

# TOWN OF BOWDOINHAM

## SELECT BOARD MEETING MINUTES



Date: June 10, 2025

Time: 6:00 pm

### I. Call Meeting to Order and Establish a Quorum

The meeting was called to order, and a quorum was established by Select Board Chair, Joanne Joy, at 6:00 p.m. Select Board members participating were Joanne Joy, Mark Favreau, Jason Hodde, Allen Acker, Peter Feeney, and Nicole Briand, Town Manager.

### II. Amendments to the Agenda - None

### III. Comments From the Public - None

### IV. Approval of Consent Calendar

- A. Meeting Minutes
  - 1. May 27, 2025
- B. Warrants & Financial Reports
  - 1. Treasurer's Warrant #23
  - 2. May 2025 Financial Reports
- C. Reports and Communications
  - 1. Sagadahoc Sheriff's May Report

Favreau moved the Board approve the Consent Calendar, as presented; seconded by Acker. Vote was 5-0.

### V. Public Hearing

Convened 6:03 pm. Adjourned 6:07 pm.

#### A. Marijuana Business License – Billy Jasper

Alfred Booty asked the Board if there were any updates on odor control at Pond Road facilities. Joy responded that the CEO was going to ask the facilities to install additional filtration devices.

### VI. Licensing

#### A. Marijuana Business License – Billy Jasper

Acker moved the Board find:

- that the performance standards for this proposed project were Site Plan Review application process which was approved on March 18, 2025."
- that a site visit was conducted by the Town's CEO and all performance standards and conditions of approval are being adequately met.

Seconded by Hodde. Vote was 5-0.

Therefore, Acker moved the Board approve this Marijuana Manufacturing Facility and Registered Caregiver Business License application with the following Conditions of Approval:

- The applicant shall reimburse the Town for all noticing fees.
- The applicant shall maintain the necessary State Licenses and approvals while in operation.
- The applicant shall comply with the Site Plan Review Permit, March 18, 2025.

Seconded by Hodde. Vote was 5-0.

## VII. Action Items

### A. Act on Quitclaim Deed

It was brought to the Town's attention that old liens were not released. The property taxes have been paid.

**Acker move the Board approve the quitclaim deed for property Tax Map R05-057-A, as presented; seconded by Feeney. Vote was 5-0.**

### B. Act on Midcoast Humane Agreement for Services

This is the Town's annual contract with the Humane Society. The current FY25 contract is \$4,631.44, FY26's will be \$4,783.79.

**Acker moved the Board approve Midcoast Humane Agreement for Services; seconded by Feeney. Vote was 5-0.**

## VIII. Discussion Items

### A. End of Year Reserve Request

The Board reviewed with the Town Manager the estimated unused funds from the FY2025 budget that would be moved into reserves. Discussion was made on the possibility of using some of these funds next year to reduce debt services or to offset the school budget. Briand said that the Finance Advisory Committee would investigate these options.

## IX. Town Manager's Report

Today - Tuesday, June 10<sup>th</sup> – MSAD 75 District Validation Referendum

Tomorrow - Wednesday, June 11<sup>th</sup> – Town Meeting

Town Office Closures

- Wednesday, June 11<sup>th</sup> – Open 10am-2pm - Town Meeting Set-up
- Friday, June 13<sup>th</sup> – Closing at 12:30pm – Staff Appreciation
- Thursday, June 19<sup>th</sup> – Juneteenth
- Monday, June 30<sup>th</sup> – End of Year Processing
- Friday, July 4<sup>th</sup> – Independence Day

### Updates:

- The stair replacement for the 2<sup>nd</sup> floor access is planned to start tomorrow, June 11<sup>th</sup>.
- The new flooring is scheduled to be installed downstairs on June 19<sup>th</sup> and upstairs on June 23<sup>rd</sup>.
- Town Hall –Williams Construction has completed their work at Town Hall. The next phases of construction are underway. The roofing has been replaced; there was 3 layers of cedar shakes under the metal roof, there was only one area in which the boards needed to be replaced, 2" zip was installed under the new architectural shingles. The siding was removed, and the building has been wrapped in with the 2" zip installation. The interior will be cleaned and painted ahead of flooring. New wiring has been installed; the new lighting fixtures will be installed after the interior is painted.
- Bedard Excavation has made a lot of process at the waterfront. All the utilities and landscaping have been installed. They will be wrapped up for an interim basis while the Town waits for delivery of the remaining light fixtures and approval for the expanded

parking area. The Town is working to re-open the paddle put in for kayak/canoers, however the park will remain closed to allow the landscaping time to grow. Once the construction is complete, the Town will plan for the full park opening.

- The Town is working to get an estimate to address the sidewalk retaining wall on Center Street.

**X. Announce Future Select Board Meetings**

- A. June 24, 2025 at 6:00 pm. – Regular Meeting
- B. July 8, 2025 at 6:00 pm. - Regular Meeting
- C. July 22, 2025 at 6:00 pm. - Regular Meeting
- D. August 5, 2025 at 6:00 pm. – this would be instead of August 12th.

**XI. Comments from the Select Board Members**

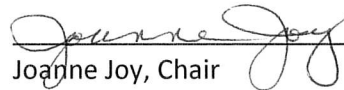
Joy requested that the Monitor refer questions for the Select Board at Town Meeting to be directed to her, at which time if needed she would hand off to other members. Her reasoning was to give a better sense of order and not have members speaking at the same time.


**XII. Comments from the Public - None**

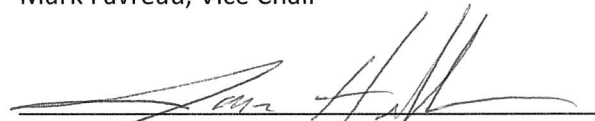
**XIII. Adjourn**

Adjournment was at 6:38 pm.


Select Board  
Town of Bowdoinham, Maine

  
Joanne Joy, Chair


  
Mark Favreau, Vice Chair

  
Jason Hodde

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Allen Acker

  
Peter Feeney

Respectfully Submitted,

  
Lisa-Marie Curtis, Administrative Assistant