

TOWN OF BOWDOINHAM SELECT BOARD MEETING MINUTES



Date: August 10, 2021

Time: 5:30 pm

I. Call Meeting to Order and Establish a Quorum

The meeting was called to order and a quorum was established by Select Board Chair, David Engler at 5:30 p.m. Select Board members participating were David Engler, Thomas Walling, Mark Favreau. Also attending were Jennifer Curtis, Planning Director and Eli Rubin, Deputy Treasurer & Deputy Tax Collector. Nicole Briand, Town Manager, was out of town attending the MMA Town Manager's Meeting.

II. Amendments to the Agenda

No Amendments.

III. Approval of Consent Calendar

- A. Meeting Minutes:
 - 1. July 27, 2021
- B. Warrants & Financial Reports:
 - 1. Treasurer's Warrant #3 for \$462,189.20:
 - Accounts Payable Warrant #6 - \$402,518.74
 - State Fee Warrant #4 - \$13,343.31
 - State Fee Warrant #5 - \$19,715.00
 - Payroll (7/29/21) - \$26,612.15
 - 2. July 2021 Financial Reports
- C. Communications
 - 1. Sagadahoc County Sheriff's Incident Report
 - 2. Letter of Violation - R06-011-C
 - 3. Letter from Waldo Community Action Partners
- D. Resignations
 - 1. Cathy Curtis, Solid Waste Committee

Favreau moved the Board approve the Consent Calendar, as presented; seconded by Walling. Vote was 3-0.

IV. Action Items

A. Act on Quitclaim Deed for Tax Map R02, Lot 033-A

Favreau moved the Board approve signing quitclaim deed for property Tax Map R02, Lot 033-A, as presented; seconded by Walling. Vote was 3-0.

B. Act on Celebrate Schedule of Events & Budget

Jennifer Curtis discussed the events for Celebrate Bowdoinham. She shared that this year will be mostly the “traditional Celebrate” events and games. Engler wanted to ensure there are food vendors at Celebrate.

Walling moved the Board approve the Celebrate Bowdoinham Event and Budget to be funded from the TIF Accounts, as presented; seconded by Favreau. Vote was 3-0.

C. Act on Contracts with Consolidated Communications and Comcast

Eli Rubin presented the recommendation for Town phone and internet contracts, as follows:

- A three-year contract with Consolidated Communications for our six phone lines (Public Works-1, Fire Dept-1, and Town Office-4) for unlimited local, regional & nationwide calling for \$22.50 per line. We are currently on an outdated plan and pay for our long distance. In order to stay in this year’s budget, we are proposing to stay with our copper phone lines.
- A three-year internet service contract with Consolidated Communications for Public Works (10M/1M) and Fire Department (50M/10M).
- A three-year contract with Consolidated Communications for their Business One Premier Plus 100M/100M to upgrade the Town Office to fiber. This creates the infrastructure to upgrade the phones later.
- Maily Waterfront Park – a two-year contract with Comcast Business Internet 200/20 mbps plan with static IPS for \$143.39. Eli mentioned that we negotiated a lower rate at a higher speed by doing a contract.

Eli stated that Consolidated will allow us to change the address for our Town Office account when we re-locate for our renovation.

Favreau moved the Board authorize Nicole Briand to sign contracts for internet and phone services with Consolidated Communications and Comcast; seconded by Walling. Vote was 3-0.

V. Discussion Items

There were no discussion items

VI. Town Manager’s Report

There were no questions regarding the Town Manager Report.

VII. Select Board Member’s Request for Agenda Items for Next Meeting

Engler requested an update on the Environmental Assessment at the Waterfront.

Favreau requested to see a draft of the RFP for Solid Waste & Recycling soon.

VIII. Announce Future Select Board Meetings

A. August 24, 2021 – Regular Meeting

B. September 14, 2021 – Regular Meeting

C. September 28, 2021 – Regular Meeting

IX. Comments from the Select Board Members

Walling noted that we need to re-form the Solid Waste & Recycling Advisory Committee in the near future. There is still more hard work to be done. He mentioned that the Maine Legislature just signed a law that requires manufacturers to take back packaging waste.

Favreau suggested that we update our Solid Waste Ordinance soon.

X. Comments from the Public

None.

XI. Adjourn

Adjournment was at 5:50 p.m.

Select Board

Town of Bowdoinham, Maine

David Engler, Chair

Thomas Walling

Mark Favreau

Respectfully Submitted,

Kelly Hodson, Administrative Assistant