# COMMUNITY DEVELOPMENT ADVISORY COMMITTEE MEETING MINUTES

**WEDNESDAY, JANUARY 4, 2023 AT 3:00PM ONLINE VIA ZOOM**

**Present: Wendy Rose, Lee Parker, Jean de Bellefeuille, John Scribner, Jenn Curtis**

**Absent:**

**Guests: Matthew Eddy**

1. Call to order/determine quorum – Meeting called to order; quorum met
2. Review/approve meeting notes – Minutes accepted with corrected date of 1/4/23
3. Add items/rearrange agenda -
4. TIF update:
   * Hear from Mathew Eddy of MCOG on TIF program proposed update and provide feedback.
     + - Met with Jenn/emailed
       - Met with Nicole
       - Met with Peter Mullins to see what needs to be done to modify the plan, we can get the application in any time after approval by the Town
       - Matthew has reworked the CMP TIF, and updated the grid in congruence with the above meetings.
   * Discuss outreach plan for TIF Amendment adoption at Town Meeting in June
     + - Timing for presenting this to public in advance of the Town meeting – needs to be put on the warrant and go in front of the Select Board in March. Need to check in with Nicole about date for a meeting – Matthew would be willing to present it to the SelectBoard with backing from the CDAC.
       - An issue that Jenn raised is the need for funding for ambulance service – Matt will think about how TIF might support the ambulance service (a need to back into it that it can’t fund the ambulance service itself).
       - Matt will complete the update of the TIF plan and send the copy to Jean. Plan to take it to the SelectBoard – Matt will check with Nicole to determine timeline.
   * Possibility of developing the Scope of Work for a Strategic Plan to develop Economic Opportunities. Matt would be able to help us develop a Strategic Plan
5. Project Updates
   * Wendy- DOT Communication
     + - Steve Cole had a very kind response to Wendy by email, included potential opportunities for grants; he mentioned he had been talking with Nicole about paving of shoulder, etc. Wendy will dive into the resources and will attend an online meeting on Thursday which Jenn will also attend.
   * Wendy – emailed Joanne Joy about the idea of developing an Open Space Plan (Jenn’s suggestion) to be included in the Comprehensive Plan.
6. Adjourn Meeting

Next Meeting: February 7, 6:30 PM Coombs Building (in person)