

TOWN OF BOWDOINHAM SELECT BOARD MEETING MINUTES



Date: October 26, 2021

Time: 5:30 pm

I. Call Meeting to Order and Establish a Quorum

The meeting was called to order and a quorum was established by Select Board Chair, David Engler at 5:30 p.m. Select Board members participating were David Engler, Jeremy Cluchey, Peter Lewis, Thomas Walling, Mark Favreau, and Nicole Briand, Town Manager.

II. Amendments to the Agenda

III. Public Hearings

A. Remote Meeting Policy

Pursuant to 1 M.R.S. § 403-B, the Bowdoinham Select Board is holding a public hearing on a Remote Meeting Policy to govern the participation, via remote methods, of members of Town committees and boards and the public in the public proceedings and in committee and board meetings. The public hearing opened at 5:31 and closed at 5:33. There were no comments from the public.

IV. Approval of Consent Calendar

A. Meeting Meetings

1. October 12, 2021

B. Warrants & Financial Reports:

1. Treasurer's Warrant #8 for \$160,949.21

Cluchey moved the Board approve the Consent Calendar, as presented; seconded by Favreau. Vote was 5-0.

V. Action Items

A. Act on Remote Meeting Policy

Walling moved the Board approve the Town Boards' and Committees' Remote Participation Policy, as presented; seconded by Cluchey. Vote was 5-0.

B. Act on Winter Sand Bid Award

Favreau moved the Board award the winter sand bid to Country Fare, Inc. for a cost of \$14.65 per yard delivered, \$13.65 per yard loaded; seconded by Walling. Vote was 5-0.

C. Act on Winter Salt Award

Favreau moved the Board approve purchasing winter salt from Morton Salt under GPCOG's contract; seconded by Cluchey. Vote was 5-0.

D. Act on Municipal Services Impact Statement – Hatch Point Enterprises

The Planning Board application for the Hatch Point Enterprises, LLC project at Map R12, Lot 15 (a 32-acre parcel east of Rt 24, about 500' south of Hatch Point Lane) has been found complete with regard to the required submission checklist. The applicant is proposing to develop a barn, accessory structure, and dock to be used as a wedding and event venue.

Cluchey moved the Board has no concerns, as the proposed project will not have unreasonable adverse impact on municipal services; seconded by Walling. Vote was 5-0.

E. Act on Committee Appointments

1. Mary Kelley for Advisory Committee on Age-Friendly Bowdoinham

Favreau moved the Board appoint Mary Kelley to the Advisory Committee on Age-Friendly Bowdoinham for a term of office that expires June 30, 2023; seconded by Cluchey. Vote was 5-0.

2. Karen Mayo for Advisory Committee on Age-Friendly Bowdoinham

Favreau moved the Board appoint Karen Mayo to the Advisory Committee on Age-Friendly Bowdoinham for a term of office that expires June 30, 2023; seconded by Cluchey. Vote was 5-0.

3. Patrick James O'Hanlon for Comprehensive Planning Committee

Favreau moved the Board appoint Patrick James O'Hanlon to the Advisory Comprehensive Planning Committee for a term of office that expires June 30, 2023; seconded by Cluchey. Vote was 5-0.

VI. Discussion Items

A. 280 White Road – Jack White

Jack White has requested to speak with the Board regarding Don Pomelow's trailer located on his property at 280 White Road, as Mr. White wants the trailer removed from the property. The property taxes for this trailer have not been paid and the property has gone through automatic foreclosure since 2010, but the Town has not taken possession of the property, a 1973 mobile home. The total due for the account is \$3,376.36. Mr. White submitted a tax payment agreement between William Post, former Town Manager and Mr. Pomelow for the payment of back taxes. Mr. White provided an agreement between Mr. Pomelow and April Dugin for the purchase of the

home for the payment of back taxes. Ms. Dugin has paid one year of the back taxes. Mr. White would like for the Select Board to move forward with taking the mobile home and removing it from his property.

VII. Town Manager's Report

Lisa-Marie Curtis will be starting as our new Administrative Assistant on Monday, November 1st. Lisa comes to us after a long history with Eastland Shoe Corp, and hails from Bowdoin.

Madeline Winston has given her two-week notice, her last day will be November 9th. She has accepted a position as full-time assistant Town Clerk with the Town of Brunswick. I will be advertising for her position this week.

As we have done in past years, we will be closing the office at noon on the 24th. This will not be paid time off, staff will need to use their vacation time.

With Madeline leaving, Kelly (and Darren) will be our only trained Motor Vehicle Agents. I have scheduled a special training with BMV for Monday, November 8th and Friday, November 12th for Tina and Lisa to receive their training. I will need to close the office again on Friday, November 12th for this training.

We have a meeting scheduled with the consultants tomorrow, Wednesday, October 27th to discuss their proposal, tour the barn and see if we can negotiate a contract for services within our budget. I hope to bring a contract to the Board in November for approval and discuss next steps for both the barn and a possible alternative.

VIII. Select Board Member's Request for Agenda Items for Next Meeting

Cluchey requested to present an action item to the Board for the Merrymeeting Trail.

Engler requested that Casella be invited to a future meeting to discuss the recycling process for the materials collected in the silver bullets.

IX. Announce Future Select Board Meetings

- A. November 9, 2021 – Regular Meeting
- B. November 23, 2021 – Regular Meeting

X. Comments from the Select Board Members

XI. Comments from the Public

XII. Adjourn

Adjournment was at 6:45 p.m.
Select Board
Town of Bowdoinham, Maine

David Engler, Chair

Jeremy Cluchey, Vice-Chair

Peter Lewis

Thomas Walling

Mark Favreau

Respectfully Submitted,

Kelly Hodson, Administrative Assistant