

## **Agenda for Solid Waste Committee 1/13/2021**

**5:30 via Zoom**

### **Task of Committee-updated 10/28/20:**

Recommended task:

Vision for Future of Solid Waste & Recycling Programs.

- a. What services does the Town want?
- b. What is needed to offer these services?
- c. How can these services be offered?
- d. What is the cost to offer these services?

Reminder: Freedom of Information Act, this is a very important statute! Per the Freedom of Information Act, committees can NOT have conversations/discussions via email, phone, etc. All committee discussions and decisions must be had and made at a public meeting. Any conversations by more than 2 committee members outside of a public meeting is considered an illegal meeting. Furthermore, all emails that you send as a committee member and/or regarding committee business is considered public information and is part of the public record. Committee members may use email to distribute information to all committee members and committee staff, but any discussion of that information must take place at a public meeting.

**All committee members must be included in Solid Waste Committee emails:**

**Members-Cathy Curtis, Susan Brown, Michael Smith, Pat McDonough, Tessa Kingsley, Lisa Wesel, Susan Drucker, Bryan Benson**

FOAA Training for all town boards & committees members held on Tuesday 11/10/20 at 5PM

“Until then, email should only be used to distribute information, there should be NO discussion of that information via email. For agenda setting, I would suggest that you plan the agenda for your next meeting at your meeting and have an other business agenda item if something comes up.

As for meetings, the Town of Bowdoinham will be conducting public meetings via video conferencing. This is in accordance with emergency legislation (PL 2019, c. 617) enacted by the Maine legislature on March 17, 2020, which temporarily authorizes remote participation at municipal board and committee meetings by board members and the public. “

### **Call to Order**

### **Amendments to the Agenda**

### **Approval of the Minutes from 1/6/21**

### **Old Business**

- Review any information from Select Board Meeting as it pertains to committee and tasks

- Survey Update-address whether we are inviting people to fill it out twice and whether we need to adjust settings, determine a procedure for paper survey information being added to online survey results
- EcoMaine Presentation follow-up
- Determine what information we want to gather on programs in other towns
- Determine which financial information our committee needs to gather
- Review Back Plan from March 31st to have proposal ready for Selectboard-  
-discuss two person sub-committees to complete some of the work between meetings

**New Business**

- Committee membership changes
- Determine what other information the committee needs and how to gather that information

**Public Comments**

**Follow-up Items**

**Next Agenda and Meeting Date, time, place:**

**Adjournment**

Planning document for work of Solid Waste Committee

<b>DATE:</b>	<b>Work to be accomplished</b>
11/12/20√	Draft Survey, create subcommittees
11/25/20√	Draft Survey, Identify information to gather on other town programs
12/9/20√	Final Survey ready for Town Newsletter
12/23/20√	No Meeting-well deserved break
1/6/21√	Survey distributed to town/Electronic Survey available/Continued research of different programs, Eco maine Presentation
1/13/21	Input Survey results
1/27/21	Discuss Survey results
2/10/21	Use survey results and town research to guide plans

2/24/21	Draft Plan(s)
3/10/21	Draft Plan(s) Completed
3/24/21	Committee completes Final Plan presentation for Select Board
4/7/21	
4/21/21	