

TOWN OF BOWDOINHAM SELECT BOARD MEETING MINUTES



Date: May 28, 2024

Time: 5:30 pm

I. **Call Meeting to Order and Establish a Quorum**

The meeting was called to order and a quorum was established by Select Board Chair, Joanne Joy, at 5:30 p.m. Select Board members participating were Joanne Joy, Deb Smith, Mark Favreau, Allen Acker, Peter Feeney and Nicole Briand, Town Manager.

II. **Amendments to the Agenda**

Action Item B: Process for Naming New Park

Action Item C: Select Board Preparation for Town Meeting

III. **Comments from the Public-None**

IV. **Executive Session**

A. Convene in Executive Session pursuant to 1 M.R.S. §405(6)(E) to discuss pending court proceedings with Town Attorney for 2 and 8 Stone Place.

Convened 5:31 pm. Adjourned 6:11 pm.

Acker moved the Board enter Executive Session Pursuant to 1 M.R.S. §405 (6) (E) to discuss court proceedings with Town Attorney for 2 and 8 Stone Place; seconded by Favreau. Vote was 5-0.

Acker moved the Board leave executive session; seconded by Favreau. Vote was 5-0. No action was taken.

V. **Approval of Consent Calendar**

A. Meeting Minutes

1. May 14, 2024

B. Warrants & Financial Reports

1. Treasurer's Warrant #22

Acker moved the Board approve the Consent Calendar, as amended; seconded by Favreau. Vote was 5-0.

VI. **Public Hearing**

Convened 6:30 pm. Adjourned 6:33 pm.

A. Marijuana Business License for Manufacturing and Registered Caregiver

Applicant: Upta Camp Edible Co. LLC/ Golden Road Extracts LLC

Property: 9 Main St (Map U01, Lot 069)

No comments were made by the public.

VII. Licensing

- A. License 1 Marijuana Business License for Manufacturing and Registered Caregiver
Applicant: Upta Camp Edible Co. LLC/ Golden Road Extracts LLC
Property: 9 Main St (Map U01, Lot 069)

Acker move the Board find:

- that the performance standards for this proposed project were reviewed as part of the Planning Board's Site Plan Review application process which received its Site Plan Review permit from the Planning Board on December 18, 2019.
- that a site visit was conducted by the Town's CEO and all performance standards and conditions of approval are being adequately met.

Therefore, I move the Board approve this Marijuana Manufacturing Facility and Registered Caregiver Business License application with the following Conditions of Approval:

- The applicant shall reimburse the Town for all noticing fees.
- The applicant shall maintain the necessary State Licenses and approvals while in operation.
- The applicant shall comply with the Site Plan Review Permit from the Planning Board, December 18, 2019.

Seconded by Favreau. Vote was 5-0.

VIII. Action Items

- A. Act on Property Tax Abatement 17

The Board found a discrepancy in the amounts written on the proposed abatement and asked the Briand to have the Assessor review the abatement, correct, and resubmit.

Acker moved the Board approve Property Tax Abatement 17; seconded by Favreau. Vote was 0-5.

- B. Act on Casella Proposal for Single Stream Recycling

Casella has provided a 1-year contract: Single Sort Recycling - \$428.19/haul and ACR – (\$165 +38) Briand stated that they received a proposal from Eco Maine, who provides the same basic service but do not haul. The Town is not currently able to haul recycling materials.

Acker reiterated his objections with this using Cassella. He feels that the materials get moved around and eventually end up in landfills. He suggested the Town hauling recycling themselves and using Waste Management to get rid of recycling. He said that Maine Waste to Energy uses the waste to create electricity.

Feeney said that the town has been dedicated to recycling, and changes to that should be decided by the public not the Board.

Favreau informed the Board that he had been to Cassella and had toured their facility. He added that Cassella sorts, bales, and sells all the recycling we send to them. The only thing that might end up in a landfill is glass and the Town does not recycle glass.

Favreau moved the Board approve a one-year Single Sort Recycling contract with Casella Waste Systems, Inc for Fiscal Year 2025; seconded by Feeney. Vote was 4-1.

Acker opposed.

C. Act on Maily Waterfront Park Policy

Favreau moved the Board approve the Maily Waterfront Policy, as amended adding that alcohol consumption may be allowed at approved licensed events; seconded by Feeney. Vote was 5-0.

D. Act on Rules for New Boat Launch

Joy suggested changing the wording from Guidelines to Rules. It was suggested to add no tie-ups at the Hand Carry Launch.

Smith moved the Board approve the Boat Launch Rules, as amended; seconded by Favreau. Vote was 5-0.

E. Act on Job Descriptions

The Town has added job descriptions for a Public Works Landscape Laborer, Summer Art Coordinator/Instructor and Summer Art Counselor.

Smith moved the Board approve the job descriptions as presented; seconded by Favreau. Vote was 5-0.

IX. **Discussion Items**

A. Pine Tree Engineering Proposal- Public Works Impervious Area

The Town would like to expand the impervious area at public works to have adequate room for storage and maneuvering. Pine Tree Engineering has submitted a proposal to complete the design and permitting as well as a draft proposal plan.

Favreau moved the Board authorize Pine Tree Engineering Contract for the impervious area at Public Works facility, not to exceed \$ 17,000; seconded by Smith. Vote was 5-0.

B. Process for Naming New Park

Select Board members discussed ideas on how to find a name for the new park. They settled on getting nominations from the public and the possibility of having a small task group review nominations and narrow down the options then having a vote on the top candidates. Briand added that they should have the name decided by April to allow enough time for signs to be made for the opening of the park in 2025.

C. Select Board Preparation for Town Meeting

Select Board members discussed warrant items they felt the public will be asking questions about and who will take point on answering those questions at Town Meeting.

X. **Town Manager's Report**

Town Meeting – June 1st at 9am

State & Municipal (*School*) Election – June 11th.

Closures:

- Town Office - May 31st at 2pm – Town Meeting Set-up
- Recycling - June 1st 8am to noon – Town Meeting
- All Depts – Wednesday, June 19th – Juneteenth
- Town Office – Friday, June 28th – End of Year Processing & Staff BBQ
- All Depts - Thursday, July 4th – Independence Day
- Town Office – Friday, July 5th – Staff Vacation Day

- The Town Office will be opening early a few days the end of June and the week of July 1st.

A special thank you to Karen Mayo and the Cannon Veteran's Park volunteers for doing the park clean-up and planting the flowers.

On May 15th Glenna Morin was presented with the Annual Town Report that was dedicated to Richard Morin for his 40 years of volunteer service on various Town committees over the years, including finance committee, comprehensive planning committee, waterfront committee and 20 years of service on the Planning Board.

Nominations for this year's Citizen of the Year award need to be turned in by June 15th.

Updates:

- Public Works had a very busy May getting the Town's parks and cemeteries ready for Memorial Day.
- The new paddle put-in is open. The Town is scheduling a time with EZ Dock for the installation of the float dock.
- The Cemetery Road sidewalk and parking lot expansion are ready for paving. We are awaiting a date from Maine-ly Paving.
- Public Works will be focusing their work on Carding Machine Road (Section 1) to prepare the road for paving later this summer.
- This summer's road paving will be scheduled after Town Meeting.
- The Town closed on the road bond.
- The Town opened a 3-month CD with Androscoggin Bank to earn 5.05% interest.
- The Town hired a new public works employee to replace the one who resigned. We also hired two part-time temporary Landscape Laborers. The Town will be hiring the Art Camp staff soon.
- The Town completed the contract with Gorril Palmer for the MaineDOT Village Improvement Planning Study, along with the grant amendment with MaineDOT to increase the grant (and match) from \$25,000 to \$30,000.
- The Town signed the contract with Bedard Excavation for the first contract on the second phase of the waterfront redevelopment construction contract (shoreline stabilization). They started moving equipment and supplies and will be starting construction soon.
- The Town is working to get the second contract out to bid in the next few weeks, pending approval from our grantor (Land Water Conservation Fund).

XI. Announce Future Select Board Meetings

- June 11, 2024, at 6:30 pm – Regular Meeting
- June 25, 2024, at 6:30 pm – Regular Meeting

XII. Select Board Member's Comments and Request for Agenda Items – None

XIII. Comments from the Public - None

XIV. Adjourn

Adjournment was at 7:30 p.m.

Select Board



Town of Bowdoinham, Maine

Joanne Joy, Chair



Debra Smith, Vice-Chair



Mark Favreau



Allen Acker

Peter Feeney

Respectfully Submitted,



Lisa-Marie Curtis, Administrative Assistant