

Town Manager Report
December 9, 2025
Prepared by Nicole Briand, Town Manager

Dog Licenses Due – December 31st

Our Holiday Giving Tree is back; tags will be available at Three Robbers and the Town Office.

Town Office Holiday Schedule:

Christmas

- December 24th & 25th
- December 26th – (*unpaid*)

Upcoming Meetings

December 23rd – Audit with James Wadman

January 14th – Budget Goals, Project Updates, Committee Updates

Updates:

- The U.S. Department of the Treasury has announced they have officially ceased the production of pennies as of May 2025, and the Federal Reserve sent its last shipment of pennies in August of 2025. Due to this decision made by the U.S. Department of the Treasury, our supply of pennies for coin orders and cash transactions will be limited.
 - Customers paying with cash may no longer receive exact change because pennies are increasingly unavailable. Instead, we will round totals to the nearest 5 cents for cash transactions.
 - For example, order comes out to \$10.22, customer will pay \$10.20.
 - However, if an order comes out to \$10.23, customer will owe \$10.25.
- Dingley Road Extension – The Dingley Road extension is complete.
- The handicap entrance for the Town Office has been fixed, as have both water leaks.
- We met with MDOT to discuss the Brooklyn Bridge project. The project is scheduled for 2027 construction, but that could change based on their right-of-way process. I've requested that MDOT attend a Select Board meeting to discuss the project once the final design is complete.
- MDOT is also in the planning process for two bridges over the Abagadasset River, these bridges will not be under construction at the same time, however their construction schedule may change based on the timeline for the Brooklyn Bridge. The first is on Route 24, the Abagadasset Bridge is tentatively planned for 2027, and the detour route is White Road. The second is on Browns Point Road, the Lower Abagadasset Bridge is planned for 2028 and the detour route is River Road.
- Waterfront Restrooms – The contractor was on site to install the door and determined that they need to reorder the door.
- The retaining wall work for Center Street and Ridge Road are on hold until spring, unless this early winter breaks.

Phasing out the Penny

From Androscoggin Bank <marketing@androscogginbank.com>

Date Tue 12/9/2025 9:31 AM

To Nicole Briand <nbriand@bowdoinham.com>



To Our Valued Clients,

We'd like to share an important update regarding the status of pennies as they relate to your transactions at Androscoggin Bank.

As you may be aware from the recent headlines, the U.S. Department of the Treasury has announced they have officially ceased the production of pennies as of May 2025, and the Federal Reserve sent its last shipment of pennies in August of 2025. Due to this decision made by the U.S. Department of the Treasury, our supply of pennies for coin orders and cash transactions will be limited.

What this means for you:

- **Deposits:** We will continue to accept penny deposits as usual.
- **Change Orders:** **We will no longer be able to fulfill change orders that include pennies.**
- **Cash Withdrawals:** Pennies will still be available for withdrawals while our current stock lasts. Once pennies are depleted, cash withdrawals will be rounded to the nearest nickel.
- Example: If you request a cash withdrawal for \$25.03, you will be asked to withdraw either \$25.00 or \$25.05
- **Check Cashing:** Pennies will still be available for check cashing while our current stock lasts. Once pennies are depleted, cash will be rounded to the nearest nickel, any remaining cents will be credited to your account.
- Example: If you cash a check for \$50.52, you will receive \$50.50 in cash and a deposit receipt for the remaining \$0.02.

For our business customers, a way to navigate cash transactions at your place of business:

Customers paying with cash may no longer receive exact change because pennies are increasingly unavailable. Instead, we will round totals to the nearest 5 cents for cash transactions.

- For example, order comes out to \$10.22, customer will pay \$10.20.
- However, if an order comes out to \$10.23, customer will owe \$10.25.

Thank you for your understanding and cooperation as we adjust to these changes.



Town of Bowdoinham

13 School St • Bowdoinham, ME 04008

Phone 666-5531 • Fax 666-5532

www.bowdoinham.com

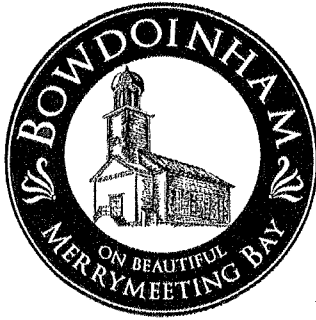
Recreation and Older Adult Services November 2025:

Recreation:

- The new solar-powered electronic scoreboard has not yet been delivered as of this writing. It was tentatively due to be delivered thanksgiving week, but had not arrived yet. Shipment tracking shows that it has arrived at the warehouse in Portland. Volunteers are on board to help complete the installation and Home Depot is donating gift cards for the purchase of mounting lumber and/or hardware if weather permits this fall.
- Youth Basketball teams were assigned, and practices began the week of the 17th. The game schedule is being adjusted, but should be released by December 1st. Games begin on December 6th and will run through February 7th. February 14th will be a make-up day if more than one week of games have to be cancelled.
- Adult Volleyball began indoor play in the school gym and will meet on Friday evenings from 5-7pm through May.
- Facility winterization was completed this month with the help of Public Works crew. Portable pitching mounds, fencing and netting were moved into the garage. Implements for the Ventrac were moved to Public Works building for storage.
- Family Swimming at Bowdoin College pool continued through November and wrapped up on November 30th for the fall season. Winter session will resume sometime in January once the dates have been secured.
- Committee meetings attended this month: Age-Friendly, AYBL board, Sagadahoc Board of Health, MidCoast Cash, Get Active Maine and Bath Brunswick Resource Coalition.
- Regularly met with contractors and designers at the "Yellow building" as part of the FEMA BRIC grant process.

Older Adult Services:

- This month the Committee met on Monday, November 10th. New committee member Laura Arnold was welcomed. Discussions were mostly centered upcoming Holiday events and the committee's presence at each as well as checking in on different programming such as the luncheons and social groups. The next committee meeting is scheduled for Monday, December 8th.
- Bowdoinham Community Connections: This month the volunteers met with a Psychologist from Sweetser to discuss the many different mental health issues that may encounter when meeting with participants in the program. The new participant intake folders with intake forms were introduced. And, more progress was made incorporating the Assisted Rides software into use.
- Bridge and Cribbage continue on Wednesdays and Thursdays respectively.



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- Luncheon this month was held on Thursday, November 13th. About 65 people attended. Phil Davis from Sagadahoc Emergency Management Agency presented the RAVE notification system and introduced "Chaos" a first responder crisis support K9. December luncheon is scheduled for Thursday, December 11th.
- Medical Equipment loaned out this month includes 2 wheelchairs, 1 shower bench, 1 rollators and 1 knee scooter. Donations coming in included one rollator. We are currently looking to increase our inventory of new or "lightly-used" wheel chairs and rollators. These are our most requested items and our inventory is critically low. We are hoping to use some grant funding to purchase some new equipment.
- With the help of Sagadahoc Country Emergency Management Agency, we are assembling more winter safety kits for this season as well as providing "refills" of essential items to folks who have previously received kits and used some of the items.
- Our monthly printed "Get Social" newsletter/calendar of events is gaining traction with residents of all ages looking for social activities around town. This effort, combined with support provided to "Bowdoinhammer" through the Community Connections program are increasing attendance to many social activities.
- We had a very large donation of 5 gallon buckets from a resident to use for the upcoming winter season for sand buckets.
- Spectrum Generations has introduced a pilot program for the upcoming year called "Ramping up Repairs" to help provide home repairs for older adults. They will be presenting at our December Age Friendly committee meeting to explain the details of the program and discuss how we may be able team up our Handy Brigade program with them.



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Planning:

The Planning Board met on October 23, 2025, from 6:00pm to 8:23pm (Zoom Only).

Item 1: The Planning Board discussed Article 10. Site Plan Review.

- Outcome: The Planning Board discussed how to reorganize sections within Article 10. For clarity and consistency throughout the Land Use Ordinance. Much of the discussion was focused on Site Plan Review submission requirements. Specifically, reducing the submission requirements to three (3) sub-bullets:
 - (i) Proposed Development Plan (must include)
 - (ii) Existing Condition Plan (must include)
 - (iii) Additional Information (must be included on the Proposed Development Plan or in the supplemental materials)

Overall, the discussion was how to make Article 10. Site Plan Review of the Land Use Ordinance more user friendly.

Code Enforcement Report

Permits :

Permit Type	Nov.	Oct.	Sept.	August	July	YTD
Building	4	7	5	4	10	140
Plumbing/Septic	7	4	9	7	9	143
Floodplain	0	1	0	0	0	2
Site Plan Review -Tier I	0	0	0	0	0	11
Land Use	0	0	0	1	1	9
New Dwelling Units	1	4	1	1	6	46
Demolished Dwellings	0	0	0	0	0	8
Inspections	14	30	23	20	22	324

Active Inspections and Violations :

- 1) **371 Carding Machine Road** (R06-033-B) – Issued a 3rd Notice of Violation (NOV) on October 15, 2024, and I sent it certified mail. I have received confirmation that Mr. Aase received all NOV's by signature confirmation. I did receive an email from Mr. Aase that described his plan of selling the property, however, there was no mention of working toward compliance. Property is now for sale. **No Change from the last report.**
- 2) **1441 River Road** (R12-019) – Currently, the Code Office issued a 4th N.O.V. and as a result, the Select Board authorized the Code Officer to work with the town's attorney

regarding this matter. **Update for November:** As of December 1, 2025, the boats have not been removed, and for this reason, the Select Board has approved the town's attorney to work with the Code Officer to begin the legal process to bring the property into compliance.

- 3) **780 Ridge Road** (R3-28) – At this time, the Code Office is scheduled to conduct a site visit with Nicole Briand at 780 Ridge Road on Friday, October 10, 2025. Also, the Select Board has authorized the Code Officer to work with the town's attorney on this matter. **Update for November:** The Code Officer met with Mrs. Billington on November 24, 2025, at the Town Office and she presented pictures of the clean-up progress. The Code Officer conducted an inspection of the property from the public-way to confirm the progress. Unfortunately, the Code Office expected more items to be removed by December 1, 2025, and for this reason, The Code Officer requested the large pile of lumber to be removed by February 2, 2025. And another site visit on April 1, 2025, to see if the white building with no roof was removed.
- 4) **473 Carding Machine Road** (R05-51) – I have been in contact with the property owner and Mr. Skipper has agreed to clean-up the property. I plan on conducting an inspection on September 26, 2025, for compliance. **Update for November:** Mr. Skipper is continuing to clean up the property; however, the wintertime may slow the progress of the clean up.
- 5) **112 Pond Road** (R02-63-F) – The Code Office received a cannabis odor complaint from Mr. Booty, an abutter to 112 Pond Road, on August 14, 2025. I sent a letter to the property owner and the individual grow-facilities on August 18, 2025, requesting that each caregiver install additional carbon filters. It is valuable to note that I had not received a complaint from an abutter since May 16, 2025. Currently, five (5) out of the seven (7) grow facilities have contacted the Code Office regarding the latest request for more carbon filters. **Update for November:** I received another complaint from Mr. Booty on November 10, 2025. I conducted a site inspection and observed the odor of cannabis over the property line. I sent an update letter about the two (2) Notice of Violations, requesting an inspection of the new filters by December 5, 2025, because the filters needed to be ordered.
- 6) **13 Small Way** (R02-16-B) – The Code Office received a complaint about the condition of the property at 13 Small Way from the neighbor, specifically, the neighbor is concerned about a travel camper that is located on the easterly side of the property, and whether it is being used as dwelling unit. In addition, the neighbor is concerned that the property meets the definition of a junkyard. Mr. Joshua Morgan is the owner of the property in question, and we meet at the property on September 3, 2025, to discuss the neighbor's concerns. As a result of the meeting, I have determined that the travel camper is not being used as a dwelling unit, and it meets the 10' setback requirement. Lastly, Mr. Morgan has agreed to remove the junk vehicles to become complaint with the Junkyard Law, and I plan on doing a site visit in November to check on the progress of the clean-up. **Update for November:** The property has been cleaned up and organized. Scrap cars and scrap metal have been hauled away as well.

Active Inspections and Violations (cont'd):

- 7) **5 Brook Lane** (R03-44F) – It was brought to the attention of the Code Office that a different business is operating at 5 Brook Lane than what was originally approved. The Code Office has not made contact with the property owner but plans to request a Site Plan Review Tier I application for a change of use. **Update For November:** The CEO sent a letter on October 21, 2025; however, the property owner did not respond to the letter.

- 8) **14 Cemetery Road** (U03-13) – I contacted the property owner on August 18, 2025, concerning the condition of the property (Junkyard). Mr. Skelton contacted the Code Office on August 26, 2025, and we discussed a plan for action to clean up the property. He is the landlord for the property, and he is currently using the legal system to evict the tenants from the property. We agreed that Mr. Skelton would contact the Code Office every two weeks with an update, and Mr. Skelton has provided an update every two weeks as promised. **Update for November:** Mr. Skelton has contacted the Code Office approximately every two weeks and has kept the Code Office updated. The latest update is that Mr. Skelton has a court date on December 10, 2025, concerning his tenants.

Comprehensive Planning Committee:

On November 12, the Comprehensive Planning Committee (CPC) held their regular monthly meeting which began as an Open House. Members introduced the concept of a Comprehensive Plan and their role in implementing it. They also updated the public on the Tree Subcommittee's work to develop a Tree Care Plan and introduced the concept of an Open Space Plan and outlined their process for its development.

After the open house portion concluded, they completed drafting a vision statement as follows:

At the heart of this vision is the preservation of the town's rural character and natural resources by protecting forests and waterways, outdoor recreation areas and trails, scenic landscapes, historic sites, agricultural land and wildlife habitats. Without a conscious effort to preserve it, the open space we enjoy today may one day disappear. This plan will provide better guidance for new development while ensuring growth is managed and balanced in a way that is consistent with the goals of our Comprehensive Plan.

Lastly, the Tree Subcommittee reported that they anticipate bringing a draft of their policy to the December meeting for review by the committee.

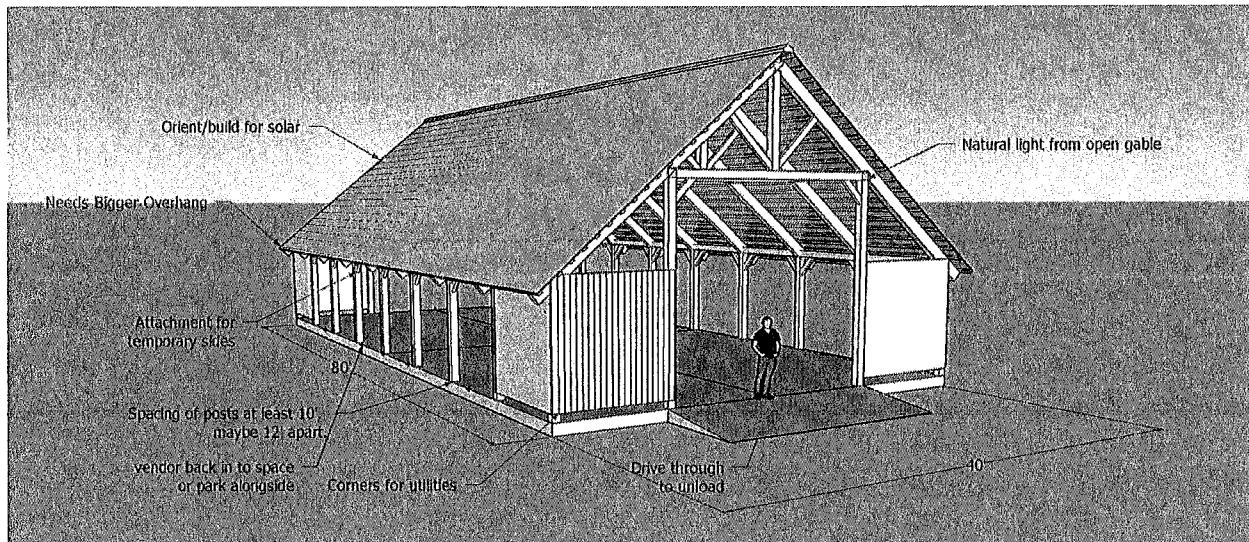
Economic Development:

On November 4, the Community Development Advisory Committee (CDAC) used their regular monthly meeting to host a pavilion planning charette with the farming community to focus on their needs for relocating the farmers' market to the new pavilion. This is one of several charettes

the committee is planning both with specific groups to dive deeper into their specific needs for the pavilion and the public.

Takeaways from the meeting include a list of essential elements such as: 120V/20A power for each 10x10 stall, reliable wifi, ADA accessible, protection from the elements with overhangs and temporary plastic curtains, small storage space for signage, a programming corner, permanent lighting inside, roof that can support solar, and bollards or concrete footing for protecting posts from vehicles. Easy access for vendors to bring goods to their stalls is desired. This ideally would mean allowing vehicles to back up to the pavilion along two sides. This may require an engineered lawn to support the weight. There is also concern that the current semi-circle path for food trucks would not be wide enough for their trailers and that the angle to access it from the parking lot is too tight a turn.

Key design considerations include preserving openness, visibility to natural surrounds and natural light which could be accomplished by shallow pitch roof, high walls, and/or translucent roofing panels. Also, it was noted that support beams should be at increments delineating stall width of 10-12'. Further, it was discussed that we may want to expand footprint to match standard stall sizes – 48' x 84'. The farmers' market also shared a schematic of their desires.



Some non-essential priorities would include the ability to drive a vehicle under the pavilion, movable tables/benches to stay in the pavilion on non-market days, temporary awning/shade structure, and access to potable water either a fountain or spigot.

Their January meeting is a charette focused on the needs of artisans.

Waterfront Projects

We are still waiting for the seven streetlights at the new park to be installed. Unfortunately, they are on back order.

Also, we have a change order in with the Land and Water Conservation Fund that is still pending to pave the pathways at the park to make them more accessible.

Acorn Engineering has begun their work on the civil and structural engineering assessments for the yellow building and adding an engineered pre-treatment design to the yellow building's existing septic design. A review of their findings and concept drawings will be discussed at the first public meeting on Thursday, January 8th from 6-8pm at the Town Office or via Zoom. The final report on the building would be made available by the end of February 2026.

On November 26 the Town was awarded a \$62,820.97 Maine Trails Program grant to improve 360 feet of the existing blue trail in the Cathance Meadows Trail System along with the creation of 220 feet of new creation of 220 feet of new trail, both surfaced with gravel and reclaim top dress, leading to a 20' x 20' observation platform. An 18" culvert is also included which would improve drainage in a low area. An existing foundation on site would be restored and fitted with a ramp, handrails, and guardrails to create a new accessible viewing area. Updated trail maps and five wayfinding signs are included to enhance navigation and overall user experience. A 10% match (\$6,283) from the CMP TIF would be required. Staff will present a request to accept the grant money to the Selectboard in December.

Transportation Projects

1. DOT Bike/Ped Grant Sidewalk Project – In November the Selectboard reviewed an updated report from DOT for the sidewalk project on Main Street from its intersection with Center Street up to Post Road. The hybrid option was still DOT's recommended strategy with an alternative of placing it entirely on the North side of Main Street. The Selectboard's unchanged opinion to keep it entirely on the North side of Main Street has been shared with DOT and we are still waiting to hear when a public meeting on the project will be scheduled.
2. Village Partnership Initiative (VPI) –As a follow-up, to the VPI planning study the Maine Department of Transportation (DOT) is offering a funding opportunity through the Active Transportation Partnership Initiative (ATPI), which supports targeted implementation projects identified during the VPI process. The match is 20% or 10% where a demonstration project has already been implemented, such as the crosswalk leading to Three Robbers across Rt 24. Pine Tree Engineering has begun working on cost estimates and conceptual designs in preparation for an ATPI grant submission in January/February 2026 for a crosswalk at Three Robbers Pub with a rapid flashing beacon, and a new pedestrian crossing between the new park and the old park, where the Riverfront Park sidewalk currently terminates at Route 24 and closure of a sidewalk gap along Route 24, connecting the new park to Back Hill.
3. DOT Demonstration Project – The DOT is now amenable to allowing for a demonstration project for a 4-Way Stop at Rt 24/Lower Main Street intersection. DOT will assist the Town with drafting the required demonstration application paperwork this Spring. If well received this may turn into a permanent solution. Once more information becomes we will share this with you.

- Merrymeeting Trail – On September 8 staff submitted a no-match grant application with the Rural Tribal Assistance Pilot Program for preliminary design and final engineering for 8.6 miles of rail to trail conversion from downtown Bowdoinham to downtown Richmond. Awards scheduled before the shutdown to be announced on November 28, 2025, but that deadline has passed. It is unknown when the announcement will be made.

Event Planning

Celebrate Bowdoinham

Staff has begun some initial planning around the theme of Bowdoinham Wildlife to highlight our natural resources. The Town has secured Inland Fisheries and Wildlife programming and is working with Critter Guy and a local animal rehabilitation center to also provide programming. Also, we have secured a 3-year fireworks contract for Celebrate which locks in last year's price.

Ice & Smelt

Staff has made several attempts to contact Jim's Camps by phone and email to promote their offerings during Ice & Smelt weather permitted and have not gotten a response. We are still holding out and but have confirmed all of the other activities on this draft poster.

**BOWDOINHAM'S 2026
ICE & SMELT FEST**

Friday, Feb. 27
5PM: Owl Prowl All ages! Led by KELT & Maine Master Naturalists at Cathance Meadow Trails. Bring headlamps & traction gear!

Saturday, Feb. 28
10AM - 2PM: Bryce Muir Exhibit Merrymeeting Arts Center
10AM - 2PM: Ice Harvesting Exhibit Merrymeeting Hall
10AM - 4PM: Hot Beverages & Art Cathance River Gallery
3 - 5PM: Movie Night The Secret of NIMH, Old Town Hall
6PM: Potluck & 7PM: Dance Party Watersong Music

Sunday, Mar. 1
10AM - 2PM: Bryce Muir Exhibit Merrymeeting Arts Center
10AM - 4PM: Hot Beverages & Art Cathance River Gallery
12:15 - 2PM: Chocolate Inspired Lunch Nazarene Church
1 - 3PM: Snack Shack Open Rec fields, by Age Friendly
4 - 6PM: Take-Out Soup Supper Bowdoinham Food Pantry

All Weekend Long:
Ice Skating, Sledding, Snowshoeing Recreation Fields
Cocoa Ice Story Walk Cathance Meadows Trail System
Smelt On the Menu Three Robbers Pub *While supplies last!

Borrow Showshoes, Ice Skates & XC Skis from the Town Office! Contact Jason for details: 666-3101

November Monthly Report

From pworks <pworks@bowdoinham.com>

Date Fri 12/5/2025 9:36 AM

To Nicole Briand <nbriand@bowdoinham.com>

This month we had the building heaters inspected and found out that they were in very bad shape and needing replacement. Put cutting edge on trk #5 trk #10 head gear maintenance and sander spinner repair. We have taken down the batting cage and the north field netting. We have taken down the sun sail at Maily park and put up the voting banners. set up and take down the voting booths at the school. We have been working on the punch list for the town hall and had the roof inspection at public works. We have removed the town floats and docks along with the kayak launcher and floats for the winter. All of the public works department has taken the drainage class. We have put up the Christmas tree at the town office along with the holiday lighting. We have put away the pitchers mound at the ball field and have taken the ventrac attachments back to the shop. Trk #2 has gone to fleet service for a power steering and brake booster problem trk #1 has gone to lee tire for tires we have put up the public sand pile and have worked at town office in the furnace room. We have repaired the hydraulic hose on the bucket truck.

[Draft] Re: Reminders - Monthly Reports & Updates

From nbriand@bowdoinham.com

Draft saved Tue 12/9/2025 1:12 PM

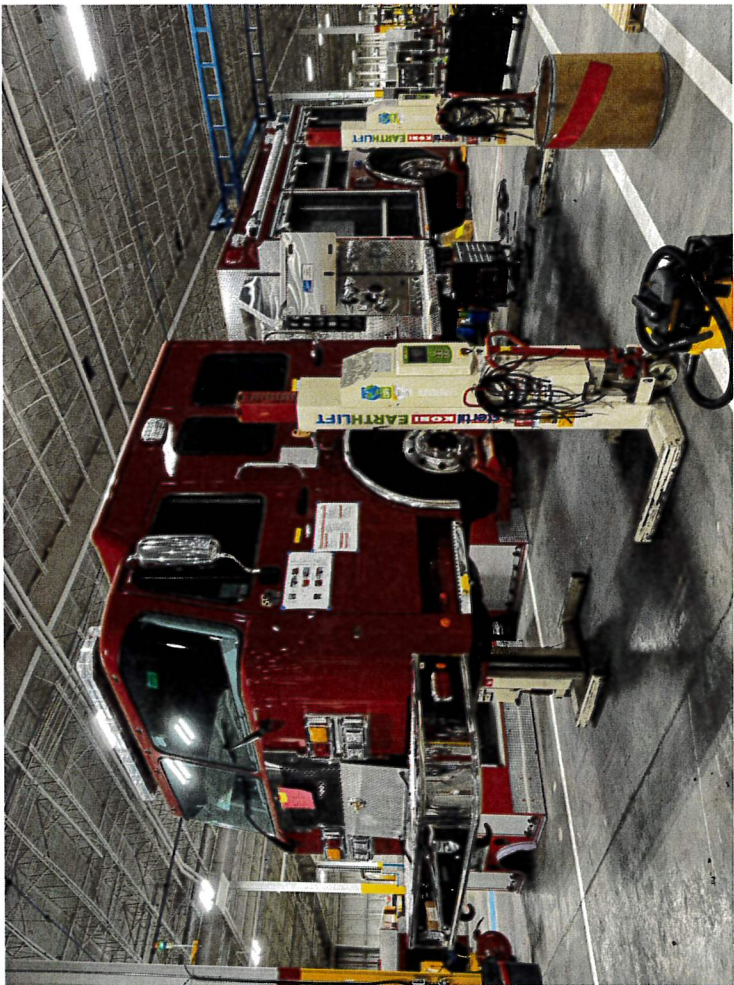
The new truck progress to date. Once the body is mounted and electrical completed for lighting it will move up to Pennsylvania for upfitting of other items such as hose mounts, ladder racks and light tower. Still no delivery date as of yet but it is progressing roughly as scheduled.

We have received the Lucas CPR assist device and the Lifepack 15. We have received training on the Lucas through Lisbon EMS and it is in service for use. I will be taking the Lifepack over to Lisbon in the near future to have it setup and configured similar to their equipment to ensure continuity and ease of use for all. Once everything is in service we can do a quick presentation to the board to show our progress so far.

Arthur Frizzle
Fire Chief
Town of Bowdoinham
13 School Street
Bowdoinham, Maine 04008

telephone 207-666-3505
firechief@bowdoinham.com

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Bowdoinham Fire & Rescue
November 2025

	FIRE	EMS	BURN PERMIT
11/1/2025	River Road - fire alarm		
		River Road - breathing problem	
		Preble Road - psychiatric evaluation	
	Pork Point Road - electrical hazard		
11/2/2025	Bay Road - PD vehicle crash		
11/3/2025			
11/4/2025	M/A Bowdoin Dead River Road - PD vehicle crash		
11/5/2025		Post Road - unconscious person	
11/6/2025	M/A Bowdoin Augusta Road - electrical hazard		1
11/7/2025	M/A Bowdoin Abby Lane - fire alarm		
11/8/2025		Post Road - abdominal pain	2
		Preble Road - breathing problem	
11/9/2025			3
11/10/2025		Post Road - fall	2
11/11/2025	River Road - fuel spill		
11/12/2025		Preble Road - sick person River Road - fall Preble Road - heart problems M/A Bowdoin Academy Road - EMS assist CPR	1
11/13/2025			
11/14/2025	River Road - fire alarm M/A Richmond Lancaster Road - odor investigation		
11/15/2025		South Pleasant Street - breathing problem	4
11/16/2025	I295 mm 41 north - PD vehicle crash	Browns Point Road - diabetic problem	3
11/17/2025		River Road - sick person Preble Road - fall	
11/18/2025		Birchwood Lane - traumatic injury Ridge Road - suicidal person (HOAX CALL) White Road - suicidal person (HOAX CALL) I295 mm 41 south - PI vehicle crash	
11/19/2025	I295 mm 41 south - PI vehicle crash Small Way - outside fire		1
11/20/2025			2
11/21/2025			
11/22/2025	Preble Road - outside fire		3
11/23/2025			2
11/24/2025	M/A Richmond Myrtle Street - station coverage		1
11/25/2025	M/A Bowdoin Mountain View Circle - structure fire		
11/26/2025		Post Road- stroke Center Street - sick person	2
		Browns Point Road - seizures	
11/27/2025			1
11/28/2025	M/A Bowdoin West Road - structure fire		2
11/29/2025			1
11/30/2025			2
TOTAL RUNS	16	21	33

TOWN OF BOWDOINHAM

SOLID WASTE DEPARTMENT

NOV 2025 REPORT

1. Baled OCC for a total of 6 bales weighing an estimated 5700 lbs.
2. Collected and packaged for recycling 55 gallons of mixed paints.
3. Collected and packaged for recycling 1 circle bulbs.
4. Collected and packaged for recycling 9 CFL bulbs.
5. Collected and packaged for recycling 14 fluorescent bulbs.
6. Collected and packaged for recycling 4 lead acid batteries.
7. Collected and packaged for recycling 42 lithium-ion batteries.
8. Collected and packaged for recycling 2 Ni-Cad batteries.
9. Collected and packaged for disposal 4 PCB ballast.
10. Collected and packaged for recycling 3 flat panel tv's.
11. Collected and packaged for recycling 2 CRT tv.
12. Collected and packaged for recycling 2 laptops.
13. Collected and packaged for recycling 2 printers.
14. Collected and packaged for recycling 2 cell phones.
15. Shipped 2 containers of light iron.
16. Shipped 1 boxes of fluorescent bulbs.
17. Shipped 1 box of mixed batteries.
18. Shipped 1 container of mixed recyclables.
19. Attended monthly safety meeting.
20. Conducted November monthly facility safety inspection.
21. 815 recycling visits

Respectfully submitted

Bryan Benson

BMV REPORT 25	11/04 - 11/10	11/10 - 11/18	11/18 - 11/25	11/25 - 12/02	END OF MONTH TOTALS
CATEGORY					
PASSENGER - RENEWALS	21	23	16	30	90
PASSENGER - NEW	6	6	10	11	33
PASSENGER - NO FEE	0	0	0	1	1
PASSENGER - HALF RATE	0	1	0	0	1
PASSENGER - TRUCK	0	1	0	1	2
ANTIQUE - RENEWALS	0	0	1	0	1
ANTIQUE - NEW	0	0	0	0	0
ANTIQUE MOTORCYCLE	0	0	0	0	0
MOTOR HOME - RENEWALS	1	0	0	0	1
MOTOR HOME - NEW	0	0	0	0	0
COMMERCIAL - RENEWALS	6	1	1	3	11
COMMERCIAL - NEW	0	0	0	0	0
TRAILER - RENEWALS	1	1	2	0	4
TRAILER - NEW	0	0	0	0	0
TRACTOR/SPECIAL MOB - RENEWALS	0	0	0	0	0
TRACTOR/SPECIAL MOB - NEW	0	0	0	0	0
FARM TRUCK - RENEWALS	0	0	0	0	0
FARM TRUCK - NEW	0	0	0	0	0
MOTORCYCLE - RENEWALS	0	0	0	0	0
MOTORCYCLE - NEW	0	0	0	0	0
MOPED - NEW	0	0	0	0	0
STREET ROAD - NEW	0	0	0	0	0
SPECIAL EQUIPMENT - RENEWALS	0	0	0	0	0
SPECIAL EQUIPMENT - NEW	0	0	0	0	0
VANITY PLATES	0	2	1	2	5
LOST PLATE	0	0	0	1	1
DUPLICATE STICKERS	4	6	0	1	11
DUPLICATE REGISTRATION	0	1	0	0	1
TRANSIT PLATES	0	1	1	0	2
TRANSFERS	5	2	2	4	13
INCREASE RVW	0	1	0	0	1

SALES TAX FORMS	1	5	9	5	20
SALES TAX FORM - NO FEE	1	1	0	0	2
TITLES	2	4	8	5	19
E-CORRECT	0	2	3	0	5
RETURNED PLATE CARDS/CANCEL PLATES	0	0	0	0	0
ADDITION/DELETION FORMS/VOIDS	0	1	0	2	3
TOTAL	48	59	54	66	227