

TOWN OF BOWDOINHAM SELECT BOARD MEETING MINUTES



Date: June 28, 2022

Time: 6:30 pm

I. Call Meeting to Order and Establish a Quorum

The meeting was called to order and a quorum was established by Select Board Chair, David Engler, at 6:30 p.m. Select Board members participating were David Engler, Mark Favreau, Jeremy Cluchey, Peter Lewis, Deb Smith and Nicole Briand, Town Manager.

II. Amendments to the Agenda

- Table Licensing item D
- Table Action item C
- Adding Action item A-3

III. Approval of Consent Calendar

A. Meeting Minutes:

1. June 14, 2022
2. June 21, 2022

B. Warrants & Financial Reports:

1. Treasurer's Warrant #25

Favreau moved the Board approve the June 21, 2022 Minutes, as presented; seconded by Lewis. Vote was 3-0.

Lewis moved the Board approve the remainder of the Consent Calendar, as presented; seconded by Favreau. Vote was 5-0.

IV. Public Hearing

Opened at 6:31 pm Closed at 6:34 pm

Marijuana Business License Renewal for Marijuana Cultivation Facility

Applicant: Mystique Operations, LLC

Property: 50 Pork Point Road (Map R10, Lot 028)

Marijuana Business License for Marijuana Manufacturing Facility

Applicant: Upta Camp Edible Company, LLC

Property: 9 Main Street (Map U01, Lot 069)

The Board received a letter in support of Mystique Operations LLC. There were no comments from the Public

V. Licensing

A. Marijuana Business License Renewal for Marijuana Cultivation Facility

Applicant: Mystique Operations, LLC

Property: 50 Pork Point Road (Map R10, Lot 028)

Favreau moved the Board finds that the Planning Board approved the project on March 25, 2021. A site visit was conducted by the Town's CEO on June 16, 2022 and found that all performance standards were adequately met; seconded by Smith. Vote was 5-0

Favreau moved the Board finds that a site visit was conducted by the Town's CEO on June 16, 2022 and found that all conditions of approval were adequately met; seconded by Cluchey. Vote was 5-0.

Favreau moved the Board approve this Marijuana Cultivation Facility Business License application with the following Conditions of Approval:

- The applicant shall reimburse the Town for all noticing fees.
- The applicant shall maintain the necessary State Licenses and approvals while in operation.
- The applicant shall comply with their Site Plan Review Permit from the Planning Board, dated March 25, 2021;

Seconded by Cluchey. Vote was 5-0.

B. Marijuana Business License for Marijuana Manufacturing Facility

Applicant: Upta Camp Edible Company, LLC

Property: 9 Main Street (Map U01, Lot 069)

The Board reviewed the application and Darren Carey's inspection report for the property. The Board agreed that the buffering for the dumpster needed to be complete and to wait until the next meeting to give the applicant time to complete the buffering.

C. Marijuana Business Renewal License for Medical Marijuana Registered Caregiver

The Board reviewed the application.

Favreau moved the Board find Kindbud, LLC's application for a Marijuana Business License complete; seconded by Cluchey. Vote was 5-0.

Favreau moved the Board schedule a public hearing for Kindbud, LLC's application for a Marijuana Business License on July 12, 2022 at 6:30pm; seconded by Cluchey. Vote was 5-0.

- D. Marijuana Business License for Marijuana Cultivation & Manufacturing Facility and

This item was tabled at this time upon applicant's request.

VI. Action Items

A. Act on Appointments

- 1. Confirmation of Town Manager's Appointments for Fiscal Year 2023.

The list of the appointments, as presented will be attached to the minutes.

Favreau moved the Board confirm the Town Manager's appointments for FY2023, as presented; seconded by Smith. Vote was 5-0.

- 2. Committee/Board Reappointments

A list of the appointments, as presented will be attached to the minutes.

Favreau moved the Board approve the list of Committee and Board appointments, as presented; seconded by Cluchey. Vote was 5-0.

- 3. Town Manger Reappointment

Favreau moved the Board approve Nicole Briand as Town Manager, Information Access Officer, Risk Manager, Road Commissioner, Tax Collector and Treasurer; seconded by Smith. Vote was 5-0.

B. Act on DeRosier Easement for Temple-Randall Cemetery

Nina Mendall addressed the Board, explaining that the right of way to the Temple-Randal was left off the current deed. The property owner is willing to have it added back. Asked the Board to pursue working with the landowner to have the right of way added back to the deed.

Lewis moved the Board approve appropriating up to \$1,000 from the Cemetery Reserve to obtain an access easement from Mr. DeRosier to the Temple-Randall Cemetery; seconded by Cluchey. Vote was 4-1.

Favreau opposed. Where the cemetery is actually located in Bowdoin, he doesn't feel the town shouldn't pay for process.

C. Act on Waterfront Improvements Phase I Bid Award

Item tabled at this time due to bids coming in much higher than budgeted.

D. Act on Transfer of Unexpended Funds to Reserve Accounts

Lewis moved the Board approve transferring up to the requested amount to the listed reserve from the department expense accounts, as presented; seconded by Favreau. Vote was 5-0.

E. Act on Property Tax Abatements

1. Number 4 for Account 1531

The mobile home was removed from Town in 2011, and should have been removed from the tax commitment, therefore the tax is uncollectable.

Favreau moved the Board approve FY22 Property Tax Abatement #4 in the amount of \$338.64, as presented; seconded by Cluchey. Vote was 5-0.

2. Number 5 for Account 1630

The mobile home was removed from Town, and should have been removed from the tax commitment, therefore the tax is uncollectable.

Favreau moved the Board approve FY22 Property Tax Abatement #5 in the amount of \$603.14, as presented; seconded by Lewis. Vote was 5-0.

3. Number 6 for Account 94

This tax account was combined with another tax account and the not removed from the commitment, therefore the tax is uncollectable.

Favreau moved the Board approve FY22 Property Tax Abatement #6 in the amount of \$1,009.03, as presented; seconded by Cluchey. Vote was 5-0.

F. Act on Sagadahoc County Hazard Mitigation Plan

The Sagadahoc County Hazard Mitigation Plan - 2021 Update has been approved by FEMA, pending local adoptions.

Lewis moved the Board adopt the Sagadahoc County Hazard Mitigation Plan 2021 Update; seconded by Smith. Vote was 5-0.

G. Act on Sale of Foreclosed Properties

Lewis moved the Board approve selling the following foreclosed properties: R02-033-A, R02-055, R04-029-A, R06-027-T-006, R06-039-A and R09-055-A and authorize the Town Manager to commence the sell process; seconded by Favreau. Vote was 5-0.

H. Act on Memorandum of Agreement for Center Point Road Parking Area

Favreau moved the Board approve the Memorandum of Agreement for Center Point Road Parking Area and authorize the Town Manager to sign the agreement on behalf of the Town: seconded by Cluchey. Vote was 5-0.

VII. Discussion Items

A. Age-Friendly Bowdoinham Committee Update

Peggy Muir gave the board an overview of the programs and activities taken part through Age-Friendly Bowdoinham. Some of those activities and programs are: Bridge and Cribbage games, line dancing, medical equipment loan program, ride share and the Fire house sand bucket delivery. She also spoke of plans to have listening sessions to hear what the challenges facing elders in the community and ways they can help meet those needs.

VIII. Town Manager's Report

The Office will be closed on:

- June 30th at noon for end of year and set-up FY23.
- July 4th for Independence Day
- July 27th for Staff Training (MMA Workshop in Augusta)

Upcoming Events

- Summer Concert Series started June 26th
- Open Farm Day – Sunday, July 24th
- Celebrate Bowdoinham – Saturday, September 10th

Updates

- The Fire Station parking lot is nearly complete, waiting for the handicap parking sign to complete the project.
- Mallon Brook stream crossing on Dingley Road has been scheduled Dingley Road will be closed for the culvert work July 30-August 6th.
- Pine Tree Engineering is working to prepare on road work bid.
- Affinity will be joining the Board's July 12th meeting to discuss the streetlight conversion project.

IX. Select Board Member's Request for Agenda Items for Next Meeting -None

X. Announce Future Select Board Meetings

- A. July 12, 2022 – Regular Meeting w/ Public Hearing
- B. July 26, 2022 – Regular Meeting
- C. August Meeting will be held on the 16th and 30th.

XI. Comments from the Select Board Members- None

XII. Comments from the Public

A question was posed to the Board from a volunteer at the barn's gift shop as to once the Town leases the barn and runs the recycling facility will the gift shop then be part of the municipality or still be the volunteers?

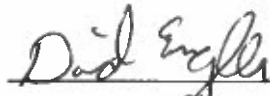
A comment was made asking for a update on the Messer property. They did state that things looked better but were concerned it was just being transferred to the back of the property.

Briand responded that the Code Enforcement Office had talked to the property owners, and they were cleaning up the property and a plan was being made to address the clean-up.

XIII. Adjourn

Adjournment was at 7:50 p.m.


Select Board
Town of Bowdoinham, Maine



David Engler, Chair



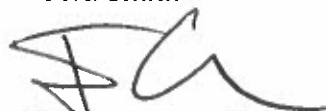
Mark Favreau, Vice-Chair



Peter Lewis



Debra Smith



Jeremy Cluchey

Respectfully Submitted,

Lisa-Marie Curtis, Administrative Assistant



Town of Bowdoinham

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Nicole Briand, Town Manager

In accordance with Title 30A, Section 2636, M.R.S., I have made, subject to your confirmation, the following appointments to serve under my supervision for the ensuing municipal year (July 1, 2022 through June 30, 2023):

1. ADMINISTRATION

Deputy Treasurer

Deputy Tax Collector(s)

Assessors' Agent

Kelly Hodson

Tina Magno, Lisa-Marie Curtis, Darren

Carey, Kelly Hodson, Austin Musgrove

Darren Carey

2. COMMUNITY SERVICES

Recreation Director

General Assistance Administrator

Health Officer

Cemetery Sexton

Christopher Whitney

Kelly Hodson

Susan Hobart

Frank Connors

3. PUBLIC SAFETY

EMA Director

Animal Control Officer

Harbor Master

Arthur Frizzle

Cliff Daigle

John McMullen

4. PLANNING & DEVELOPMENT

Planning & Development Director

Code Enforcement Officer

Plumbing Inspector

Deputy Code Enforcement Officer & Plumbing Inspector

Jennifer Curtis

Darren Carey

Darren Carey

James Valley

5. SOLID WASTE & RECYCLING

Solid Waste & Recycling Director

Bryan Benson

6. PUBLIC WORKS

Public Works Foreman

Tobey Frizzle

Respectfully submitted,

Nicole Briand, Town Manager

FY23 Committee & Board Appointments

June 26, 2022

Planning Board

R. Reeve Wood, III – June 28, 2022 – June 30, 2027

William Shippen, alternate member, June 28, 2022 – June 30, 2024

Tracy Krueger – June 28, 2022 – June 30, 2027

Richard Joyce, alternate member, June 28, 2022 – June 30, 2025

Nathan Drummond, June 28, 2022 – June 30, 2024

Allen Acker, June 28, 2022 – June 30, 2026

Justin Schlawin, June 28, 2022 – June 30, 2026

Appeals Board

Andrews Campbell, alternate member, June 28, 2022 – June 30, 2024

Ed Friedman, June 28, 2022 – June 30, 2026

William Bryan, June 28, 2022 – June 30, 2026

Sylvia Hultman, June 28, 2022 – June 30, 2025

Kathleen Montejo, June 28, 2022 - June 30, 2027

David Jones, June 28, 2022 - June 30, 2027

Finance Advisory Committee

Nina Mendall, June 28, 2022 – June 30, 2023

George Christopher, June 28, 2022 – June 30, 2025

Jeff Lauder, June 28, 2022 – June 30, 2024

Bowdoinham Water District

Stephen Cox, June 28, 2022 – June 30, 2023

Brant Miller, June 28, 2022 – June 30, 2023

Donald Lamoreau, June 28, 2022 – June 30, 2023

David Reinheimer, June 28, 2022 – June 30, 2023

FY23 Committee & Board Appointments

June 26, 2022

Cemetery Advisory Committee

Linda Temple, June 28, 2022 – June 30, 2024

M. Elaine Diaz, June 28, 2022 – June 30, 2025

Cassandra Hensley, June 28, 2022 – June 30, 2025

Advisory Committee of Age-Friendly Bowdoinham

Maureen Booth, June 28, 2022 – June 30, 2025

Margaret (Peggy) Muir, June 28, 2022 – June 30, 2025

Barbara Rollins, June 28, 2022 – June 30, 2023

Andrews Campbell, June 28, 2022 – June 30, 2023

Debra Smith, June 28, 2022 – June 30, 2024

Comprehensive Planning Committee

Allen Acker, June 28, 2022 – June 30, 2024

David Asmussen, June 28, 2022 – June 30, 2024

Joanne Joy, June 28, 2022 – June 30, 2024

Laura Arnold, June 28, 2022 – June 30, 2024

Margaret Christian, June 28, 2022 – June 30, 2024

William Stanton, June 28, 2022 – June 30, 2024

Community Development Advisory Committee

Peter Feeney, June 28, 2022 – June 30, 2024

Wendelyn Rose, June 28, 2022 – June 30, 2024

Jean de Bellefeuille, June 28, 2022 – June 30, 2024

John Scribner, June 28, 2022 – June 30, 2024

Laleah Parker, June 28, 2022 – June 30, 2025