

TOWN OF BOWDOINHAM

SELECT BOARD MEETING MINUTES



Date: August 5, 2025

Time: 6:00 pm

I. **Call Meeting to Order and Establish a Quorum**

The meeting was called to order and a quorum was established by Select Board Chair, Joanne Joy, at 6:00 p.m. Select Board members participating were Joanne Joy, Mark Favreau, Jason Hodde, Allen Acker, Peter Feeney, and Nicole Briand, Town Manager.

II. **Amendments to Agenda**

6.H Act on CDAC Appointment

4.C.1 No Sagadahoc Sheriff's July Report

III. **Comments from the Public - None**

IV. **Approval of Consent Calendar**

A. Meeting Minutes

1. July 22, 2025

B. Warrants & Financial Reports

1. Treasurer's Warrant #3

2. July's Financial Reports

C. Reports and Communications

1. Sagadahoc Sheriff's July Report

Acker moved the Board approve the Consent Calendar, as presented; seconded by Feeney.

Vote was 4-0. Favreau abstained due to his absence at the last meeting.

V. **Presentation**

A. Lisbon Emergency - Self Determination Study

John Cordts from Lisbon Emergency gave a presentation to the Board touching on the history of Lisbon Emergency as well as last year's performance. He then gave highlights on the self-determination study.

VI. **Action Items**

A. Act on Celebrate Bowdoinham

Acker moved the Board approve the Celebrate Bowdoinham Event; seconded by Favreau. Vote was 5-0.

B. Act on Maine Solar Solutions Contract

Favreau moved the Board approve the project and authorize Town Manager, Nicole Briand, to execute the final contract; seconded by Hodde. Vote was 5-0.

C. Act on Community Action Grant Application Request

Hodde moved the Board support applying for a \$75,000 Community Action Grant for the development of an Open Space Plan; seconded by Feeney. Vote was 5-0.

D. Act on Recreation Reserve Request – Tennis Court

One of the posts on the tennis courts is broken. Recreation Department is requesting up to \$1,000 from the recreation reserve to replace the post and the net on the tennis court.

Feeney moved the Board approve expending up to \$1,000 from the Recreation Reserve for the tennis court repairs; seconded by Acker. Vote was 5-0.

E. Act on Public Works Facility Insulation Replacement

In March there was a leak in the Public Works roof which has been repaired. A claim has been submitted to the insurance company to address the insulation; the Town is waiting for their determination. The Town needs to move forward with insulation to have the work done by winter.

Acker moved the Board authorize the Town Manager to expend up to \$135,000 from the Public Works Reserve and to contract with RH Construction for the Public Works Insulation project; seconded by Favreau. Vote was 5-0.

F. Act on Municipal Officers' Order – Pratt Road Maintenance

The Board chose to hold item until insurance information is received.

G. Act on County Tax Request

Feeney moved the Board authorize the Town Manager to inform Sagadahoc County that Bowdoinham would prefer to pay its county tax in two installments and to work with county administration to see if a mutually beneficial payment schedule can be developed for FY 2027; seconded by Favreau. Vote was 5-0.

H. Act on Maine Municipal Association Ballot

Feeney moved the Board vote for Anthony Ward for Vice President and Phil Crowell, Suzette Francis, and Marc Leonard for Executive Committee Members; seconded by Favreau. Vote was 4-0. Acker abstained.

I. Act on Community Development Advisory Committee Appointment

Acker moved the Board appoint Martin Szydowski to the Community Development Advisory Committee with a term of August 5, 2025 to June 30, 2027; seconded by Feeney. Vote was 5-0.

VII. Town Manager's Report

- Parking Lot - Curbing is going to be installed around the center island and along the fence starting at 7am on Wednesday, August 6th; they expect to be done around noon.
- The parking lot is scheduled to be paved on Friday, August 22nd and will be closed the 22nd – 24th. We are scheduling the striping for the week of the 25th.
- Carding Machine Road – Speed limit signs have been ordered and will be installed at Dinsmore Cross Road. The Town's speed sign has been placed on the road and is in the process of collecting speeds. The Town is researching the costs for traffic calming options.
- The Town Manager spoke with Joel Merry, Sagadahoc Sheriff; they have also placed their speed trailer on the road, she requested speed patrols as deputies' schedules allow. Tidewater completed the tree removal at the Town Office.
- The Town did not receive proposals for the Riverview (Yellow) House Mitigation Assessment & Design project; the Town will work on re-issuing its request.

- Flooring for the Town Office is still on backorder.
- Town Hall – The flooring is being installed, and windows are scheduled to be delivered this week. New wiring has been installed, the new lighting fixtures will be installed after the interior is painted.
- Waterfront: The new CMP pole is installed. The Town is waiting for the streetlights to be delivered, then the electrical work can be completed.
- The Town Manager expects to have an estimate to address the sidewalk retaining wall on Center Street for the Board’s next meeting.

VIII. Announce Future Select Board Meetings

- A. August 26, 2025 at 6:00 pm – Regular Meeting
- B. September 9, 2025 at 6:30 pm - Regular Meeting
- C. September 23, 2025 at 6:30 pm - Regular Meeting

IX. Comments from the Select Board Members

Joy requested that they do not have barriers in front of the library steps. She considers them a tripping hazard. Favreau suggested when the parking lot is restriped to not have a parking spot in front of the library stairs.

X. Comments from the Public - None

XI. Adjourn

Adjournment was at 7:18 p.m.

Select Board
Town of Bowdoinham, Maine

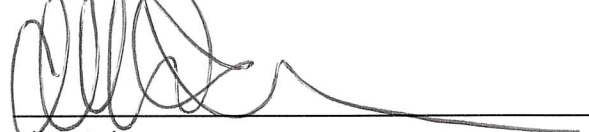
Joanne Joy, Chair



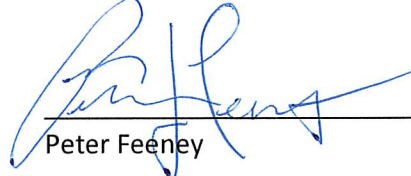
Mark Favreau, Vice Chair



Jason Hodde



Allen Acker



Peter Feeney

Respectfully Submitted,

Lisa-Marie Curtis, Administrative Assistant