

TOWN OF BOWDOINHAM

SELECT BOARD MEETING

MINUTES



Date: July 9, 2024

Time: 5:30 pm

I. **Call Meeting to Order and Establish a Quorum**

The meeting was called to order and a quorum was established by Select Board Chair, Joanne Joy, at 5:30 p.m. Select Board members participating were Joanne Joy, Deb Smith, Mark Favreau, Allen Acker, and Nicole Briand, Town Manager.

II. **Amendments to the Agenda - None**

III. **Executive Session**

A. Convene in Executive Session pursuant to 1 M.R.S. §405(6)(E) to discuss incident and property rights with Town Attorney.

Convened 5:30 pm. Adjourned 6:11 pm.

Acker moved the Board enter Executive Session Pursuant to 1 M.R.S. §405 (6) (E) to discuss incident and property rights with Town Attorney; seconded by Favreau. Vote was 4-0.

**Acker moved the Board leave executive session; seconded by Favreau. Vote was 4-0.
No action was taken.**

B. Convene in Executive Session Pursuant to 1 M.R.S. §405 (6) (A) to discuss Town Manager review.

Convened 6:12 pm. Adjourned 6:37 pm.

Acker moved the Board enter Executive Session Pursuant to 1 M.R.S. §405 (6) (A) to discuss Town Manager review; seconded by Favreau. Vote was 4-0.

**Acker moved the Board leave executive session; seconded by Smith. Vote was 4-0.
No action was taken.**

IV. **Comments from the Public**

Wimberly Burton introduced herself to the Board.

V. **Approval of Consent Calendar**

A. Meeting Minutes

1. June 25, 2024

B. Warrants & Financial Reports

1. FY24 Treasurer's Warrant #25

2. FY25 Treasurer's Warrant #1

3. June's Financial Reports

C. Reports and Communications

1. Sagadahoc Sheriff's May Report

Acker moved the Board approve the Consent Calendar, as presented; seconded by Favreau. Vote was 4-0.

VI. **Licensing**

A. Alcohol Application for Civic Organization

Applicant: Union of Maine Visual Artists, Inc.
Property: 27 Main Street, Bowdoinham

Acker moved the Board approve Union of Maine Visual Artist's Alcohol Application for a Civic Organization; seconded by Favreau. Vote was 4-0.

VII. **Action Items**

A. Act on Tree Removal Proposal

Tobey Frizzle requested estimates for tree removal along Carding Machine Road, Bowdoin Boys Tree Service was the only company that could complete the job in July ahead of the paving schedule.

Acker moved the Board approve contracting with Bowdoin Boys Tree Service for Carding Machine Road Tree Removal; seconded by Favreau. Vote was 4-0.

B. Act on Contract for Assessing Services

The Town would like to have Cindy Namer continue working with RJD Appraisal on projects on an as needed basis.

Acker moved the approve the contract with Shining Star Enterprises for assessing services, as presented; seconded by Favreau. Vote was 4-0.

C. Act on FY23-24 Audit

The Town has completed the three-year contract with James W. Wadman, C.P.A. After the initial contract, they work on yearly contracts. The estimated cost for this audit is \$10,190.25.

Acker moved the Board approve contracting with James W. Wadman, C.P.A. for the FY23-24 Audit; seconded by Favreau. Vote was 4-0.

D. Act on Consolidation Loan Application

The Board had previously discussed consolidating the Town's million-dollar road bond with Camden National Bank which will allow the complete payoff of the excavator this year.

Acker moved the Board authorize the Town Manager to consolidate the Town's Camden National Bank Bond with Maine Municipal Bond Bank; seconded by Favreau. Vote was 4-0.

E. Act on Fire Truck Loan Application

The Town Manager reviewed with the Board the pros and cons of the two funding options: the Maine Municipal Bond Bank (MMBB) and Rural Development.

Acker moved the Board authorize the Town Manager to apply and obtain financing for the new pumper fire truck from Maine Municipal Bond Bank; seconded by Favreau. Vote was 4-0.

F. Act on Engineering Service for Town Hall

For insurance purposes, the Town is going to need a structural engineer on the project team. Briand would like to work with Calderwood Engineering on an hourly basis to assist with: developing the scope of work, developing contract documents, conducting inspections, and issuing final reports for insurance. This work would be funded from the CMP TIF.

Acker moved the Board authorize the Town Manager to work with Calderwood Engineering on the Town Hall project; seconded by Favreau. Vote was 4-0.

G. Act on Sidewalk Grant Application

Acker moved the Board support applying for a MaineDOT BikePed Sidewalk Grant for a sidewalk on Post Road from Main Street to Center Street; seconded by Favreau. Vote was 4-0.

H. Act on Support for Vehicle Charging Station

Acker moved the Board support pursuing MaineDOT's Carbon Reduction Grant for an electric vehicle car charging station; seconded by Favreau. Vote was 4-0.

VIII. **Town Manager's Report**

- Summer Concert series have begun, the concerts are 6-8 pm at Maily Park
- Jason Lorrain, the new Code Enforcement Officer starts July 8th.
- The Food Truck power upgrade project has been completed.
- Public Works will be completing their work on Carding Machine Road (Section 1) this month. They are waiting for tree removal and a rock hammer rental. They will be replacing cross culverts on Carding Machine Road and South Pleasant Street.
- Maine-ly Paving is planning to start the road paving the week of July 22nd.
- The Town has advertised their request for proposals for: winter sand, transportation, and heating fuel; they are due August 7th for Board consideration on August 12th.
- Riverview House project scoping Building Resilient Infrastructure and Communities (BRIC) grant application that was submitted to FEMA in January has been selected for further review (step 2 in the process).

IX. **Announce Future Select Board Meetings**

- A. July 23, 2024, at 6:30 pm - Regular Meeting
- B. August 12, 2024, at 6:30 pm – Regular Meeting
- C. August 27, 2024, at 6:30 pm – Regular Matting

X. **Comments from the Select Board Members**

Acker said he was interested in seeing the application for the fourteen condo units at the corner of Pond Road and Main Street.

Smith said she wanted to thank Lisa-Marie for the job she did organizing the staff appreciation, she had great ideas, and it was a lot of fun.

XI. **Comments from the Public- None**


XII. **Adjourn**

Adjournment was at 7:15 p.m.

Select Board
Town of Bowdoinham, Maine

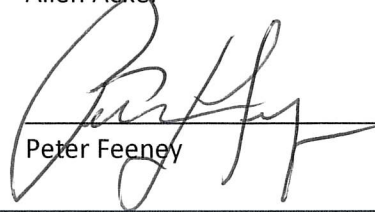


Joanne Joy, Chair


Debra Smith, Vice-Chair


Mark Favreau


Allen Acker


Peter Feeney

Respectfully Submitted,


Lisa-Marie Curtis, Administrative Assistant