**COMMUNITY DEVELOPMENT ADVISORY COMMITTEE**

**MEETING MINUTES**

**TUESDAY, December 5, 2023 AT 6:30 PM ~ 8:00 PM**

**Kendall Room**

**Present: Wendy Rose, Lee Parker (Zoom), Jean de Bellefeuille, John Scribner, Ian McConnell**

**Yvette Meunier**

**Guest:**

1. Call to order/determine quorum
2. Review/approve meeting minutes from 11/9/23 – Minutes were accepted
3. Add items/rearrange agenda
4. New Business
	1. In inclement weather, meeting may be held as ZOOM only.
	2. Establish a work plan for CDAC. (YM) – Work Plan is attached

A Draft work plan was developed by Yvette and the Committee spent the meeting reviewing the plan and making changes. Please find the revised Work Plan attached.

1. Old Business
2. Determine next meeting and agenda

 Currently scheduled for 1/2/24, Kendall Rm, 6:30 PM

1. Adjourn Meeting