

# TOWN OF BOWDOINHAM

## SELECT BOARD MEETING MINUTES



Date: October 14, 2025

Time: 6:30 pm

### I. Call Meeting to Order and Establish a Quorum

The meeting was called to order, and a quorum was established by Select Board Chair, Joanne Joy, at 6:30 pm. Select Board members participating were Joanne Joy, Mark Favreau, Jason Hodde, Allen Acker, and Nicole Briand, Town Manager. Peter Feeney was absent.

### II. Amendments to the Agenda - None

### III. Comments from the Public - None

### IV. Approval of Consent Calendar

- A. Meeting Minutes
  - 1. September 23, 2025
- B. Warrants & Financial Reports
  - 1. Treasurer's Warrant #7
  - 2. September's Financial Reports
- C. Reports and Communications
  - 1. Sagadahoc Sheriff's September Report

**Favreau moved the Board approve the Consent Calendar, as presented; seconded by Acker. Vote was 4-0.**

### V. Presentation Items

- A. Sagadahoc County Community Navigator
  - Mark Hymbaugh of Sagadahoc County Community Navigator introduced himself to the Board and explained about this new program. The goal is to provide a single point of contact for people in need and to help people access state and local resources, benefits, and assistance programs.

### VI. Action Items

- A. Act on Town Hall Policy
  - The policy was amended to update the rules to address the chair racks and hanging objects on the walls. Acker expressed his disapproval of the no helium balloon rule.

**Hodde moved the Board approve the Town Hall Policy, as amended; seconded by Favreau. Vote was 3-1. Acker was opposed.**

**B. Act on Committee Appointments**

**Favreau moved the Board appoint Pamela Buffington to the Advisory Committee on Age Friendly Bowdoinham for a term from October 14, 2025 to June 30, 2028; seconded by Hodde. Vote was 4-0.**

**Favreau move the Board appoint Stephen Smith to the Finance Advisory Committee for a term expiring June 30, 2029; seconded by Hodde. Vote was 4-0.**

**Favreau move the Board appoint Wayne Dorr to the Finance Advisory Committee for a term expiring June 30, 2030; seconded by Hodde. Vote was 4-0.**

**C. Act on Story Walk Project**

Kate Cutko, Library Director, informed the Board that the library was offered 16 "Story Walk" posts at no cost to them. She was seeking permission to install the 16 permanent posts along a section of the Cathance River trail. The permanent posts will allow featured books to be easily swapped out every few months.

**Acker moved the Board approve the Story Walk project for Cathance Meadow; seconded by Favreau. Vote was 4-0.**

**D. Act on Middle Field Scoreboard**

The Recreation and Community Services Director, Jason Lamoreau, via memo, requested permission to purchase a solar powered electronic scoreboard. The board will be paid for by donations received for this project.

**Favreau moved the Board approve the Middle Field Scoreboard project; seconded by Hodde. Vote was 4-0.**

**VII. Discussion Items**

**A. Town Office Holiday Schedule**

The Town Manager and the Board discussed the upcoming holiday schedule for the Town Office.

For Thanksgiving, the Office will be open Wednesday November 26<sup>th</sup> 8 am to Noon and closed November 27<sup>th</sup> & 28<sup>th</sup>.

For Christmas, the Office will be close December 24<sup>th</sup> - 26<sup>th</sup>.

**VIII. Town Manager's Report**

- Animal Clinic for Rabies on October 22<sup>nd</sup> from 10am to 1pm.
- A volunteer group that worked on the oval and gazebo gardens for us this summer has volunteered for about 41 hours at the Oval gardens and 34 hours at the Gazebo. Thank you to Jan Hayward, Joanne Savoie, Susie Drucker, Laura Arnold for all your work. Briand reported that they have agreed to continue with general maintenance of the gardens in 2026.
- The Auditor was in the office today for our FY25 Audit.
- Town Office Flooring – The flooring on the second floor and the first-floor lobby has been completed. The first-floor stairs still need to be done to finish this job.
- Waterfront Restrooms – The restroom door was ordered, and PDQ is still awaiting delivery.
- The Town has completed the transition to InfoTech Maine, LLC, our new IT service provider.

- Dingley Road construction is scheduled for November.
- The retaining wall work for Center Street and Ridge Road are also scheduled for November.
- The Town is in the final stages of completing our transfer station application and expects to submit the application next week.
- The Town received one proposal for Riverview (Yellow) House Mitigation Assessment & Design project and is working with the consultant to have a contract for the Board's approval at your next meeting.
- Town Hall is continuing to move along. The interior has been painted, and the new lighting fixtures have been installed. The heat pumps, plumbing, and kitchenette are almost completed. The chair racks have been installed, and chairs and tables have been delivered. The new access deck with ramp and paving have also been completed. To be completed: door installation, back deck with stairs, attic work, final punch list, and supply orders.
- Riverfront Park - Final paving and curbing have been completed. The electrical work is still to be completed. Volunteers have also been weeding and mulching some of the areas where shrubs are being inundated by grass. Interpretive and wayfinding signage installations at both parks and the Cathance Meadow Trails have been completed.
- Fire Truck - Initial completion is still on schedule for 10/27 before moving to upfitting (lights, steps, mounts etc.), final completion is expected January/February.
- Public Works Insulation Project – The first half of the building has been prepped, and the insulation is in process. We are putting the second half of the project on hold until the spring to ensure the insulation can be completed.

**IX. Announce Future Select Board Meetings**

- A. October 28, 2025 at 6:30 pm. – Regular Meeting
- B. November 10, 2025 at 6:30 pm. – Regular Meeting
- C. November 25, 2025 at 6:30 pm. - Regular Meeting

**X. Comments from the Select Board Members**

Acker asked if there was a report of how things went for Bulky Waste Day. Briand responded that she would have that information for their next meeting.

Joy asked Briand when they would be working on the retaining walls. Briand said they were scheduled for November, weather permitting.

**XI. Comments from the Public - None**

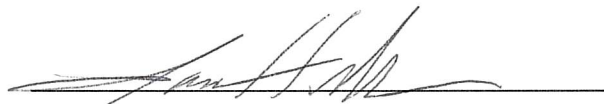
**XII. Adjourn**

Adjournment was at 7:20 pm.

Select Board  
Town of Bowdoinham, Maine

  
Joanne Joy, Chair

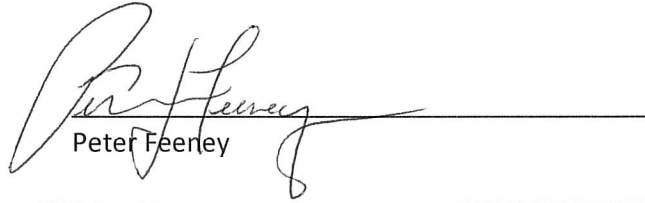
  
Mark Favreau, Vice Chair



Jason Hodde

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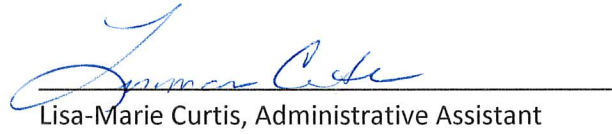
Allen Acker



Peter Feerney

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Respectfully Submitted,



Lisa-Marie Curtis, Administrative Assistant