

MINUTES
Town of Bowdoinham
Select Board & Board of Assessors Meeting
September 29, 2016 at 5:00p.m.

Note: This meeting was originally scheduled for Tuesday, September 27, 2016. However, only two Board members were in attendance so a quorum was not present. The meeting was re-scheduled for Thursday September 29, 2016 at 5:00 p.m.

1. Call the Meeting to Order & Establish a Quorum

The meeting was called to order and quorum established by Chair Peter Lewis at 5:00 p.m. Select Board members Peter Lewis, M. Theresa Turgeon, and Thomas Walling were present. Board members Wendy Cunningham and Douglas Tourtelotte were absent. Staff present included Town Manager William Post. Also present was Lynn Spiro.

2. Public Hearing

A. To receive public comments on the General Assistance Ordinance Appendices A – D concerning updated overall allowed amounts, food, housing and utilities maximum allowed amounts

Chair Peter Lewis opened the public hearing at 5:00 p.m. The Manager stated that this is the annual update for the maximum allowed amounts of assistance provided through the General Assistance program. The amounts are determined by the Department of Health and Human Services and the Maine Municipal Association. There were no public comments. The hearing was closed at 5:01 p.m.

3. Amendments to the Agenda – None

4. Approve Consent Calendar

A. Meeting Minutes of September 13, 2016

B. Warrants and Financial Reports:

1. Treasurer's Warrant #19 for \$143,967.16

C. Reports & Communications

1. Fire & Rescue Department's July and August Incident Reports

On motion of Turgeon/Walling, the Board voted 3 – 0 to approve the Consent Calendar as presented.

5. Action Items

A. Act on General Assistance Ordinance Appendices A – D

On motion of Turgeon/Walling, the Board voted 3 – 0 to approve General Assistance Ordinance Appendices A – D effective October 1, 2016.

B. Act on Liquor License Renewal Application for The Town Landing Restaurant

The Manager stated that this application needs approval from the Board and then goes to the state for their approval. The Town has received no complaints about the restaurant serving alcohol since it began three years ago. In a previous year, the Board elected to not hold a public hearing prior to addressing the application renewal.

On motion of Walling/Turgeon, the Board voted 3 – 0 to approve the Liquor License Renewal Application of The Town Landing, Inc.

C. Act on Award of Winter Sand Bid

The Manager stated that the Town received one bid for supplying winter sand from ETTI/Premier Development in Lisbon. The bid is for \$5.75 per yard, picked-up and they did not submit a bid for delivery the sand. In the most recent years, the Town has had ETTI/Premier deliver the sand as it takes about two weeks for the Public Works Department to haul the sand. Public Works Foreman Chadd Mayo is checking costs on hiring trucks to haul the sand for the Town. He recommended that the Board accept ETTI/Premier's bid of \$5.75 per yard for winter sand. The Town needs approximately 1,200 yards of winter sand for the stockpile.

Last year, the Town paid \$8.73/yard for winter sand delivered and \$5.25/yard was the picked-up price.

On motion of Turgeon/Walling, the Board voted 3 – 0 to accept ETTI/Premier's bid of \$5.75 per yard for winter sand.

D. Act on Annual Town Meeting Warrant

The Manager stated that when the Town gathers to vote on electing municipal officials, it is called the Annual Town Meeting. The November election includes two Select Board positions and one school board position. There will only be two articles on the warrant including election of a moderator to preside over the town meeting and election (by secret ballot) of two Board members and one school board member.

On motion of Walling/Turgeon, the Board voted 3 – 0 to approve the Annual Town Meeting Warrant as presented.

E. Act on Tax Abatement #1 for Robert G. Burbank (Devises) in the amount of \$1,194.91

The Manager stated that a 2009 mobile home was removed from this property in October 2015, but it was not removed from the assessment record. The value to be abated is \$72,000 and the tax amount is \$1,194.91.

On motion of Turgeon/Walling, the Board voted 3 – 0 to approve Tax Abatement #1 for Robert G. Burbank (Devises) in the amount of \$1,194.91.

F. Act on Tax Abatement #2 for Rayna & Karen Mayo in the amount of \$347.55

The Manager stated the homestead and veteran's exemption that was on this account was deleted for this tax year in error. The assessed value to be abated is \$21,000 and the tax amount is \$347.55.

On motion of Turgeon/Walling, the Board voted 3 – 0 to approve Tax Abatement #2 for Rayna & Karen Mayo in the amount of \$347.55.

G. Act on Tax Abatement #3 for Wilderness Road Association and Daniel and Kathy McKenna in the amount of \$663.10.

The Manager stated that abatements three through six are for different fiscal years for the same property and issue. These abatements are for a subdivision road (Wilderness Lane) that was incorrectly assessed and taxed beginning in fiscal year 2013 through the current fiscal year. The Town does not assess or tax any other private subdivision roads as a matter of policy. This was discovered while researching the information that uncovered the property owned by the Heirs of Leonard Bishop that will be addressed in tax supplemental #2 later in the agenda.

On motion of Walling/Turgeon, the Board voted 3 – 0 to approve Tax Abatement #3 for Wilderness Road Association and Daniel & Kathy McKenna in the amount of \$663.10.

H. Act on Tax Abatement #4 for Wilderness Road Association and Daniel and Kathy McKenna in the amount of \$654.14 (FY14).

On motion of Turgeon/Walling, the Board voted 3 – 0 to approve Tax Abatement #4 for Wilderness Road Association and Daniel & Kathy McKenna in the amount of \$654.14.

I. Act on Tax Abatement #5 for Wilderness Road Association and Daniel and Kathy McKenna in the amount of \$633.73.

On motion of Walling/Turgeon, the Board voted 3 – 0 to approve Tax Abatement #5 for Wilderness Road Association and Daniel & Kathy McKenna in the amount of \$633.73.

J. Act on Tax Abatement #6 for Wilderness Road Association and Daniel and Kathy McKenna in the amount of \$603.68.

On motion of Turgeon/Walling, the Board voted 3 – 0 to approve Tax Abatement #6 for Wilderness Road Association and Daniel & Kathy McKenna in the amount of \$603.68.

K. Act on Tax Supplemental #1 for Kevin & Michelle Heald in the amount of \$864.00

The Manager stated that a lot was created by the transfer of a partially developed lot from one owner to the Healds and this was not assessed. The assessed value is \$52,200 with a tax amount of \$864.00.

On motion of Turgeon/Walling, the Board voted 3 – 0 to approve Tax Supplemental #1 for Kevin & Michelle Heald in the amount of \$864.00.

L. Act on Tax Supplemental #2 for Heirs of Leonard Bishop in the amount of \$637.18

The Manager stated that this is the lot that was assessed and taxed with the subdivision noted above. After much research, the lot should be assessed and tax to the heirs of Leonard Bishop.

On motion of Walling/Turgeon, the Board voted 3 – 0 to approve Tax Supplemental #2 for Heirs of Leonard Bishop in the amount of \$637.18.

6. Discussion Items – None
7. Town Manager’s Report – None
8. Select Board Member’s Request for Agenda Items for Next Meeting – None
9. Announce Future Select Board Meetings
 - A. October 11th – Regular Meeting
 - B. October 25th – Regular Meeting
10. Comments from Select Board Members

Board member Walling asked about the Pork Point Road project. The Manager stated that the Public Works Department is finishing up its work replacing culverts and improving the drainage. Then Crooker Construction will grind the existing pavement and gravel will be added to the base. It is expected that the road will be paved near the end of October.

Board member Turgeon asked about the skate park project. The Manager stated that it is on schedule and construction is expected to begin within two weeks.

Turgeon asked about the status of improving the door bell at the back entrance. The Manager stated that the door bell would be improved after the new door operators were installed.

11. Comments from the Public – None
12. Adjourn

The meeting adjourned by acclamation at 5:27 p.m.

Select Board
Town of Bowdoinham, Maine

Peter Lewis, Chair

M. Theresa Turgeon, Vice-Chair

Absent
Wendy Cunningham

Absent
Douglas Tourtelotte

Thomas Walling

Respectfully Submitted,

William S. Post, Town Manager