

TOWN OF BOWDOINHAM

SELECT BOARD MEETING

MINUTES



Date: March 26, 2024

Time: 6:30 pm

I. **Call Meeting to Order and Establish a Quorum**

The meeting was called to order and a quorum was established by Select Board Chair, Joanne Joy, at 6:30 p.m. Select Board members participating were Joanne Joy, Mark Favreau, Allen Acker, Peter Feeney and Nicole Briand, Town Manager.

II. **Amendments to the Agenda - None**

III. **Comments from the Public - None**

IV. **Approval of Consent Calendar**

A. Meeting Minutes

1. March 12, 2024

B. Warrants & Financial Reports

1. Treasurer's Warrant #18

Acker moved the Board approve the Consent Calendar, as presented; seconded by Favreau. Vote was 4-0.

V. **Licensing**

A. Marijuana Business License for Cultivation Facility

Applicant: North Fire, LLC

Property: 239 Carding Machine Road (Map R06, Lot 040-J)

Acker moved the Board find North Fire, LLC's application for a Marijuana Business License complete; seconded by Feeney. Vote was 4-0.

Acker moved the Board schedule a public hearing for North Fire, LLC's application for a Marijuana Business License on April 9, 2024; seconded by Feeney. Vote was 4-0.

VI. **Action Items**

A. Act on Harbor Master Appointment

The Town Manager hired a new Harbor Master, Daniel Sylvain of Topsham. Dan is also the Harbor Master for the Town of Brunswick. The Board was asked to confirm the appointment.

Favreau moved the Board to confirm the Town Manager's appointments for FY2024, as presented; seconded by Feeney. Vote was 4-0.

B. Act on Navigational Aids

Briand proposed to make no changes to the navigational aids for the upcoming season and to add two no wake aids to the Cathance River.

Favreau move the Board to approve the placement of the navigational and no wake aids for 2024; seconded by Feeney. Vote was 4-0.

C. Act on Emergency Medical Services Agreement

The Board reviewed the Ambulance Service Agreement with Lisbon Emergency, Inc. The agreement had previously been reviewed and revised by the Town's attorney's office.

Acker moved the Board approve the Emergency Medical Services Agreement with Lisbon Emergency, Inc. contingent of budget approval at Town Meeting and authorize the Town Manager to sign the contract; seconded by Favreau. Vote was 4-0.

D. Act on Summer Camp Art Program

Jason Lamoreau, Recreation and Community Services Director asked the Board to approve the implementation of a Summer Art Camp. This program was previously run by MAC and was very successful.

Feeney moved the Board approve a Town Summer Art Camp Program; seconded by Favreau. Vote was 4-0.

E. Act on Maily Waterfront Park Food Truck Electrical Project

Yvette Meunier, Planning & Development Director explained to the Board that the electrical service at the waterfront park was not set up to safely be used by the food trucks. She explained that at previous events the Town had to hire an electrician to do workarounds. This project would allow food trucks to hook up safely without hiring an electrician.

Acker moved the Board approve Maily Waterfront Park Food Truck Electrical Project as proposed; seconded by Feeney. Vote was 4-0.

F. Act on Transfer Facility License Application

Wendy Cunningham, Chair of the Solid Waste Committee gave a presentation outlining opportunities the Town could engage in with a transfer station license. Some opportunities are collecting brush and grass clippings, collecting household hazardous waste, composting organic materials, accepting tires, used motor oil, demolition waste, more frequently being able to collect freon and bulky waste. She went on to say the license would give the Town flexibility to choose which items to receive or not receive.

Cunningham said in a 2020 survey they received 474 responses of those responses 392 were in favor of the Town having a transfer station. The committee is just asking to apply for the license. This requires a second entrance with a gate and culvert. The cost is \$5000. The Public Works Department can do part of the work.

Briand stated that funding for this project is available and would not add an increase to the FY2025 budget.

Acker said he did not feel that the survey was a good representation of what the citizens of the Town wanted. He found it hard to make a decision that would affect 1,400 households from 474 responses on a 4-year-old survey. He went on to say he would like to table this action until after the Town votes whether to approve the new Solid Waste Ordinance.

Briand cautioned against this action. She said she would not want the Town to adopt an ordinance that they would not be able to comply with. She stated that by applying for the license they would know if the Town could have a transfer station and then it can be added to the ordinance. She felt that the Town should be creating an ordinance that they can follow and will not have to be revised. She added that applying for a license with the State is a 3–6-month return, then they would have to apply for a Maine DOT entrance fee for the second entrance.

Briand also stated that the ordinance would not be on the Town Meeting Warrant in June. The committee is creating an ordinance and a policy. She said the attorney reviewed the ordinance and there is still work that needs to be done, adding the license is only one step in the process.

Acker reiterated his desire to table the action.

Tobey Frizzle addressed the Board expressing his frustration at dragging the decision of having a transfer station or not having a transfer station out. He expressed that he felt this decision affects the elderly people in the community who currently are at the mercy of haulers. He felt it was time for everyone to put their differences aside and work together. The Town previously had a transfer station and he felt it was their duty to work towards supplying them with the option again.

Acker answered that that was a different situation and a different location.

Joy asked Acker what he would like to see to help him decide. Acker responded that he would like a simple question on the Town Warrant in June asking if residents were in favor of developing a transfer station.

Feeney stated that he understood Acker's point but for the small amount it would cost them to apply for the license and give the Town the capability to add in the future they should apply for the license.

Favreau moved the Board support applying for a transfer facility license for Solid Waste and Recycling, to be funded from the Solid Waste Reserve; seconded by Feeney. Vote was 3-1. Joy, Favreau and Feeney for, Acker opposed.

G. Act on CMP Pole Permit

A permit package, work order 801000589678, was submitted to place a new power pole.

Tobey Frizzle, Public Works Foreman has reviewed the permit and has no concerns with the proposed pole.

Favreau moved the Board approve the Location Permit for Work Order 801000589678, Notification #10301038775, as presented; seconded by Feeney. Vote was 4-0.

H. Act on Town Office Reserve Request

The Town received a \$1447 incentive check for the Town Office Lighting project. The Town Manager requested depositing the funds into the Town Office/Town Hall Reserve.

Acker moved the Board approve depositing the \$1,447 incentive check into the Town Office reserve; seconded by Feeney. Vote was 4-0.

I. Act on 2024 Roadway Improvement Bid

The Town received six bids for the roadway paving project, the project was bid in two parts.

- Base Bid - The portion of the work we currently have funding for.
- Alternate Bid – The portion of the work that we need to raise funding for.

Briand recommend the Board award the bid to Maine-ly Paving Services, LLC. Given the bid price received there is funding to award the base bid, and Carding Machine (#9) of the alternate bid. Once the remaining funding is approved at the Town Meeting the Town can complete a change order for the remainder of the project.

Briand explained that the Town received good bid pricing, which should help catch up on the road work plan. She said she does expect overages with the quantities but thinks the Town should be able to expand on the paving work.

Acker moved the Board award the 2024 Roadway Paving project to Maine-ly Paving Services, LLC for the Base Project, and the Carding Machine Road (#9) portion of the Alternate Project; seconded by Feeney. Vote was 4-0.

J. Act on Supplemental Assessments

Acker moved the Board approve Supplemental Assessment # 6 in the amount of \$1189.87 on Account 801 for the removal of acreage from the Farmland Program; seconded by Favreau. Vote was 4-0.

Acker moved the Board approve Supplemental Assessment # 7A in the amount of \$343.15 Account 959 for the removal of acreage from the Farmland Program; seconded by Favreau. Vote was 4-0.

Acker moved the Board approve Supplemental Assessment # 7B in the amount of \$520.06 on Account 1396 for the removal of acreage from the Farmland Program; seconded by Favreau. Vote was 4-0.

VII. Discussion Items

A. Proposed Comprehensive Plan

David Asmussen, Chair of the Comprehensive Planning Committee was available to answer questions the Board had on the revised Comp Plan. He summarized that the committee had updated data, added some new sections such as age-friendly and public health. He said they recommended some new plans, committees, and concepts.

Joy said that they had done a nice job and recommended that committee members should be prepared to answer questions about the new concepts.

Favreau said he appreciated the time and work that the committee had put into the plan.

B. Road Abandonment Process

Briand gave the Board members information regarding the process of abandoning the end of Dingley Road. This is a section of the road that was not previously discontinued but has not been maintained by the Town for more than 40 years.

Favreau stressed the importance of holding the public easement for access to land beyond the public road. Other Board members echoed support for the easement.

Joy said it was her understanding that the Board had previously decided that abandonment process was the way to go. She continued to say she felt it was appropriate for the Town Manager to proceed with the process and maintain the public easement.

Acker moved the Board to grant the Town Manager approval to move forward with the statutory road abandonment process of Dingley Road, maintaining a public easement; seconded by Favreau. Vote was 4-0.

VIII. Town Manager's Report

Town Office Closures:

- April 15th – Patriot's Day
- April 26th - We will be completing the relocation of our IT equipment in wiring with API and Consolidated.
- May 27th – Memorial Day

Bulky Waste Day – Saturday, April 20th (this will also be roadside clean-up day)

Town Meeting – June 1st at 9am

State & Municipal (*School*) Election – June 11th.

Applications for Property Tax Programs (Homestead Exemption, Farmland, Tree Growth, Open Space, Veteran's Exemption) are due by April 1st and Personal Property declaration and forms are due by May 1st.

Property Tax Payments (2nd half) are due May 1st.

The Town issued a request for engineering services for MDOT VIP planning projects, proposals are due March 29th.

The interior chimney work at the Town Office started this week, and the exterior work is scheduled for April 13, 14 and 15. The work for the bats is scheduled for late April.

The generators at Public Works and the Fire Station were repaired and operated for the last storm. The Fire Station has been opened as a warming station to the public and will continue to be opened until power is restored.

IX. Announce Future Select Board Meetings

- April 9, 2024 @ 5 pm – Budget Workshop and Regular Meeting
- April 23, 2024 @ 6 pm – Regular Meeting

X. Select Board Members Comments and Request for Agenda Items - None

XI. Comments from the Public- None

XII. Adjourn

Adjournment was at 8:05 p.m.


Select Board
Town of Bowdoinham, Maine



Joanne Joy, Chair



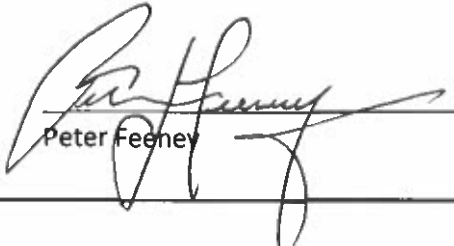
Debra Smith, Vice-Chair



Mark Favreau



Allen Acker



Peter Feeney

Respectfully Submitted,



Lisa-Marie Curtis, Administrative Assistant