

## **ARTICLE X**

### **Shall an ordinance entitled, “An Ordinance to Amend the Town of Bowdoinham Land Use Ordinance to Waive Permitting Fees on Town Owned Projects” be enacted?**

**NOTE: Proposed additions to existing Code sections are underlined.**

Other sections of the Ordinance are unchanged.

#### **ARTICLE 7: SHORELAND ZONING**

##### **A) Permit Application Submission Requirements**

Submission requirements may be waived if that information is not required to determine compliance with applicable standards. In all instances, the burden of proof shall be upon the applicant to present adequate information to indicate the statutory criteria for approval and performance standards have been or will be met.

- 1) Written application. Every applicant for a permit shall submit a written application on a form provided by the municipality. The following items, when appropriate, shall be included with the application.
  - a) A scaled site plan showing
    - (i) The shape, size and location of the lot to be built upon and structure(s) to be erected, altered or removed.
    - (ii) Any structure(s) already on the lot.
    - (iii) Setbacks of structure(s) from all lot lines.
  - b) Statement of intended use.
  - c) Statement of how use meets performance standards.
  - d) Documentation that the applicant has right, title or interest in the property.
  - e) Any other information needed by the Code Enforcement Officer, Road Commissioner, Planning Board, or the Board of Appeals to determine compliance with the provisions of this Ordinance and/or any other information required by this Ordinance.
  - f) Signature. All applications shall be signed by the owner of the property or the owner’s legal agent, certifying that the information on it is complete and accurate. If the person signing the application is not the owner or lessee of the property, then that person shall submit a letter of authorization from the owner or lessee.
  - g) Application to be dated. All applications shall be dated, and the date and time of its receipt shall be noted upon each application.
- 2) Fees.
  - a) No permit shall be issued until the application fee(s) are paid. Application fees shall not be nonrefundable, unless noted elsewhere in this Ordinance. Checks are to be made payable to the Town of Bowdoinham. **The Town of Bowdoinham is exempt from all town permit fees and charges.**