

TOWN OF BOWDOINHAM SELECT BOARD MEETING MINUTES



Date: September 28, 2021

Time: 5:30 pm

I. Call Meeting to Order and Establish a Quorum

The meeting was called to order and a quorum was established by Select Board Chair, David Engler at 5:30 p.m. Select Board members participating were David Engler, Jeremy Cluchey, Peter Lewis, Thomas Walling, Mark Favreau, and Nicole Briand, Town Manager.

II. Amendments to the Agenda

- 5.K – Act on Lower Main Street Paving Proposal
- Meeting Minutes to be removed from Consent Calendar

III. Approval of Consent Calendar

A. Warrants & Financial Reports:

1. Treasurer's Warrant #6 for \$95,455.18:
 - Accounts Payable Warrant #19 - \$57,129.35
 - State Fee Warrant #16 - \$4,446.50
 - State Fee Warrant #18 - \$3,302.25
 - Payroll (9/23/21) - \$30,577.08

Cluchey moved the Board approve the Consent Calendar, as amended; seconded by Walling. Vote was 4-0-1 (Favreau abstained).

IV. Public Hearing

A. General Assistance Ordinance Appendices A through D

Engler opened the Public Hearing at 5:33 pm. There being no public comment, the Public Hearing closed at 5:35 pm.

V. Action Items

- B. Act on General Assistance Ordinance Appendices A through D

Lewis moved the Board approve the General Assistance Ordinance Appendices, as presented; seconded by Cluchey. Vote was 5-0.

- C. Act on Tax Commitment for FY22

Favreau moved the Board approve the Assessors' Certification of Assessment, Municipal Tax Assessment Warrant, Certificate of Commitment and the Certificate of Assessment, as presented; second by Walling. Vote was 5-0.

- D. Act on Power Purchase Agreement with ReVision Energy

Our attorney, Agnieszka A. (Pinette) Dixon, reviewed the latest draft of the PPA and took questions from the Select Board. She stressed that this is a Firm Contract, which is hard to get out of. She has negotiated some provisions to ensure the Town has a say in the construction process itself. The Town would sign off on the design before construction begins. The contractual obligation date is December 31, 2022, whereby Revision commits to have the system operational. The price is the greater of the Fair Market Value and a complicated formula that will be computed.

Engler requested that language be added to ensure both parties are on notice about the Town's plans for possible expansion of the Public Works building and to design the system as to not impede any expansion. He asked that language be modified to address the possible Hazardous Materials taken in by our Recycling Program.

No action taken.

- E. Act on Findings of Fact and Order for 84 Ridge Road Dangerous Building Proceedings

Favreau moved the Board approve Findings of Fact and Order for 84 Ridge Road Dangerous Building Proceedings, as presented; seconded by Cluchey. Vote was 5-0.

- F. Act on Quitclaim Deed for 32 Fisher Road

Briand explained that the property at 32 Fisher Road is in the process of being sold. As a part of the sale process the title search showed that a discharge (or quitclaim deed) was never recorded for a property tax lien that was placed on the property in 1984. Our current tax system shows no past due property taxes for this property.

Cluchey moved the Board approve the quitclaim deed for 32 Fisher Road, as presented; seconded by Walling. Vote was 5-0.

- G. Act on Deputy Clerk Appointment

Walling moved the Board appoint Leslie Barker as Deputy Clerk for the purpose of processing absentee ballots for a term that expires November 5, 2021; seconded by Cluchey. Vote was 5-0.

- H. Act on Deputy Registrar Appointment

Walling moved the Board appoint Linda Williams as Deputy Registrar for a term that expires November 5, 2021; seconded by Cluchey. Vote was 5-0.

I. Act on Election/Ballot Clerk Appointments

Walling moved the Board appoint Leslie Barker, Kirsten Coker, Caroline Hawks, Donald Lamoreau, Dale Rappaneau, Linda Williams, Katherine Cutko, Elaine Diaz, Cassandra Hensley, Marlene Hensley, Lynne Smith, Stephen Smith, Barbara Bishop and Shirley Tracy as Election/Ballot Clerk for a term that expires November 5, 2021; seconded by Cluchey. Vote was 5-0.

J. Act on Comprehensive Planning Committee Appointment

Favreau moved the Board appoint Jan Marks to the Comprehensive Planning Committee for a term that expires June 30, 2024; seconded by Cluchey. Vote was 5-0.

K. Act on Special Town Meeting Warrant

Briand stated that she has been able to confirm the School and Robert Linna for the Special Town Meeting.

Favreau moved the Board approve the Special Town Meeting Warrant for October 20, 2021, as presented; seconded by Cluchey. Vote was 5-0.

L. Act on Lower Main Street Paving Proposal

Favreau moved the Board authorize Town Manager to enter into a contract with Aceto & Sons Earthwork, LLC for the paving of lower Main Street; seconded by Walling. Vote was 5-0.

VI. Discussion Items

A. Water District Updates – Stephen Cox

Steven Cox gave a brief history and update for the Water District. He stated that Bowdoinham water rates are in the upper 75% of the water rates for the State of Maine due to the fact that we have a lot of infrastructure serving approximately 270 customers. Mr. Cox stated that they will be looking at grants associated with the ARPA funds for infrastructure to complete the loop from Windy Hollow to Tegan's Way and from Rick Leach's garage to the school. This loop would strengthen the backbone to be able to serve up River Road, including the school, when the water main breaks.

Mr. Cox asked that the Board consider the Water District anytime a fire hydrant is near a road or right of way that may get decommissioned or otherwise changed.

VII. Town Manager's Report

Briand stated that our new fiber internet installation has been installed but we are still waiting on Consolidated to change us over to our new phone plans.

RJD Appraisal will be starting their second quarter of property card updates next week.

We will be advertising for an on-call plow driver to help cover this winter.

Public Works is busy working on Dingley Road. The remaining work on Carding Machine Road and Dingley Road is scheduled for October.

The permit packages for the Mallon Brook stream crossing on Dingley Road have been submitted. Once received, the project will go to bid, hopefully by the first of the year.

Age Friendly Bowdoinham will have a luncheon on Thursday. (Public Works will help set up and take down.) This is a chance to get the group together to see what they would like to do for winter.

Centers Point Parking Area – A neighborhood meeting has been scheduled for October 12th at 10 am via zoom. Briand is meeting with contractor and Fish and Wildlife later this week to discuss the parking area for the project.

Bulky Waste and Freon Collection Day is October 2nd.

Design Services Proposals for Recycling Barn Rehabilitation are due by 10 am (est) on Wednesday, October 6, 2021.

Town Office Renovation Project – We have signed a contract with Pine Tree Engineering. We are awaiting the survey work to start the site design and will be working with consultants to get the project out to bid and back for June’s Town Meeting.

EMS Update – There are two entities that have mandated vaccinations. We have three EMS personnel who have refused vaccines. Enforcement action will be taken October 29th. Chief Frizzle has protocols for what unvaccinated personnel can do.

The Financial Advisory Committee is changing their meeting day from Mondays to Tuesdays this year. The time has not changed.

VIII. Select Board Member’s Request for Agenda Items for Next Meeting

Cluchey requested a Remote Meeting Policy.

Cluchey inquired whether ARPA may be used to update the technology for having “hybrid” meetings in the Town meeting room.

IX. Announce Future Select Board Meetings

- A. October 12, 2021 – Regular Meeting
- B. October 20, 2021 – Special Town Meeting
- C. October 26, 2021 – Regular Meeting

X. Comments from the Select Board Members

Favreau inquired about the Blinking Light. Briand responded that we are waiting for CMP.

XI. Comments from the Public

Regarding Revision, Brant Miller suggested that we check with SAD75 to see what lessons they learned in a similar program they implemented. He suggested that we also check with construction company on Public Works building to ensure it can handle the load.

Allen Acker corrected his statement in the last meeting to say that he is “a sworn voting member of Comprehensive Planning Committee” rather than “representing the Comprehensive Planning Committee.”

Allen Acker stated that a lot more people would participate in hybrid meetings and he did not think it would be expensive or difficult to add the T.V. and computer for that.

Allen Acker inquired to the costs associated with having a Special Town Meeting and how they are paid. He stated that, in the past, requested Special Town Meetings were not held because they were cost prohibitive.

XII. Adjourn

**Adjournment was at 7:15 p.m.
Select Board
Town of Bowdoinham, Maine**

David Engler, Chair

Jeremy Cluchey, Vice-Chair

Peter Lewis

Thomas Walling

Mark Favreau

Respectfully Submitted,

Kelly Hodson, Administrative Assistant