

MINUTES  
Town of Bowdoinham  
Select Board Meeting  
October 22, 2019 at 5:30 p.m.

1. Call the Meeting to Order & Establish a Quorum

The meeting was called to order and quorum established by Select Board Chair Peter Lewis at 5:30 p.m. Select Board members Peter Lewis, Jeremy Cluchey, Judy Gray, and David Engler were present. Staff present included Town Manager Tom Woodin. Select Board Member Thomas Walling was absent.

2. Amendments to the Agenda - None

3. Approve Consent Calendar

A. Meeting Minutes

1. October 8, 2019

B. Warrants and Financial Reports:

1. Treasurer's Warrant # 29 for \$ 81,590.66

**On Motion of Engler/Gray the Board voted 4-0 to approve the Consent Calendar as presented.**

4. Action Items

A. Appointment of Election Warden Nora Bishop for the November 5, 2019 election.

**On motion of Engler/Cluchey the Board voted 4-0 to appoint Nora Bishop as Election Warden for the November 5, 2019 election.**

B. Appointment of Ballot Clerks Leslie Barker, Barbara Bishop, Elaine Diaz, Donald Lamoreau, Marlene Hensley, Emilie Newell and Linda Williams for the November 5, 2019 election.

**On motion of Gray/Engler the Board voted 4-0 to appoint Leslie Barker, Barbara Bishop, Elaine Diaz, Donald Lamoreau, Marlene Hensley, Emilie Newell and Linda Williams as Ballot Clerks for the November 5, 2019 election.**

C. The Town Manager to award the bid for the Waterfront Park clean-up and sign contract.

**On motion of Cluchey/Engler the Board voted 4-0 to authorize the Town Manager to award the bid to Tourtelotte Excavating in the amount of \$28,044.00 to perform the clean-up at the Waterfront Park (former Public Works location).**

5. Discussion Items –

A. Discuss job descriptions and make a motion to adopt if satisfied with them. No motion needed. By consensus of the Select Board, the job descriptions were satisfactory and will be adopted at the next Select Board meeting.

- B. Discuss personnel manual update. PT benefits? By consensus of the Select Board, the Town Manager will draft a description regarding part-time employees receiving paid holidays, and this matter will be discussed at the next Select Board meeting.
- C. Discuss the focus of an assessing workshop yet to be scheduled.

**On motion of Cluchey/Engler the Board voted 4-0 to approve the newly accepted 2019 Municipal Valuation Return as presented including the fully populated Table on Page 9.**

- 6. Town Manager’s Report – Items discussed included the renewal of the lease for Bob Bertulli of Taurus Systems for use of the yellow building and necessary computer replacements due to unsupported operating systems.
- 7. Select Board Member’s Request for Agenda Items for future meetings - None
- 8. Announce Future Select Board Meetings
  - A. November 12<sup>th</sup> – Regular Meeting
  - B. November 26<sup>th</sup> – Regular Meeting
- 9. Comments from Select Board Members – Vice Chair Jeremy Cluchey commented on the good communication from the Town to its residents during the most recent storm; this was much appreciated and very helpful. Vice Chair Cluchey also requested the Select Board meeting agendas be posted on the website earlier if possible. It was agreed upon that the agendas will be posted as soon as the Select Board packets are ready. Regarding curbside pick-up, there may be some issues relating to trash and recycling not being separated properly. This issue will be discussed at a the next Select Board meeting.
- 10. Comments from the Public – Resident and Recreation Director Allen Acker commented on having trouble streaming the Select Board meeting live via his cell phone. The Town Manager will contact Town Hall Streams regarding this matter to make sure we have property connection for residents to view the meeting live.
- 11. Executive Session(s)
  - A. Convene in Executive Session Pursuant to 1 M.R.S. §405 (6) (A) for a personnel matter.

**On motion of Engler/Cluchey the Board voted 4-0 to convene in Executive Session pursuant to 1 M.R.S. §405 (6) (A) for a personnel matter at 6:33 p.m.**

**On motion of Engler/Cluchey the Board voted 4-0 to exit Executive Session at 7:03 p.m.**

**1. Any Action as a result of Executive Session – None**

- 12. Adjourn

The meeting adjourned by acclamation at 7:04 p.m.

Select Board  
Town of Bowdoinham, Maine

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Peter Lewis, Chair

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Jeremy Cluchey, Vice-Chair

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David Engler

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Judith Gray

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Absent  
Thomas Walling

Respectfully Submitted,

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Rebecca Bate, Admin. Assistant