that they no longer wish to cover for Northeast when they are ceasing is unknown at this time.

Board members commented that Northeast contract was thru the end of June and that they failed to show reason for their amendment. It was also stated that their contract is in budget thru this fiscal year and there are no funds available during this budget to increase the contracted price and that Northeast needs to fulfill their contract as is. It was added that they are looking into other options to supply ambulance service for the town.

Mr. Russell added that Northeast was willing to help and did not want to leave the town in a bind. Added that they were willing to let the lawyers figure out the legal side.

- B. **Act on Community Resilience Partnership Community Action Grant**  
The Town has been awarded the grant to complete two energy efficiency projects with Affinity LED: streetlight conversion and Coombs building lighting upgrade.

**Favreau moved the Board accept the Community Resilience Partnership Community Action Grant; seconded by Acker. Vote was 5-0.**

- C. **Act on Reserve Funding for CEO/Assessing Office**  
We received our permit approval from the Fire Marshall's Office for the renovation of the back storage room into the CEO/assessing office. We are planning on completing most of the project in-house, we'll need to obtain an electrician and the project will include the installation of two heat pumps.

**Favreau moved the Board approve expending up to \$20,000 from the Capital Improvement Reserve for the renovation; seconded by Smith. Vote was 5-0.**

## VI. **Town Manager's Report**

- Jenn Curtis gave her notice. Her last day will be January 6, 2023. We are advertising for her replacement.
- The office will be starting to prepare for yearly audit end of January into February.
- We will be scheduling a day to close the office to do annual trainings as well as giving new staff additional trainings that are needed.
- Meet with Topsham and Gardiner last week to discuss ambulance service.

## VII. **Select Board Member's Request for Agenda Items for Next Meeting**

- Acker asked for update to compliance letters that were sent out.

## VIII. **Announce Future Select Board Meetings**

- A. January 10, 2023 -Zoom  
B. January 23, 2023 -Workshop- Zoom  
C. January 24, 2023 -Zoom

## IX. **Comments from the Select Board Members**

- Feeney noted that he will be away for next couple of meetings, Board will be doing remote meetings.

**X. Comments from the Public**

- Josh Messer let the Board know that they had a meeting/inspection scheduled with new CEO Matt James on January 4<sup>th</sup>.

**XI. Adjourn**

Adjournment was at 6:42 p.m.

Select Board  
Town of Bowdoinham, Maine

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Peter Lewis, Chair

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Mark Favreau, Vice-Chair

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Debra Smith

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Allen Acker

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Peter Feeney

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Respectfully Submitted,

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Lisa-Marie Curtis, Administrative Assistant