

# OIL BURNER TECHNICIAN TRAINING

*No cost to trainees!*

Tools, books and course cost are provided through the Maine Jobs and Recovery Grant funding.

## *About this course:*

This is an accredited course with the State of Maine towards acquiring an Oil Burner Journeyman License. This full-time program runs 5 days a week for 5 weeks (200 hours). The training incorporates both classroom and hands-on training working on live oil burning equipment. Successful completion of the course allows the candidate to sit for the state Oil Journeyman Exam.



Eastern Maine Community College is an equal opportunity/affirmative action institution and employer.

## TO REGISTER:

Contact Workforce Development  
[workforce@emcc.edu](mailto:workforce@emcc.edu)

By Phone: 207-974-4746



**Proposed dates:**

**Jan. 8 - Feb. 9, 2024**

**Location:**

Dead River Company  
1625 Hammond St., Bangor, ME 04401

**Prerequisites:**

- Mechanical aptitude, strong focus on customer service and must be a team player!
- At least 18 years old
- High school diploma, GED or HiSet
- Authorization to work in the US required
- Resident of or willing to relocate to the State of Maine
- No trade experience Necessary
- Testing may be required



**Sign up for our  
pre-enrollment  
interest list now!**

*Interested in an apprenticeship  
with Dead River Company  
while you learn?*

Email [recruitingreferral@deadriver.com](mailto:recruitingreferral@deadriver.com)

 Eastern Maine  
Community College



Maine Small Business  
Development Centers

## Upcoming Webinars

### Feeling Stuck? 5 Steps to Move You Forward

January 8th, 2024 • 12 pm • [\*\*REGISTER\*\*](#)

Life as an entrepreneur is not always easy. If you are feeling overwhelmed, unclear, or overloaded, this webinar may be for you. Maine SBDC will share with you a 5 step process that will help you become unstuck, become clearer, and release your overload.



### How to Prepare Your Business for Wholesale

January 18th, 2024 • 12 pm • [\*\*REGISTER\*\*](#)

In this seminar, Maine SBDC will help you prepare your business for wholesale markets and trade shows. We'll discuss the nitty gritty such as credit terms, marketing, shipping, and more! These essential topics will help you be better prepared to impress wholesale buyers to create lasting and profitable relationships.



### How to Price for Wholesale

January 25th, 2024 • 11 am • [\*\*REGISTER\*\*](#)

In this webinar, you'll learn what it really costs to produce your products. We'll delve into three pricing methods that will help you determine if you are pricing your products correctly. We'll also discuss how going from retail to wholesale affects your price and common terms you need to know.



### Essential Market Research Tools for Your Business

January 30th, 2024 • 10 am • [\*\*REGISTER\*\*](#)

Before you open or expand a business it's essential to test your assumptions with market research. Many people fail to properly research and this can lead to costly mistakes. Join Maine SBDC and the Portland Public Library as they discuss and demonstrate the highly informative secondary business research tools available to you through the library.



Maine SBDC | 800-679-7232 | [mainesbdc@maine.edu](mailto:mainesbdc@maine.edu) | [www.mainesbdc.org](http://www.mainesbdc.org)



# FREE TRAINING

The Maine Department of Labor offers safety and health and labor law classes—at no charge.

## UPCOMING CLASSES

(all in Augusta unless indicated otherwise)

**How to Conduct a Personal Protective Equipment (PPE) Assessment** – January 9, 2024 | 8:30 a.m.–12:30 p.m. SafetyWorks! Training Institute, 45 Commerce Drive, Augusta This half-day course is designed to assist you in developing a PPE assessment 1910.132(d). Employers must conduct a hazard assessment prior to requiring employees to use PPE. The assessment provides information needed to select the appropriate PPE for the hazards at the workplace. Learn how to conduct a hazard assessment in this hands-on class.

**HazCom/Chemical Substitution** – January 10, 2024 | 8:30 a.m. – 12:30 p.m. SafetyWorks! Training Institute, 45 Commerce Drive, Augusta Hazard Communication (HazCom) is one of the top three most frequently cited OSHA standards. It was updated in 2012 to reflect the Globally Harmonized System of Classification and Labeling of Chemicals (GHS). Employers must train employees on GHS and on any new hazards identified based on manufacturer's reevaluation of existing chemicals. Half of this class covers HazCom/GHS, and the other half focuses on eliminating and/or substituting chemicals in the workplace. Eliminating a hazardous chemical or substituting it with something less hazardous not only reduces employee health and safety risks but can improve your company's bottom line.

**10-Hr. Shipyard Standards** -January 11 & 12, 2024 | 8:30 a.m. – 4:30 p.m. (Day 1), 8:30 a.m. – 1:00 p.m. (Day 2) SafetyWorks! Training Institute, 45 Commerce Drive, Augusta This one-and-a-half-day course offers basic information on a variety of shipyard/boat building industry safety/health standards (29 CFR 1915). Attendees who complete the course will receive an OSHA 10-hour course completion certificate.

**Wage & Hour Compliance** – January 17, 2024 | 9:00 a.m. – 12:00 p.m. SafetyWorks! Training Institute, 45 Commerce Drive, Augusta  
This course is designed for human resource or benefits professionals, accountants, business owners, managers, or payroll supervisors. Labor laws can be complex. This seminar covers wage and hour laws, including minimum wage, overtime, youth employment, severance pay, equal pay, rest breaks, leave requirements (earned paid leave, family medical leave, family sick leave and leave for victims of violence). This class addresses commonly asked labor-related questions.

**Wage & Hour Compliance** – January 24, 2024 | 9:00 a.m. – 12:00 p.m. Joseph Ferris Community Center, 318 Wilson Street, Brewer  
This course is designed for human resource or benefits professionals, accountants, business owners, managers, or payroll supervisors. Labor laws can be complex. This seminar covers wage and hour laws, including minimum wage, overtime, youth employment, severance pay, equal pay, rest breaks, leave requirements (earned paid leave, family medical leave, family sick leave and leave for victims of violence). This class addresses commonly asked labor-related questions.

**Scaffolding & Fall Protection** – January 29, 2024 | 8:30 a.m. – 4:30 p.m. SafetyWorks! Training Institute, 45 Commerce Drive, Augusta This course covers the OSHA requirements for scaffolding and fall protection, including the definition of "competent person."

**Safety and the Supervisor** – January 30, 2024 | 8:30 a.m. to 4:30 p.m. SafetyWorks! Training Institute, 45 Commerce Drive, Augusta The success of any safety program is dependent on your front-line supervisors. Do they have the technical and interpersonal skills it takes to move your safety program in a positive direction? This training discusses the interpersonal skills all supervisors should develop to create a positive safety culture. In addition, this course will outline the key tasks supervisors should be performing, daily, to identify hazards and keep their employees safe.

Call 207-623-7900 to enroll • TTY users call Maine Relay 711  
Maine Department of Labor, Bureau of Labor Standards  
45 State House Station, Augusta, ME 04333-0045

The 2024 classes are now posted online and are open to registration.

Visit our website at [safetyworksmaine.gov](https://safetyworksmaine.gov) for a complete list of classes.

The Maine Department of Labor provides equal opportunity in employment and programs.  
Auxiliary aids and services are available to individuals with disabilities upon request.





## Getting Ahead in a Just-Gettin'-By-World Building Your Resources for A Better Life

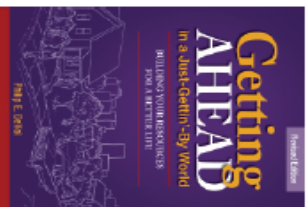
*Getting Ahead In a Just-Gettin'-By World* is a book and a 16-session curriculum that helps individuals in poverty build stability and their resources for a more prosperous life for themselves and their families.

The curriculum involves rigorous work, done in a safe learning environment with the support of a certified Getting Ahead facilitator.

Participants, called "investigators," are viewed as the experts on poverty in their communities. Their first task is to investigate and define what poverty is like where they live. In following modules they investigate the research on the causes of poverty, class structures and hidden rules of class, language issues, and the eleven resources that define poverty.

Investigators do three self-assessments which allows them to track their progress over time. Getting Ahead puts the concepts, tools, and relationships in the hands of people in poverty to make a difference in their own lives and in the life of the community.

*Getting Ahead In a Just-Gettin'-By-World* is offered to people in generational and situational poverty. In many communities, many sectors use Getting Ahead: social services, faith-based organizations, schools, government, health, mental health, workforce development, courts, corrections, domestic violence, and housing.



## Next Class starts in January!

- 16 Sessions
- Investigators paid to participate
- Food is provided
- Workbooks & Materials provided
- Childcare options available
- Transportation Assistance available

### Getting Ahead graduates contribute to their communities by:

- Serving on boards
- Becoming certified Getting Ahead facilitators and Bridges trainers
- Identifying and solving problems at the institutional and community levels
- Helping to make policy changes

A national study of Getting Ahead was conducted by Elizabeth Wahler of the Indiana University School of Social Work and reviewed in the journal *Social Work with Groups*. The study found that from beginning to end of the Getting Ahead learning experience there were statistically significant improvements. **Wahler study link:** [ahaprocess.com/getting-ahead-study](http://ahaprocess.com/getting-ahead-study)

## Research and Results

Get Your Application In Today!



SCAN ME



**GINGER LEIGH SMITH**  
Financial & Life Navigator  
207-713-8096  
[Navigator@communitycreditunion.com](mailto:Navigator@communitycreditunion.com)

Program Supported by CDFI Funding from:



"Because of this program I am more aware of my financial responsibilities to benefit my family and to pass this knowledge on to everyone that I work with in the community and beyond."



Hawa "Eve" Ali  
2023 Bridges Out of Poverty Getting Ahead Graduate & Facilitator



[ahaprocess.com](http://ahaprocess.com)



## NVME January-February 2024 Classes (partial list)



Plan for your future with New Ventures Maine  
Free workshops and classes to help you reach your goals  
Statewide: Online & In Person (partial list below)  
To sign up or FMI: [bit.ly/NVMEClasses](https://bit.ly/NVMEClasses)  
Or call Chris @ (207) 753-6531  
[newventuresmaine.org](https://newventuresmaine.org)

### Self-Paced, Online

**Grow Your Business Online (GYBO):** Gain the skills, knowledge, and confidence to create a compelling web presence & website for your small business. Work at your own pace; complete by June 30, 2024.

**My Next Career Move:** Assess your skills, interests, and experiences and relate them to career options. Work at your own pace; begins January 22; complete by April 29, 2024. **Online & In-Person Exploring Self-employment: Wednesday, Jan. 10, 12:00 – 1:00 p.m. Online.** This class covers the pros and cons of owning your own business, the steps needed for start-up, the major elements of a business plan, and the many resources available to help you succeed. (Also offered Jan. 31 & Feb. 21))

**Making Career Choices: Wednesday, Jan. 10, 12:00 – 1:00 p.m. Online.** Ready for a career change but don't know where to start? This workshop will point you in the right direction. We will cover what to consider when making a career choice and resources to help you succeed. (Also offered Feb. 21)

**My Money Works: Thursdays, Jan. 11 – Feb 8, 6:00 – 7:00 p.m. Online.** Gain the skills and confidence you need to stretch your money, pay your bills, reduce debt, save, plan for retirement, and set personal financial goals with a plan to achieve greater financial stability.

**Tax Readiness for the Self-Employed: Tuesday, Jan. 16, 12:00 - 1:00 p.m. Online.** Learn how to organize your financial records, understand your tax responsibilities, become familiar with tax forms, and file your taxes with confidence. This workshop is designed for sole-proprietors. (Also offered Feb. 13)

**Money Management Workshops: Tuesdays, Jan. 23 – Feb. 6, 12:00 – 1:00 p.m. Online.** Learn to budget, repair your credit, and create a savings plan. Join us for one, two, or all three workshops. Jan. 23: *Budgeting Basics*; Jan. 30: *Let's Talk About Credit*; Feb. 6: *Build Your Savings*.

**Business Basics: Wednesdays, Jan. 24 – Feb. 7, 10:00 – 11:30 a.m. Online.** This class covers the business plan, marketing, and cash planning. Assess the feasibility, desirability, and viability of your business idea and get started with your plan.

**Job Search Workshops: Tuesdays, Jan. 30, Feb. 6, Feb. 13; 12:00 – 1:00 p.m. Online.** Ready for a new job or a career change? Join us for one, two, or all three workshops. Jan. 30: *Job Search Strategies*; Feb. 6: *Resume Strategies*; Feb. 13: *Interview Strategies*.

**Building Confidence: Tuesdays, Jan. 30 – Feb. 13, 3:00 – 4:00 p.m. Online.** Whether you are navigating recent changes, looking for a job, starting a business, or simply want to be more confident, join this class to assess your confidence and learn concrete tools to help you build your confidence and keep it strong.

New Ventures Maine is a statewide program of the University of Maine at Augusta,  
University of Maine System, an equal opportunity/affirmative action institution.

# REGION 9

## Professional Driver Training

Tractor Trailer Class A, Class B

Driver Training Courses

Meets Entry Level Driver Training Requirements

Theory, Yard and Road

Permit Preparation, Hazmat, Passenger & School Bus

MCSR Physical and Drug Testing

Individualized Training

Driving schedule will work with your schedule.

**Job Placement Possibilities**

**Funding Options**

Classes Jan.16, 2024

To Register or for more information, call or write

Region 9

377 River Road Mexico, ME 04257

207-369-9058

e-mail: [enaples113@gmail.com](mailto:enaples113@gmail.com)

[www.region9truckdriving.org](http://www.region9truckdriving.org)



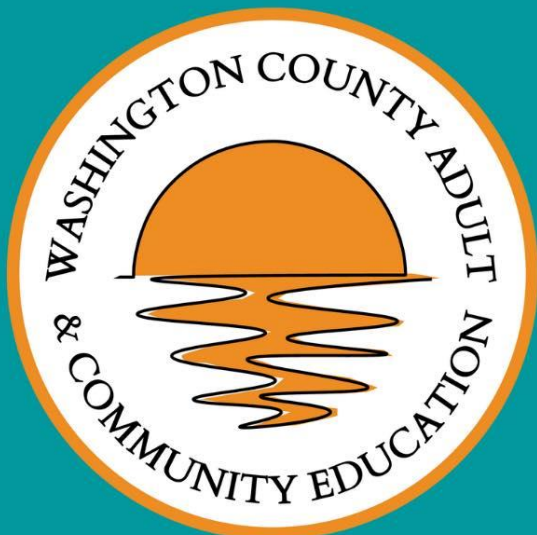
# CNA Training



**Start date: January 18, 2024,  
5:30pm - 7:30pm via Zoom**



- **130-Hour class**
- **Classroom hours will be Thursdays from 5:30p-7:30p via Zoom**
- **Clinical/Labs: Fridays, at the Machias Veteran's Home (Start date TBD)**
- **Background check required**
- **Intake/Interview & CASAS assessment**
- **Two written references**
- **Immunization record (up to date)**
- **Tuition: Free**



**For more information or to  
sign up call/email  
[info@wcadulteducation.com](mailto:info@wcadulteducation.com)  
207-255-4917**



U.S. Small Business  
Administration

**Are you interested in starting your own business?  
Please join us for an Online  
Boots to Business**

**A Free, Two-Day Entrepreneurial Training for Veterans /Spouse**

**January 24<sup>th</sup> / 25<sup>th</sup>**

**9:15 am – 4:00 pm Eastern Standard Time**

**Online class to register for the training.  
please use this link:**

<https://sba.my.site.com/>

When you get to this link, go to the calendar  
and select: **Online Portsmouth, NS, ME**

Offered by the U.S. Small Business Administration (SBA) as part of the Department of Defense.

Boots to Business is a two-step training program developed to introduce Veterans and transitioning service members to business ownership. This 2-day workshop helps ensure that every participant has access to a standardized entrepreneurship training track and the small business resources in their local communities. **Any veteran, spouse and/or dependent children over 18 are welcome to participate!**

After completing the 2-day Boots to Business session, participants will have the tools and knowledge they need to identify a business opportunity, draft a business plan, connect with local small business resources, and launch their small business. If you have any questions, please contact William Card at 207-622-8555 or email [William.card@sba.gov](mailto:William.card@sba.gov)



# REED & REED

## Carpentry - Pre-apprenticeship Training



- **\$18/HR STARTING!**
- **FULL BENEFITS!!**
- **EARN WHILE YOU LEARN!!!**



**Apply Online [www.reed-reed.com](http://www.reed-reed.com)**

These programs start every other month. If at any time you have a candidate or just a question, feel free to call, text or email. Thank you.

**Next Class Starting February 2024!**

Todd Gilley, Recruiter, Reed & Reed, Inc., PO Box 370 Woolwich, ME 04579,  
Cell: 207-607-0144 Email: [tgilley@reed-reed.com](mailto:tgilley@reed-reed.com) Visit our website at: [www.reed-reed.com](http://www.reed-reed.com)

# FARM SKILLS TRAINING PROGRAM

Looking for a rewarding,  
active, and valuable  
career?

Eager to learn the skills  
needed to work on a  
local farm?

Get paid to learn  
through this job training  
program in Spring 2024!



**applications due feb 1**



[farmskills@merrymeetingfc.org](mailto:farmskills@merrymeetingfc.org)



# BIW APPRENTICE SCHOOL

## Highlights

- **Admitted into Maine Maritime Academy as Full-Time Student**
- **Tuition Free – BIW will pay all tuition, books and fees**
- **Courses Leading to an Associate's Degree from MMA**
- **Legitimately work as a BIW employee – full pay w/excellent benefits**
- **Apprentices work and go to school during a 40-hour week – all while being paid**
  - Work (three days/wk); College (two days/wk)
- **Academic Concepts are reinforced through real on-the-job experiences**
- **In the end, you'll have the education and work experience that every employer seeks**
- **With ZERO Student Loan Debt**
- **And, you'll earn over \$200,000 over your 4-year experience**

## **Detailed Description**

Apprenticeship is an educational and career opportunity unlike any other, and is often referred to by the Department of Education as a \$250,000 scholarship. BIW offers high quality, comprehensive apprenticeship opportunities for highly motivated students interested in shipbuilding careers. Since 1950, the BIW Apprentice Program has produced over 1,200 graduates in support of the operational needs of Bath Iron Works. Every day, our apprentices push new boundaries of achievement and explore new opportunities in a complex and challenging workplace. Come with us and ***earn while you learn***, and gain the pride that comes with building ships for the United States Navy.

The program combines both academic and on-the-job training that, upon completion, provides coursework leading to an Associate of Science degree from Maine Maritime Academy, a Certificate of Apprenticeship from the State of Maine and a diploma signifying graduation from the prestigious BIW Apprentice Program.

Our apprenticeship offerings begin in trade occupations, however, during the program you will have the opportunity to move into a variety of advanced professional occupations i.e., Planning, Surveying, Quality, Supervision, etc. Upon completion you will be positioned well for advancement at BIW or anywhere you might choose to work.

## **If you're interested, call or text Scott Christman**

***J. Scott Christman, Ph.D.***

*Bath Iron Works*

*Program Manager of Trade Training & Apprenticeship*

*(207) 751-0842 (cell)*



**GENERAL DYNAMICS**  
Bath Iron Works

**BIWCAREERS.COM**

# MAINE CAREER CATALYST

## Registered Apprenticeship Programs



- HVAC Technician
- Animal Care Technician

Automotive Technician



Computer Technician Apprenticeship



CDL-B Driver (Hazardous Materials) Apprenticeship

Payroll Specialist Apprenticeship



Automotive Technician

Maine Shellfish & Seaweed Aquaculture Apprenticeship



Robotic CCTV Pipe Inspector

Passive House Builder



- Medical Assistant
- Clinical Career Awareness Pre-Apprenticeship

## Certified Pre-apprenticeship Programs

Aquaculture Pioneers Program

Automotive Technology Program



For more information and how to apply go to:

<https://mainecarecatalyst.org/apprenticeship-pre-apprenticeship-partners/>

# EDUCATE MAINE



# FOCUSMAINE

# WORKFORCE AND PROFESSIONAL DEVELOPMENT



## COMING SOON! FIBER OPTIC TECHNICIAN

**OFFERED AT NO-COST  
TO MAINE RESIDENTS**

### FIBER OPTIC TECHNICIAN

Build and develop the skills required to become a fiber optic technician. This course covers the fundamental principles of installing, testing, and maintaining FTTx networks properly. Students will learn various methods of splicing, terminating, testing, and commissioning of fiber optic cable. After successfully completing this course, students will have the skills necessary to become FOA Certified Fiber Optic Technicians.

**144 hours of classtime**

### EARN AS YOU LEARN!

Multiple companies are offering apprenticeships for this program.

### FOR MORE INFORMATION:

Email the CMCC Workforce team at [workforcedevelopment@cmcc.edu](mailto:workforcedevelopment@cmcc.edu)

**LEARN ABOUT SPLICING, TERMINATING, TESTING,  
AND COMMISSIONING FIBER OPTIC CABLE**

**144 HOURS OF TRAINING**

This program is provided in partnership with the Harold Alfond Center for the Advancement of Maine's Workforce, which offers short-term training through Maine's community colleges, to upskill and strengthen Maine's workforce.



Start your workforce training through Maine's community colleges



# IT EXPERT SYSTEM, INC

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## WIOA TRAINING CAREER PATH



IT Expert's Career Advisors can provide FREE Career consultation and prepare your Training plan / check for the **WIOA FREE Education Grant Program Eligibility** that will lead to meaningful employment and provide Staffing support.

### IT Training

- ★ Management Program
- ★ Office Administration
- ★ Business Analysis (BA)
- ★ Quality Analysis (QA)
- ★ E - Commerce/ Web Developer
- ★ System Engineer
- ★ Database & Data Analytics
- ★ DevOPs Engineer
- ★ BigData (Hadoop) Developer
- ★ In-Person / Online Training

### IT Staffing

- ★ Staffing Services
- ★ Resume Screening
- ★ Candidate Pre-Screening
- ★ Background Check
- ★ Contract to Contract (C2C)
- ★ Contract to Hire
- ★ Direct Hire (W2)
- ★ Internship /On Job Training
- ★ OPT support College Student

### IT Services

- ★ Home Networking
- ★ Cyber Security Solution
- ★ Cloud Solutions
- ★ Software Development
- ★ IT Helpdesk 24 x 7
- ★ Network Administration
- ★ Data Management
- ★ Project Work
- ★ Website Development

www.itexps.com



#### Offices:

951 N Plum Grove Rd, Suite # A, Schaumburg, IL 60173  
1560 Wall street, Suite # 111, Naperville, IL 60563  
2400 E Devon Avenue, Suite # 257, Des Plaines, IL 60018

YouTube



[www.itexps.com](http://www.itexps.com) | 847-350-9034 | [info@itexps.com](mailto:info@itexps.com)

# PHARMACY TECHNICIAN

**PROGRAM  
REGISTRATION**

[bit.ly/workforceapply](https://bit.ly/workforceapply)



**Join Anytime**

**Online**

**Time: 400 Hours**

Central Maine Community College  
1250 Turner Street, Auburn, ME 04210

**FREE TRAINING!  
& Optional Partnership:**

 **WORKFORCE & PROFESSIONAL  
DEVELOPMENT**  
at Central Maine Community College

[www.cmcc.edu/workforce](http://www.cmcc.edu/workforce) • 207-755-5280 • [workforcedevelopment@cmcc.edu](mailto:workforcedevelopment@cmcc.edu)

Central Maine Community College is an equal opportunity/affirmative action institution and employer.  
For more information, please visit [www.cmcc.edu/eoec](http://www.cmcc.edu/eoec) or call the Office of Human Resources at (207) 755-5396.

# CompTIA SECURITY+ COURSE

**PROGRAM  
REGISTRATION**

[bit.ly/workforceapply](http://bit.ly/workforceapply)



## **COURSE DATES:**

**Mondays & Wednesdays**

**8:30 AM - 12:30 PM**

**OR**

**Thursdays**

**5:00 - 9:00 PM**

In person - Central Maine Community College  
1250 Turner Street, Auburn, ME 04210

**FREE  
TRAINING!**

 **WORKFORCE & PROFESSIONAL  
DEVELOPMENT**

[www.cmcc.edu/workforce](http://www.cmcc.edu/workforce) • 207-755-5280 • [workforcedevelopment@cmcc.edu](mailto:workforcedevelopment@cmcc.edu)

Central Maine Community College does not discriminate and is an equal opportunity/affirmative action employer.  
For more information, please call 207-755-5396 or email [humanresources@cmcc.edu](mailto:humanresources@cmcc.edu)



# YAMAHA OUTBOARD MOTOR REPAIR TRAINING



SOUTHERN  
MAINE  
COMMUNITY  
COLLEGE



Interested in boats and boating? Learn trade-related skills to begin a career in the marine industry today!

NO COST TO  
TRAINEES!

## ? WHAT

Includes classroom learning and concentrated hands-on training on multiple Yamaha outboard motors ranging from F20 to F200. Training topics will include:

- Engine nomenclature
- Maintenance charts & descriptions of services
- Yamalube™ lubricants & additives
- Oil & filter service
- Water pump service
- Decarbonizing
- Valve train maintenance,
- Vapor separator tank service
- Fuel filter replacement, anodes timing belts and more.

## 📅 WHEN

**INQUIRE NOW  
about upcoming  
sessions!**

## 📍 WHERE

**SMCC SOUTH  
PORTLAND CAMPUS**

Sustainability & Energy  
Alternatives Center  
2 Fort Road  
South Portland, ME 04106

## PREREQUISITES:

- At least 18 years old
- Resident of Maine
- High School diploma, GED or HiSet
- Proof of authorization to work in the U.S.
- Preference given to those with marine experience or training
- Impacted by the pandemic

## SUPPORTED BY:

Maine Jobs & Recovery Plan

## THANK YOU TO OUR PARTNERS:



**FOR MORE INFO & TO APPLY NOW**

email [workforceregistration@smccME.edu](mailto:workforceregistration@smccME.edu) or call **207-741-5955**

Southern Maine Community College does not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, including gender identity or expression, disability, or age or marital, parental or veteran's status in its programs and activities. For more information, please call 207-741-5798.

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# Online Medical Coding Training



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***Offering HCC Internship to All Students***



***CodingClarified.com***



Health Sciences Pathway >>

# SURGICAL TECHNOLOGY ASSOCIATE DEGREE



SOUTHERN MAINE COMMUNITY COLLEGE



## About this Program

A Certified Surgical Technologist (CST) is a member of the surgical team in the operating room who works with the surgeon, anesthesiologist and certified registered nurse delivering direct patient care before, during and after surgery. Surgical technologists perform functions and tasks that provide a safe environment for surgical care and contribute to the efficiency of the operating team by supporting operating surgeons, nurses and others involved in operative procedures.

View full program description online at [www.smccME.edu/surgical](http://www.smccME.edu/surgical)

## What opportunities does this program provide?

**Launch Your Career**  
SMCC graduates in this program have gone on to work as:

- Hospital Surgical Technologist
- Operating Room Technician
- Private Practice Surgical Technologist
- Organ Recovery Specialist
- Medical Sales Representative

**Transfer Opportunities:** This program may have transfer opportunities to four-year universities/colleges available. Please view full details online.

## How do I complete this program?

Estimated Full-Time Degree Completion

**67** CREDIT HOURS

**4.5** FULL-TIME SEMESTERS

View full program details online:

- *Schedule options*
- *Currently offered courses*
- *Academic catalog*

**FOR MORE INFORMATION, including outcome, accreditation, and licensing information:**

**ADMISSIONS:**

207-741-5800  
admissions@smccME.edu

**PROGRAM MANAGER:**

Brenda Buck, 207-741-5589  
Brenda.Buck@MaineHealth.org

**ONLINE:**

[www.smccME.edu/surgical](http://www.smccME.edu/surgical)  
[www.smccME.edu/apply](http://www.smccME.edu/apply)

Southern Maine Community College does not discriminate and is an equal opportunity/affirmative action employer. For more information, please call 207-741-5571 or visit [www.smccME.edu](http://www.smccME.edu).

# WELDING ACADEMY

**PROGRAM  
REGISTRATION**

[bit.ly/CWPDRegistration](http://bit.ly/CWPDRegistration)



## **COURSE DATES:**

Multiple cohorts currently offered:

4 weeks • 40 hours per week • 160 total hours  
of hands-on training at  
Central Maine Community College in Auburn

**FREE  
TRAINING**

 **WORKFORCE & PROFESSIONAL  
DEVELOPMENT**

[www.cmcc.edu/workforce](http://www.cmcc.edu/workforce) • 207-755-5280 • [workforcedevelopment@cmcc.edu](mailto:workforcedevelopment@cmcc.edu)

Central Maine Community College is an equal opportunity/affirmative action institution and employer.  
For more information, please visit [www.cmcc.edu/eeoc](http://www.cmcc.edu/eeoc) or call the Office of Human Resources at (207) 755-5396.

**OHNAE  
&  
OHTS**

**CDL A - B  
& Bus**

## **COMMERCIAL DRIVERS LICENSE TRAINING**



**DRIVE YOUR CAREER  
FORWARD**

Take your career to the next level and earn your CDL Class A or B truck license. This training program will assist students in acquiring the skills that can lead to a successful career in the trucking industry or take their current career forward. Our staff is experienced, well-trained, and BMV licensed to teach the required classroom, range and over the road instruction needed to obtain a CDL license.

### **Enrollment Requirements:**

- Valid Driver's License
- Pre-arranged Financing (assistance available)
- Complete Adult Ed Intake Application
- Pass DOT Physical & Drug Screen
- Ability to Attend ALL Scheduled Classes

### **Cost:**

**\$5,500**  
(Payment must be arranged prior to start of class)

**Class training fee includes: tuition, books, two FMCSA drug screening fees (pre-admission & post permit), FMCSA physical, use of truck, fuel as well as one attempt at the permit and license tests.**

### **TO REGISTER, CONTACT:**

**DJ LeVasseur**

**Workforce Coordinator**

**(207) 743-8842 • [d.levasseur@msad17.org](mailto:d.levasseur@msad17.org)**

**Oxford Hills / Nezinscot Adult Education & Oxford Hills Technical School**  
**256 Main Street, South Paris, ME 04281 • (207) 743-8842 • [adulted@msad17.org](mailto:adulted@msad17.org)**





In partnership with the Manufacturing Skills Standards Council,  
*Washington County Community College*  
 is offering an online Certified Production Technician (CPT) Training  
 Program.



Earn an industry recognized certification in  
**Production Technology**  
 and begin an exciting career in manufacturing.



**Process & Production + Maintenance Awareness + Green Production**  
**Quality Practices & Measurement + Safety**

No Cost

100% Online

Self-Paced

Fast-Track



Successful completion of the Certified Production Technology Program will prepare you to enter entry-level employment opportunities throughout Maine. WCCC offers Production Technology Pathways that can lead you to certificate and/or associate degree level options, as well as various complementary courses including Logistics and Supply Chain Management and Electro-Mechanical Technology.

Washington County  
 Community College  
 One College Drive  
 Calais, ME 04619  
 207.454.1040 / 800.210.6932



WCCC does not discriminate on the basis of color, religion, national origin, sex, sexual orientation, disability, age or marital, parental, or veteran's status in its programs and activities.

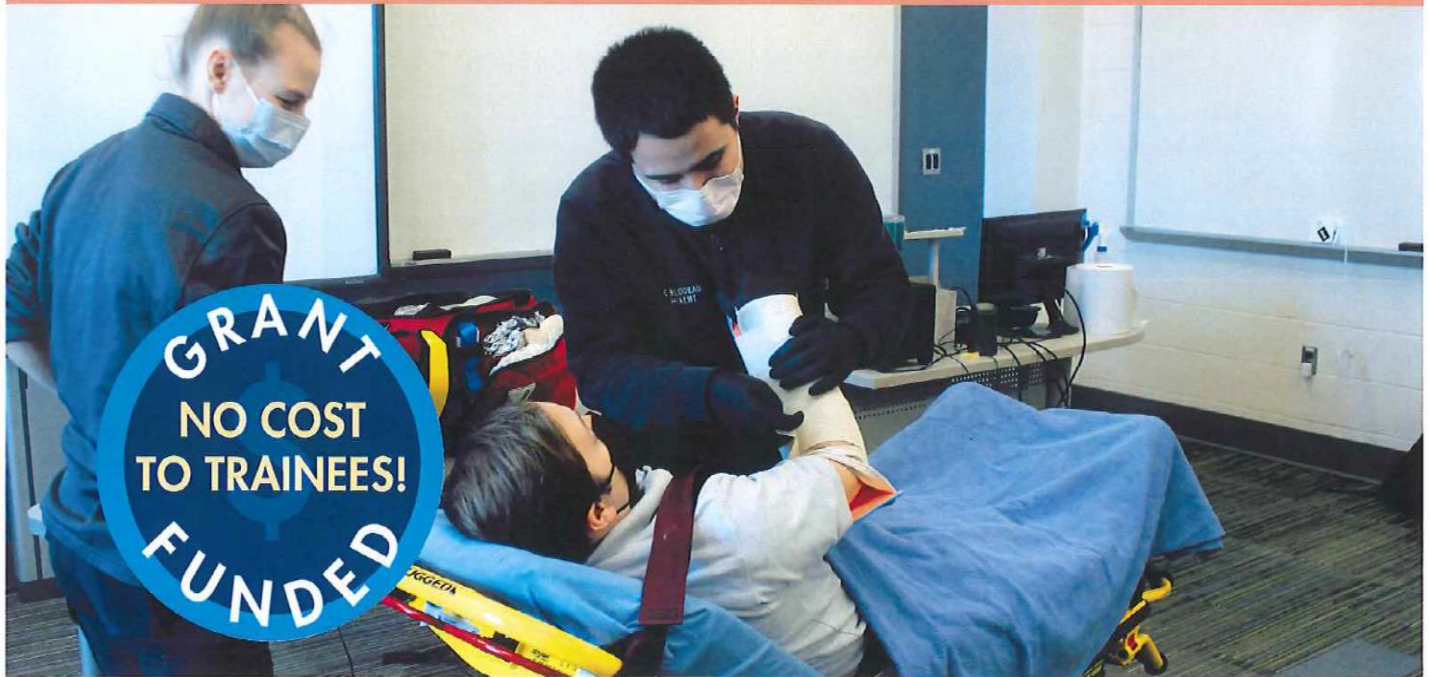
SMCC Workforce Training

# EMT TRAINING ACADEMY

Emergency Medical Technician



SOUTHERN  
MAINE  
COMMUNITY  
COLLEGE



## ? ABOUT THIS PROGRAM

Gain the knowledge and skills necessary to provide basic emergency medical care and transportation through lecture, practical labs, and clinical experience! Upon successful course completion, students are eligible to take the National Registry of Emergency Medical Technicians (NREMT) certification exams, at the EMT level.



## WHEN

**INQUIRE ABOUT  
NEXT SESSION!**



## WHERE

**Southern Maine  
Community College**  
South Portland Campus

## PREREQUISITES

- At least 18 years of age
- High School diploma, GED or HiSet
- Resident of Maine
- Proof of authorization to work in the U.S.
- Affected by the pandemic
- Testing may be required

### SUPPORTED BY:

The Maine Jobs & Recovery Plan



HAROLD ALFOND CENTER  
FOR THE ADVANCEMENT OF  
**MAINE'S WORKFORCE**

**GET STARTED NOW!**

email [workforceregistration@smccME.edu](mailto:workforceregistration@smccME.edu) or call **207-741-5955**

Southern Maine Community College does not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, including gender identity or expression, disability, or age or marital, parental or veteran's status in its programs and activities. For more information, please call 207-741-5798.



Experience why "Bath Built is Best Built" and train for a career in shipfitting, pipefitting and trades at BIW.

# MANUFACTURING



# TECHNICIAN TRAINING



**GRANT**  
Free Training &  
\$500 Weekly  
Attendance  
Incentive  
**FUNDED**

## WHAT

### Topics covered include:

- Blueprint reading
- Technical math
- Hand & power tool operation & safety
- Operation of air tools
- Oxy cutting
- Tack welding
- Basic layout
- Material handling
- Drilling & fastening
- and more

## WHEN

**ROLLING CLASSES**  
*Inquire now to get the process started!*

## WHERE

**SMCC Midcoast Campus**  
29 Sewall Street,  
Brunswick, ME

### Prerequisites:

- At least 18 years old
- High School diploma, GED or HiSet
- U.S. Citizenship and/or authorization to work in the US required. Additional hiring restrictions may apply.\*
- Preference given to those with previous trade experience or training
- Testing may be required

### Thank you to our partner:



**GENERAL DYNAMICS**  
Bath Iron Works

**INTERVIEWS:** General Dynamics Bath Iron Works will conduct job interviews with qualified applicants upon successful completion of the program.

**For More Information and to Get Started Now,**  
email [workforceregistration@smccME.edu](mailto:workforceregistration@smccME.edu) or call **207-741-5955**

Southern Maine Community College does not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, disability, age or marital, parental, or veteran's status in its programs and activities. For more information, please call 207-741-5798.\*Applicants who are not US Citizens and are from prohibited countries as designated in the US International Traffic in Arms Regulations may be disqualified from working at GDBIW. For a current list of prohibited countries please visit the following website: [https://www.ecfr.gov/cgi-bin/text-idx?node=22:1.0.1.13.63&rgn=div5#se22.1.126\\_11](https://www.ecfr.gov/cgi-bin/text-idx?node=22:1.0.1.13.63&rgn=div5#se22.1.126_11).

# PENOBSCOT JOB CORPS CENTER

1375 UNION STREET  
BANGOR, MAINE 04401  
(207) 561-8625



CAREERS  
BEGIN HERE



**275**  
Students



**46-ACRE**  
Urban Campus



**NEAR**  
University of Maine and  
Bangor Waterfront

**TRAIN** for a career you're  
passionate about.



**ADVANCED  
MANUFACTURING**  
Welding



**HOSPITALITY**  
Culinary Arts



**CONSTRUCTION**  
Carpentry, Pre-Apprentice\*



Take it to the next level.  
**ADVANCED TRAINING**  
Advanced Culinary Arts –  
Pastry  
Advanced Marine Pipefitting



**HEALTH CARE**  
Certified Nurse Assistant  
Clinical Medical Assistant

\*Pre-Apprenticeship programs offer students the hands-on training and education needed to qualify for apprenticeships.

**LEARN** new skills that  
benefit your future.



Earn your **high school  
diploma** or the equivalent



Take **community college  
classes** while living on center



Meet with  
**career counselors**



Participate in **work-based  
learning** experiences



**COMING SOON!**

# **VA MAINE**

## **NURSING ASSISTANT PROGRAM**



**DO YOU HAVE INTEREST IN WORKING  
WITH VETERANS?**

**CURRENTLY RECRUITING CARING AND COMPASSIONATE  
INDIVIDUALS FOR NURSING ASSISTANT PROGRAM**

**EARN WHILE YOU LEARN- GET ON THE JOB TRAINING TO BECOME  
A NURSING ASSISTANT. ALL CLASS FEES PAID BY EMPLOYER.**

**NO HEALTHCARE EXPERIENCE REQUIRED**

**ELIGIBLE FOR FEDERAL EMPLOYEE BENEFITS**

**CONTACT BRITTNEY GARTLEY FOR MORE INFORMATION  
AT [BRITTNEY.GARTLEY@VA.GOV](mailto:BRITTNEY.GARTLEY@VA.GOV)**



# Central Maine COMMUNITY COLLEGE

## CURRENT COURSES & TRAININGS

The Center for Workforce & Professional Development offers a variety of training opportunities designed to help people gain new skills or train for a new career in high-paying fields. Most courses are free with grant funding from Harold Alfond Center for the Advancement of Maine's Workforce and Maine Jobs and Recovery Plan.

### Computer Technology Courses

[COMPUTER SUPPORT SPECIALIST](#)

[COMPTIA SECURITY +](#)

[COMPUTER INFORMATION SPECIALIST](#)

[3D PRINTING WAITLIST](#)

### Education & Public Service

[CHILD DEVELOPMENT ASSOCIATE WAITLIST](#)

[EDUCATOR CLASSES WAITLIST](#)

[TIPS REGISTRATION](#)

### Healthcare

[BASIC LIFE SUPPORT REGISTRATION](#)

[BEHAVIORAL HEALTH PROFESSIONAL WAITLIST](#)

[CNA WAITLIST](#)

[PHARMACY TECH REGISTRATION](#)

[PHLEBOTOMY REGISTRATION](#)

### Trades

[EPA 608 CERTIFICATION REGISTRATION](#)

[HEAT PUMP INSTALLER WAITLIST](#)

[HIGH PRESSURE BOILER OPERATOR REGISTRATION](#)

[NCCER CORE WAITLIST](#)

[\(NCCER\) GENERAL CARPENTRY WAITLIST](#)

[WELDING ACADEMY](#)



### Online Professional Development

[ED2GO FUNDAMENTALS](#)

[ED2GO CAREER TRAINING](#)

[MINDEDGE LEARNING](#)

Central Maine Community College

1250 Turner Street, Auburn, Maine

PH: 207.755.5100

<https://www.cmcc.edu/business-community/workforce-professional-development/workforce-professional-development/current-courses/>



## Workforce and Professional Development

Workforce and Professional Development at Eastern Maine Community College is designed to prepare learners for and connect them to in-demand, well-paying jobs in the communities they live in, as well as engage learners in life-long learning experiences that prepare them for the next step in their professional journey. We will help you determine a professional path to help meet your goals with realistic steps to take to help you be successful.

### Workforce Courses & Programs

- Certified Medical Administrative Assistant
- Commercial Driving License
- Electric & Hybrid Automotive Technician Training
- Electrician's Technology Program
- Emergency Medical Technician Program
- Learning Facilitator Ed Tech III Credential
- Remote Work in Health Occupations
- Surgical Technology
- Certified Nursing Assistant (CNA)
- Oil Burner Technician
- Phlebotomy Program

Contact [workforce@emcc.edu](mailto:workforce@emcc.edu) or call 207.974.4629 if you would like to speak with someone in our office.

Eastern Maine Community College

354 Hogan Road, Bangor, Maine  
(207) 974-4600 | 1-800-286-9357

<https://www.emcc.edu/workforce-development/>





We provide non-credit and customized course offerings and training to those individuals who may wish to upgrade themselves in their positions or retrain for more challenging employment.

Our programs are designed to meet the training needs of those individuals, businesses, and organizations that require flexible scheduling and unique, innovative programming on our campus or at your facility.

## Current Offerings

15-Hour NEC Code Update 2023

3D Printing, Part 1 or 2

Bartending

Business Entrepreneurship (FREE)

BLS Healthcare Provider CPR

CDL Class B Training (Full)

EMT-Basic

EPA 608 Refrigerant Certificate

Google Career Certificates (FREE)

Heat Pump Installer Training

High Pressure Boiler

MHRT/C Continuing Education Credit(FREE)

Phlebotomy

Sustainable Landscape and Garden Management

TIPS Alcohol Certification (FREE)

Virtual Assistant Training (Full)

Welding

## Grant Funding

50% of course cost up to \$1200, available for eligible frontline workers through the Harold Alfond Center for the Advancement of Maine's Workforce. Organizations must join the Maine Workforce Development Compact to be eligible for funds. Joining is free for Maine-based employers.

[Start the process here.](#)

Click a course above for more information or call 207-453-5083 to register over the phone.

## Kennebec Valley Community College

92 Western Avenue,

Fairfield, ME 04937

**Admissions:** (207) 453-5822

**General Information:** (207) 453-5000

<https://www.kvcc.me.edu/workforce/>



## WORKFORCE TRAINING

Northern Maine Community College Continuing Education department is uniquely positioned to develop, grow and train your workforce and help you gain a competitive edge. We are client focused, offer flexible delivery, and provide practical solutions to your workforce training needs. Our training team has a wide range of programs including business, information technology, and health that can be delivered on-site for your employees, supervisors, and managers.

From computer and software instruction to professional development, to needs assessment and evaluation, our certified trainers deliver the quality programs your employees or potential need to sharpen their professional skills. We'll deliver the program according to your schedule – at your workplace or ours! We help grow the economy through workforce development.

For more information, contact [Leah Buck](#), Assistant Dean of Continuing Education, at 207-768-2768.

## INDUSTRY & CUSTOMIZED TRAINING

- [15 Hour National Electrical Code 2023 Update](#)
- [Continuing Education](#)
- [Critical Care Skills Training](#)
- [High Pressure Boiler Operator Training](#)
- [Mechanized Logging Operations](#)
- [Peds on the Edge](#)
- [Trauma Nursing Core Course](#)
- [Upcoming CED classes](#)
- [Commercial Driving](#)
- [Customized Training](#)
- [Online Courses](#)



**Northern Maine Community College**

33 Edgemont Drive  
Presque Isle, Maine 04769  
207-768-2700

<https://www.nmcc.edu/industry-customized-training/workforce-training/>



## Short-Term Training Opportunities

Our short-term training programs are for those looking to quickly gain skills and certifications that lead to employment. Many offerings are grant-funded (free of charge to trainees). And, if you decide you want to continue your education, we'll help you figure out the best path to do so.

## Workforce Training

- [Amazon Web Services Cloud Practitioner](#)
- [Amazon Web Services Cloud Developer](#)
- [Aquaculture](#)
- [Arboriculture](#)
- [Construction Institute](#)
- [Early Childhood Education Bootcamp Training](#)
- [Educator Apprentice Program](#)
- [Electric Vehicle Repair](#)
- [Emergency Medical Technician](#)
- [Advanced Emergency Medical Technician](#)
- [Manufacturing Technician](#)
- [Marine Design](#)
- [Medical Assistant Apprenticeship](#)
- [Phlebotomy School](#)
- [Professional Education Online](#)
- [Respiratory Therapy](#)
- [Surgical Technologist Training](#)
- [WelcomeME 2.0 Training](#)
- [Welding](#)
- [Yamaha Outboard Motor Repair](#)

## Career Skills & Certifications

- [Community & Medical Interpreting Courses](#)
- [Dental Assistant](#)
- [Legal Studies Online Courses](#)
- [Oil Burner Technician](#)
- [Pharmacy Technician Online Training](#)
- [Propane & Natural Gas Technician Training: Appliance Connection and Service](#)
- [Property Management](#)
- [Welding Courses](#)



## Contact Us

Workforce Training: [workforceregistration@smccME.edu](mailto:workforceregistration@smccME.edu) or 207-741-5955.  
Career Skills Training & Certifications: [careerskills@smccME.edu](mailto:careerskills@smccME.edu) or 207-741-5862.  
<https://www.smccme.edu/admissions-aid/workforce-training-career-skills/>

### SOUTHERN MAINE COMMUNITY COLLEGE

SOUTH PORTLAND CAMPUS  
2 Fort Road, South Portland, Maine 04106  
For more information call 207-741-5500

MIDCOAST CAMPUS  
29 Sewall Street, Brunswick, Maine 04011  
For more information call 207-844-2102





## Workforce and Professional Development

Whether you're seeking to reenter the workforce, upgrade your professional skills, have a passion for lifelong learning, or are a business needing to upskill its workforce; WCCC offers extensive non-degree (credit and non-credit), professional and continuing education opportunities to fit your needs. Many courses are designed to offer convenience through hybrid and online modalities to prepare you for professional occupations for many in-demand occupations.

Click on Program/Course link for more information, join the waitlist, and/or pre-register.

[Aquaculture](#)

[CDL Class A](#)

[CDL Class B](#)

[CDL Class B to A Upgrade](#)

[CDL Class B with School Bus/Passenger Endorsements.](#)

[Certified Medical Coder](#)

[Certified Medical Compliance Officer](#)

[Certified Medical Insurance Specialist](#)

[Certified Medical Office Manager](#)

[Community Science Program with Mobile Lab](#)

[Data Analytics Google Career Certificate](#)

[Digital Marketing Google Career Certificate](#)

[HYEV for First Responders](#)

[Introduction to Air Conditioning, Refrigeration, and Heat Pumps](#)

[Introduction to Forest Management and Practices](#)

[IT Automation w/ Python Google Career Certificate](#)

[IT Security Google Career Certificate](#)

[IT Support Google Career Certificate](#)

[Leading Remote & Hybrid Work](#)

[Logistics & Supply Chain Management I & II](#)

[Mental Health Rehabilitation](#)

[Natural Gas & Propane - Tank Setter & Outside Piping Certification](#)

[Partners in Entrepreneurial Pathways - 2.0 Beyond the Business Plan](#)

[Partners in Entrepreneurial Pathways-1.0 - Venture Exploration](#)

[Pathways to Corrections](#)

[Pathways to Employment for Supporting Professionals Patient Services Representative](#)

[Production Technology](#)

[Project Management Google Career Certificate](#)

[Remote & Hybrid Work Business Fundamentals](#)

[Remote Work Essentials for Professionals](#)

[ROUXBE Culinary](#)

[Service Vehicle Management](#)

[Supervision Fundamentals](#)

[Tech - Community \(MHRT-C\)](#)

[Tech 123](#)

[The "Science of" series](#)

[Trauma Informed Educational Practices](#)

[UX Design Google Career Certificate](#)

## Washington County Community College

One College Drive

Calais, ME 04619

207 454 1000 | 800 210 6932

[admissions@wccc.me.edu](mailto:admissions@wccc.me.edu)

<https://www.wccc.me.edu/professional-development/>





# YORK COUNTY COMMUNITY COLLEGE

## Free Training Opportunities

[Emergency Medical Technician](#) – Now Accepting Applications  
[New Cook Bootcamp](#) – Now Accepting Applications  
[Pharmacy Technician](#) – Now Accepting Applications  
[Phlebotomist Certification Training](#) – Now Accepting Applications  
[Precision Machining Training Package](#) – Now Accepting Applications  
[Remote Work Essentials for Professionals](#) – Now Accepting Applications  
[ACLS & PALS Training Package](#)  
[Advanced Emergency Medical Technician](#)  
[CDL-A Training](#)  
[CNC Academy](#)  
[Dental Assisting](#)  
[Medical Assistant Apprenticeship](#)  
[ServSafe Manager Certification](#)  
[Welding](#)

### \*Eligibility Requirements

- Maine Resident
- High school diploma or equivalent
- At least 18+ before the start of the training



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### ***Ready to apply?***

We make applying simple because it should be.

[Apply Now](#)

READY TO FIND THE FEARLESS YOU? [APPLY NOW](#)

YCCC FREE training programs are generously funded through a [Harold Alfond Grant](#) and the [Maine Jobs and Recovery Plan](#) to provide customized workforce training grants to Maine residents, with delivery through YCCC and Maine's other community colleges.

## **YORK COUNTY COMMUNITY COLLEGE**

- 112 College Drive  
Wells, ME 04090
- 207-216-4300

<https://www.yccc.edu/explore/workforce-training-professional-development/>