

# COMMUNITY DEVELOPMENT ADVISORY COMMITTEE

## MEETING MINUTES

TUESDAY, April 2, 2024 AT 6:30 PM ~ 8:00 PM

Kendall Room

**Present:** Jean de Bellefeuille, Lee Parker, John Scribner, , Ian McConnell ,Yvette Meunier

**Absent:** Wendy Rose

**Guests:** None (neither in person nor on Zoom)

- I. Call to order/determine quorum
- II. Review/approve meeting minutes from 3/5/24 – minutes were revised to reflect correct estimate of the proposed Town Hall expenditures.
- III. Add items/rearrange agenda
- IV. Old Business
  - a. TIF Public Hearing – no one is present; no one is on Zoom – the committee reviewed the numbers in the TIF proposal and they were amended to reflect what was discussed at the last monthly meeting on February 6, 2024. Committee accepted the TIF Budget as presented with revisions.

Ian McConnell moved on accepting the edits and move forward; John Scribner seconded. The motion was approved unanimously to recommend the CMP TIF amendment to the Selectboard for consideration for the town warrant.
  - b. Mural Update – Ian wrote MAC about being involved in the process of developing and creating a mural on the Green Building (MAC Pottery Shop). They are enthusiastic about being involved, coordinating the project, etc. Ian wrote to Mark Favreau about approaching the owner (Fred Haer) for permission to proceed but has not yet heard back. He will reach out to him again via text/phone. Next step is to gather some information re possible cost for this project in order to put together a memo which would go to the Select Board.
- V. New Business
  - a. Scheduling the volunteer cleanup day – see the document Volunteer Workday in May which, minus the paragraph in yellow paragraph, will go in the newsletter.

- b. Discussion of the Community Outdoor Recreation Assistance Recovery Program Grant.
- i. Yvette reported in: initially thought the mural would be a fit for this funding. The grant, however, is for trail improvement, signage, etc. She is now working with Community GEO (a company that specializes in accessible trail planning/signage) to put out an RFP for interpretive signs along the shoreline and the new park. This Grant might also be able to include some more trail planning. Total amount of the grant is \$50,000-\$200,000. Does not require matching funds although it might be helpful to do so. Open until the 25<sup>th</sup> of May or until funds run out. The project must be completed by June 30, 2025.
- c. New Waterfront Park Update – Yvette shared that two Requests for Proposal (RFPs) are coming out this Spring.
- i. Shore Stabilization – An RFP for a specialized contractor to complete the shoreland restoration work between July and September 2024 should be sent to DACF for review in the coming weeks.
  - ii. The next phase of the landscaping and trail creation next to the shoreline in the main park will be covered by an RFP looking for a general contractor which will also be coming out for DACF review shortly after the shoreline RFP.
- d. Update on the grants:
- Staff is working on an application for a \$15,000 [Project Canopy](#) grant through the USDA Forest Service to offset costs for native shrubs and trees to be planted during this next phase of the redevelopment of the waterfront park. This grant requires a 50/50 match for which we are proposing to use funds from the Miriam B. and Linwood B. Rideau Memorial Trust. The grant is due May 15, 2024 and the trees must be planted by June 30, 2025. We will be seeking community volunteers to help with the labor.

Additionally, staff is working on a [Community Outdoor Recreation Assistance Recovery Program](#) grant to further offset cost for signage in the park which is also covered under the LWCF scope of work. This is a new grant from The Maine Office of Outdoor Recreation which requires no match, though a match would make the project more competitive. Therefore, we are proposing to use up to \$50,000 from the Miriam B. and Linwood B. Rideau Memorial Trust as a match. Projects can be between \$50,000 - \$200,000 focused on supporting economic recovery from the Covid-19 pandemic of the travel and tourism industry in Maine, by strengthening the outdoor recreation sector in

local communities so that it is more; equitable, competitive, and resilient. The grant is due April 25 and work must be completed by June 30, 2025.

- e. Thinking about how to develop a cohesive plan for art/signage for the Waterfront park and environs.

VI. Currently scheduled for 5/7/24, Kendall Room 6:30 PM

VII. Adjourn Meeting

A true copy, attest.

Yvette Meunier 5/7/24

DRAFT