

TOWN OF BOWDOINHAM

SELECT BOARD MEETING MINUTES



Date: October 28, 2025

Time: 6:30 pm

I. Call Meeting to Order and Establish a Quorum

The meeting was called to order, and a quorum was established by Select Board Chair, Joanne Joy, at 6:30 pm. Select Board members participating were Joanne Joy, Mark Favreau, Jason Hodde, Peter Feeney, and Nicole Briand, Town Manager. Allen Acker was absent.

II. Executive Session

A. Convene in Executive Session Pursuant to 1 M.R.S. §405 (6) (E) to consult with Town Attorney regarding the Public Works Facility.

Convened 6:31 pm. Adjourned 6:44 pm.

Favreau moved the Board enter Executive Session Pursuant to 1 M.R.S. §405 (6) (E) to consult with Town Attorney regarding the Public Works Facility; seconded by Hodde. Vote was 4-0.

Favreau moved the Board leave executive session; seconded by Hodde. Vote was 4-0.

Feeney moved the Board authorize the Town Manager to spend up to \$15,000 from the Public Works Reserve for the purpose of conducting inspections of the roof at the Public Works Facility; seconded by Favreau. Vote was 4-0.

III. Amendments to the Agenda - None

IV. Comments from the Public - None

V. Approval of Consent Calendar

A. Meeting Minutes

1. October 14, 2025

B. Warrants & Financial Reports

1. Treasurer's Warrant #8

C. Reports and Communications

1. Lisbon Emergency's September Report

Favreau moved the Board approve the Consent Calendar, as presented; seconded by Feeney. Vote was 3-0. Feeney abstained since he was not at previous meeting.

VI. Action Items

A. Act on Riverview House Proposal

The Town received one proposal for the yellow building assessment. The Board accepted the \$38,000 Building Resilient Infrastructure & Communities Grant from FEMA through Maine Emergency Management Agency for our proposed Riverview House Mitigation scoping project, in February 2025. The project includes an assessment of the Riverview

House (aka yellow building) and design plans to mitigate future natural hazards. The Town's match is \$11,875, which is planned to be paid from the CMP TIF.

Favreau moved the Board to award the Riverview House Mitigation Assessment and Design project to Acorn Engineering and authorize the Town Manager to sign the contract; seconded by Hodde. Vote was 4-0.

B. Act on Committee Appointments

Feeney moved the Board appoint Laura Arnold to the Advisory Committee on Age Friendly Bowdoinham for a term of three years commencing October 28, 2025 expiring June 30, 2028; seconded Favreau. Vote was 4-0.

C. Act on Holiday Festival

Favreau moved the Board approve the 2025 Holiday Festival; seconded by Hodde. Vote was 4-0.

D. Act on Pine Tree Engineering Amendment – Paving Projects

This amendment is for the design, bidding and construction administration for Spring Street and a paving project (Millay Road Section 2 and Fisher Road). The priority for 2026 is Back Hill Road. Once Dingley Road is complete and the Town has bid estimates for Back Hill and Spring, they will be able to determine road projects for 2026.

Favreau moved the Board approve Pine Tree Engineering Contract Amendment #5 Bowdoinham Paving Projects and authorize the Town Manager to sign the Contract; seconded by Hodde. Vote was 4-0.

E. Act on Pine Tree Engineering Proposal – Village Partnership Initiative

To apply for the ATPI funding towns must collaborate with DOT staff to identify eligible projects and submit a formal proposal.

Favreau moved the Board approve Pine Tree Engineering Village Partnership Initiative and authorize the Town Manager to sign the Contract; seconded by Hodde. Vote was 4-0.

F. Act on Town Office Reserve Request

The request is to do the following work at the Town Office:

- Install gutters along the back of the Town Office building to address a drainage issue we have along the back of the main office.
- Install emergency lighting over the Library's new entrance door.
- Fix the handicap push button system for the Town Office entrance.

Favreau moved the Board approve expending up to \$3500 from the Town Office/Hall Reserve for the Town Office electrical and drainage projects; seconded by Hodde. Vote was 4-0.

VII. Town Manager's Report

- Property Taxes Due - November 3rd
- Elections - November 4th, 8am to 8pm at the Bowdoinham Community School
- Dog Licenses Due – December 31st
- Town Office Holiday Schedule:
 - Veterans Day – November 11th Closed
 - Thanksgiving
 - November 26th – Office open 8am to noon. Office Closes at Noon (*unpaid*)
 - November 27th & 28th Closed

Christmas Closures

December 24th & 25th

December 26th – *(unpaid)*

- Dingley Road construction is scheduled to start this week.
- Town Office Flooring – The flooring on the second floor and the first-floor lobby has been completed. The first-floor stairs need to be completed to complete the job.
- Waterfront Restrooms – The restroom door was ordered, and PDQ is still awaiting delivery.
- The retaining wall work for Center Street and Ridge Road are scheduled for December.
- The Town has submitted our transfer station application to the State.
- Town Hall is nearly complete; the contractor is working on our final punch list. The Town has scheduled the Open House for November 14th, 4-7pm.
- Riverfront Park - The lighting still needs to be completed; the light poles are on back order. Once the Town has the signed federal approval of our amendment request, we can discuss paving the walkways.
- Public Works Insulation Project: The first half of the building has been prepped, and the insulation is in process. We are putting the second half of the project on hold until the spring to ensure the insulation can be completed.

VIII. **Announce Future Select Board Meetings**

- A. November 10, 2025, at 6:30 pm - Regular Meeting
- B. November 25, 2025, at 6:30 pm - Regular Meeting

IX. **Comments from the Select Board Members**

Favreau and other Board members thanked Peter Feeney for service to the Town by serving on the Select Board. Feeney thanked Board members for their comments.


X. **Comments from the Public – None**

XI. **Adjourn**

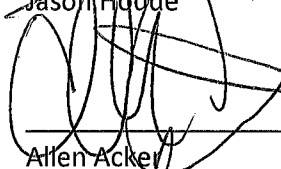
Adjournment was at 7:07 p.m.

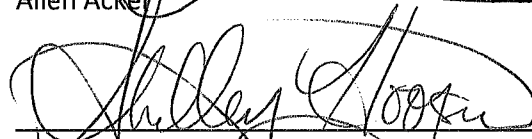
Select Board
Town of Bowdoinham, Maine

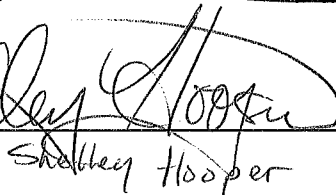

Joanne Joy, Chair


Mark Favreau, Vice Chair

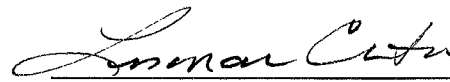

Jason Hodde


Allen Acker


Peter Feeney


Shelley Hooper

Respectfully Submitted,

A handwritten signature in cursive script, reading "Lisa-Marie Curtis". The signature is written in black ink and is positioned above a horizontal line.

Lisa-Marie Curtis, Administrative Assistant