**Committee Members Present**: Maureen Booth, Ann Hartzler, Karen Mayo, Peggy Muir, Barbara Rollins and Deb Smith

**Staff**: Jason Lamoreau

**Guests**: Linda Jariz

**I CALL TO ORDER**

Maureen established a quorum and called the meeting to order

**II APPROVAL OF AGENDA**

The Agenda was approved as distributed.

**III APPROVAL OF MINUTES**

The minutes of the August 14, 2023 meeting were approved as distributed. Karen noted that consideration should be given to abbreviating the minutes to encourage residents to read them. Maureen indicated that she would develop more concise minutes while retaining the critical information needed for documentation and follow-up.

**IV Announcement**

Barbara announced that she was resigning from the Committee due to personal demands but that she would be available to organize the monthly luncheons and help out as needed for special projects.

**V Jason’s Staff Report**

Jason highlighted the following items from a very busy month:

* The Town hired a new assistant town clerk, Kevin, and has contracted with an outside firm to conduct assessments.
* Jason met with Laurie Saunders of the Richmond Senior Center to consider how to enhance the partnership between the two towns. Following discussion, the Committee recommended that we begin an informational exchange to alert one another to events and activities that may be of interest.
* Mid Coast-Parkview Health will offer several vaccine clinics for flu and COVID-19 boosters in October and November at 81 Medical Center Drive. Jason talked with organizers who agreed to set aside one day for residents of Bowdoinham and Bowdoin. The Committee recommended October 20, 2023 for the town-specific clinic.
* Three pickerball courts are now open for use. Karen recommended that promotions begin for the weekly walking program at the Community School.
* The Comprehensive Planning Committee has scheduled two public forums, October 11 and November 1, to discuss land use ordinances proposed for the 2024-2027 Comprehensive Plan.
* Per decision at the August Committee meeting, a lift chair was purchased and delivered to a housebound older resident. Funds from Catholic Charities and the Committee’s reserve were used to fund the chair.
* Following a pilot, public sentiment favors the installation of a permanent crosswalk at the intersection of Main and Route 24. Requests have been made to DOT for a planning grant to implement a permanent crosswalk.
* Jason was approached by Sam Solfinstal to provide a public presentation on energy efficiency tax credits and rebates It was agreed that Jason would inquire of Sam’s availability to present at the December luncheon.
* Jason attended the August meeting of the Bath-Brunswick Coalition, a monthly meeting to coordinate senior services in the area. It was agreed that continued attendance is beneficial and could compliment the Committee’s work in developing a coalition of local stakeholders to address common issues faced by older adults in Bowdoinham.
* Members were reminded that they are required to take Freedom of Information Act (FOIA) training and to submit a signed certification to the Town when completed. An audio recording is being made of the training provided to the Select Board that evening which members could listen to as fulfillment ofl the requirement.

Follow-up Action:

1. Jason will work with Laurie Saunders to implement an information exchange with the Richmond Senior Center.
2. Jason will confirm October 20 as the date for Bowdoinham and Bowdoin residents to receive flu and COVID vaccines. Peggy will have a sign-up sheet for scheduling appointments at Celebrate.
3. Jason will check with Sam Solfinstal of his availability to speak at a December luncheon.

**VI Celebrate Bowdoinham**

Peggy confirmed that tables , chairs and the tool display would be available for the Age Friendly booth and that folks had signed up for staffing the event. In addition to Peggy, Ann, and Mary, Habitat for Humanity planned to be at the booth at some point.

Follow-up:

1. Peggy will work with Jason to obtain the following for Celebrate: (a) Age Friendly Banner; (b) invitations to participate in the Universal Design Brochure Review Meeting; (c) laminated Resource Flyers; (d) sign-ups for vaccine slots; (5) forms to sign up to volunteer with Committee; and (e) forms to indicate ideas for luncheon speakers and field trips.

**VII Luncheons**

Peggy confirmed that she will be in town to serve as lead for the September and October luncheons. Maureen noted that invitations to volunteer for the Universal Design Brochure Review Meeting should be made available at luncheon tables as well as noted in opening remarks. Karen volunteered to assume responsibilities beginning November for making introductions, working with the Committee to identify and confirm speakers, collecting donations and reimbursing expenses.

Members also decided that an announcement should be made at the September luncheon requesting volunteers to take the lead on organizing field trips. One suggestion made is a train trip to Rockland. The Committee would assist with promotion and arranging for group discounts but is looking for someone who can select the trip and work with the Committee as needed.

Maureen reported the August Concert Supper brought in donations amounting to $605; net revenue was $319 once expenses were reimbursed. Discussion followed on whether sponsoring the supper was a good use of time and effort and alternative ways for raising funds and building community awareness. A fuller discussion was postponed until the October meeting.

Follow-up:

1. Peggy will discuss each of the following in opening remarks at the September luncheon:

(a) volunteers are needed to assist in the review of a Universal Design brochure being developed by the Committee. Those interested should contact Jason (b) The Committee is looking for community members to help with selecting and organizing field trips. The Committee will assist in promotion and securing discounts if relevant.

1. The Agenda for the October meeting will include discussion on opportunities for further community engagement through fund raising and/or special events.
2. Also in October, the Committee will discuss whether and how to go forward with winter kits

**ADJOURNMENT**

There being no further business, the meeting adjourned at 3:30 pm. The next meeting was scheduled for October 9, Indigenous People Day. Committee members will be contacted about rescheduling the meeting.

| **Approved by:** |  |  |
| --- | --- | --- |
|  |  |  |
| Peggy Muir, Co-Chair |  | Date |
|  |  |  |
|  |  |  |
|  |  |  |

Maureen Booth, Co-Chair Date

| Jason Lamoreau, Age-Friendly Coordinator |  | Date |
| --- | --- | --- |