

TOWN OF BOWDOINHAM SELECT BOARD MEETING MINUTES



Date: November 12, 2024

Time: 5:00 pm

I. Call Meeting to Order and Establish a Quorum

The meeting was called to order and a quorum was established by Select Board Chair, Joanne Joy, at 5:00 p.m. Select Board members participating were Joanne Joy, Mark Favreau, Jason Hodde, Allen Acker, Peter Feeney, and Nicole Briand, Town Manager. (Acker joined the meeting at 5:15 pm, during Executive Session.)

II. Election of Officers

Because this was the first meeting after the elections the Board needed to appoint a new chair and vice chair to serve until the next election. Acker had not yet joined the meeting.

Favreau moved the Board appoint Joanne Joy as Chair; seconded by Feeney. Vote was 4-0.

Feeney moved the Board appoint Mark Favreau as Vice Chair; seconded by Hodde. Vote was 4-0.

III. Amendments to the Agenda

- A. Move Item 9.D to after 7.B
- B. Item 8.H – Cemetery Reserve Request

IV. Executive Session

- A. Convene in Executive Session Pursuant to 1 M.R.S. §405 (6) (E) to consult with Town Attorney regarding the end portion of Dingley Road.
Convened 5:04 pm. Adjourned 5:59 pm.

Favreau moved the Board enter Executive Session Pursuant to 1 M.R.S. §405 (6) (E) to consult with Town Attorney regarding the end portion of Dingley Road; seconded by Feeney. Vote was 4-0.

Acker moved the Board leave executive sessions; seconded by Favreau. Vote was 5-0.

- B. Convene in Executive Session Pursuant to 1 M.R.S. §405 (6) (E) to consult with Town Attorney regarding pending Gallant court cases.
Convened 6:00 pm. Adjourned 6:20 pm.

Favreau moved the Board enter Executive Session Pursuant to 1 M.R.S. §405 (6) (E) to consult with Town Attorney regarding pending Gallant court cases; seconded by Feeney. Vote was 5-0.

Acker moved the Board leave executive sessions; seconded by Favreau. Vote was 5-0.

V. **Comments from the Public- None**

VI. **Approval of Consent Calendar**

- A. Meeting Minutes
 - 1. October 22, 2024
- B. Warrants & Financial Reports
 - 1. Treasurer's Warrant #9
 - 2. October 2024 Financial Reports
- C. Reports and Communications
 - 1. Sagadahoc Sheriff's October Report

Favreau moved the Board approve the Minutes and Communications, as presented; seconded by Acker. Vote was 5-0.

Acker moved the Board approve the Warrant and Financial Reports, as presented; seconded by Feeney. Vote was 4-0. Favreau abstained.

VII. **Presentations**

- A. Maine Municipal Health Trust

Debbie Bridges from Maine Municipal Employee Health Trust presented information on insurance they offered. The Insurance is through Anthem but managed by the Trust.
- B. Solid Waste Committee Update

Wendy Cunningham of the Solid Waste Committee shared a PowerPoint presentation with the Board outlining what the committee had accomplished this year as well as options they were looking at for the future.

IX. **Discussion Item**

- D. Solid Waste and Recycling Rules

The Board reviewed the draft Rules for Solid Waste and Recycling, made some minor edits and scheduled a public hearing for November 26, 2024.

VIII. **Action Items**

- A. Act on Treasurer's Disbursement Policy

This policy allows the Town to process payroll, benefits and pay state fees (motor vehicle is processed weekly) with the approval of one Board member. These payments and payroll are still included in the Treasurer's Warrant for the Board's following meeting for everyone's information.

Acker moved the Board approve the Policy for Treasurer's Disbursement of Warrants for Employee Wages and Benefits and State Fees; seconded by Feeney. Vote was 5-0.

- B. Act on Mural Project Proposal

Acker moved the Board support the Community Development Advisory's Committee Mural Project; seconded by Feeney. Vote was 5-0.

- C. Act on Waterfront Redevelopment Scope Change

With the Land and Water Conservation Fund grant the Town may apply for additional funding and scope changes. The current grant is for \$420,833.25. The Town approved a

\$600,000 grant match at the Town Meeting in 2022. The Town could apply for an additional \$179,166.75 in grant funding.

The two purposed grant amendments:

1. \$30,000 to redesign and construct the new park entrance.
2. \$325,000 to complete the park base, including the railroad side of the park, accessway lighting and overflow parking.

Acker moved the Board approve working with Maine Bureau of Parks & Lands to amend the Town's Land & Water Conservation Fund grant; seconded by Favreau. Vote was 5-0.

D. Act on Public Works Reserve Request

Public Works is requesting to purchase a portable garage for additional storage.

Acker moved the Board approve up to \$20,000 from the Public Works Reserve for the purchase of a portable garage; seconded by Feeney. Vote was 5-0.

E. Act on Tax Abatements

Favreau moved the Board approve the Certificate of Abatement for FY2025 Property Tax Abatements # 4, 5 & 6 as presented; seconded by Hodde. Vote was 5-0.

F. Act on Tax Supplements

Acker moved the Board approve FY2025 Supplemental Assessments # 1, 2 & 3, as presented; seconded by Feeney. Vote was 5-0.

G. Act on Quitclaim Deed

Acker moved the Board approve the quitclaim deed for property Tax Map R04-061-C, as presented; seconded by Feeney. Vote was 5-0.

H. Act on Cemetery Reserve Request

The Cemetery Committee is requesting \$1,600 from the Cemetery Reserve for Albert Stehle to repair the Small monument in Ridge Cemetery.

Acker moved the Board approve expending \$1,600 from the Cemetery Reserve for monument repairs; seconded by Feeney. Vote was 5-0.

IX. Discussion Items

A. Lease Agreement for 8 River Road

The Board reviewed the lease agreement for the yellow building at 8 River Road.

Acker moved the Board to renew the current lease for 8 River Road; seconded by Favreau. Vote was 5-0.

B. Tedford Housing

Tedford House contacted the Board about funding, Briand forwarded them the application to request funding. Once filled out this will go to the Finance Committee and then to the Board. Non-profit organization's request for funding is voted on at Town Meeting.

C. Sagadahoc County Budget Advisory Committee

The County is looking for one new nominee in District 2. Joy said she would be willing to be nominated for the position. Other Board members felt she was a good choice.

Acker moved the Board nominate Joanne Joy for the Sagadahoc County’s Budget Advisory Committee; seconded by Feeney. Vote was 5-0.

X. **Town Manager’s Report**

Town Office Closures:

Thanksgiving – Noon on Wednesday, November 27th thru Friday, November 29th
The Office will be open 8am to noon on the 27th.

Updates:

- The Town Hall project – The foundation portion of the project is complete. The sill and floor replacement will happen in the spring. The Town is developing the scope of work for the roof and siding.
- Maine-ly Paving has completed their paving. Curbing and striping are scheduled for tomorrow.
- The Town received their Maine Municipal bonds and has paid off the excavator and Camden Road bond.

XI. **Announce Future Select Board Meetings**

- A. November 26, 2024, at 6:30 pm- Regular Meeting
- B. December 10, 2024, at 6:30 pm – Regular Meeting
- C. December 23, 2024, at 6:30 pm – Regular Meeting

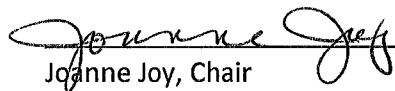
XII. **Select Board Member’s Request for Agenda Items- None**

XIII. **Comments from the Public- None**


XIV. **Adjourn**


Adjournment was at 8:07 p.m.

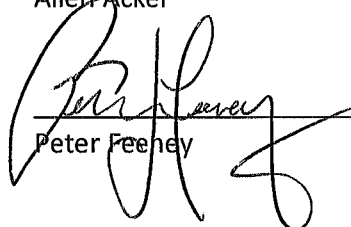
Select Board
Town of Bowdoinham, Maine


Joanne Joy, Chair

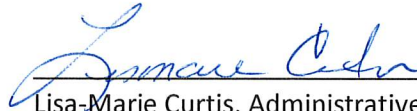

Mark Favreau, Vice-Chair


Jason Hodde


Allen Acker


Peter Feeney

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Lisa-Marie Curtis", is written over a horizontal line.

Lisa-Marie Curtis, Administrative Assistant