

# TOWN OF BOWDOINHAM SELECT BOARD MEETING MINUTES



Date: December 10, 2024

Time: 6:30 pm

## I. **Call Meeting to Order and Establish a Quorum**

The meeting was called to order, and a quorum was established by Select Board Chair, Joanne Joy, at 6:30 p.m. Select Board members participating were Joanne Joy, Mark Favreau, Jason Hodde, Peter Feeney, and Nicole Briand, Town Manager.

## II. **Amendments to the Agenda- None**

## III. **Comments from the Public- None**

## IV. **Presentations**

### A. FY2024 Fiscal Audit

James Wadman via Zoom, reviewed the FY2024 Audit with the Select Board.

### B. Comprehensive Planning Committee

(This presentation was given after the Discussion Item)

David Asmussen from the Comprehensive Planning Committee gave the Board an update on projects the Committee was working on. He explained that the Committee had taken a survey, and the two items of most concern were preserving open space and forestry. The Committee will be having a three-session seminar titled "See the Forest and the Trees" on January 29, February 5 & 12. The sessions will cover a variety of topics including backyard trees and pests, trees on public land, municipal tree care plan as well as habitats and forestry.

## V. **Approval of Consent Calendar**

### A. Meeting Minutes

1. November 26, 2024

### B. Warrants & Financial Reports

1. Treasurer's Warrant #11
2. November 2024 Financial Reports

### C. Reports and Communications

1. Sagadahoc Sheriff's November Report
2. Lisbon Emergency's October Report-Revised

**Favreau moved the Board approve the Consent Calendar, as presented; seconded by Feeney. Vote was 4-0.**

## VI. Action Items

### A. Act on Pine Tree Engineering Contract Amendment

This is a contract amendment with Pine Tree Engineering to redesign the entrance to the new park. The Town is in the process of working with Land and Water to amend our grant to cover this additional work.

**Favreau moved the Board approve the contract amendment with Pine Tree Engineering and authorize the Town Manager to sign the contract; seconded by Feeney. Vote was 4-0.**

### B. Act on Quitclaim Deed

The Town foreclosed on this property in 2008. A representative for the former property owner contacted the Town about re-acquiring the property. Briand recommended selling the property back to the former owner. The property's value is limited as most of the property is located in Richmond.

**Favreau moved the Board authorize the Town Manager to sell tax acquired property Map R04 Lot 026 to the former owner and sign the quitclaim deed; seconded by Feeney. Vote was 4-0.**

### C. Act on Community Resilience Program Community Action Grant Support

The Town would like to apply for a \$75,000 Community Resilience Program Community Action Grant to improve the energy efficiency of Town Hall, including new heat pumps, 2" foam board insulation for the walls and roof and new windows.

**Feeney moved the Board support the Community Resilience Program Community Action grant application; seconded by Hodde. Vote was 4-0.**

## VII. Discussion Items

### A. Employee Health Insurance

Briand discussed health insurance options and rates with the Select Board. The current insurance runs from March to February. She explained she has given employees information on the packages presented and is waiting to hear from them if there are areas that would not be covered by alternate providers.

## VIII. Town Manager's Report

### Closures:

- December 24<sup>th</sup> & 25<sup>th</sup> – Christmas Holiday
- December 27<sup>th</sup> 12-1pm – Staff Holiday Party
- January 1<sup>st</sup> – New Year's Holiday

### Updates:

- The Court has granted a Protective Order against Mr. Gallant.
- The Town's consolidated hearing date for all the remaining outstanding Gallant matters is scheduled for 1/30/25 at 9:00 a.m.
- The Lisbon Town Council voted down the Municipal EMS ordinance, as they just hired a new fire chief, and they wanted him to have time to look at the different proposals. Lisbon's Town Manager has stated that if Lisbon and Lisbon Emergency are not able to

reach an agreement by July 1<sup>st</sup>, Lisbon will extend Lisbon Emergency's contract while they continue to work towards that goal.

- Village Cemetery Tree Removal - Trees 1, 3 and 4 were removed on December 9<sup>th</sup>.
- Maine-ly Paving has completed their work for this season, the parking lot will be completed in the next year.
- The Town's Worker's Compensation insurance MOD has decreased from 2.00 to 1.32, decreasing our premium by \$7,695 for the upcoming year!

**IX. Announce Future Select Board Meetings**

- A. December 23, 2024, at 6:30 pm – Regular Meeting
- B. January 14, 2024, at 6:30 pm - Regular Meeting
- C. January 16, 2024, at 6:30 pm- Special Meeting- Dingley Road
- D. January 28, 2024, at 6:30 pm – Regular Meeting

**X. Comments from the Select Board Members- None**

**XI. Comments from the Public- None**

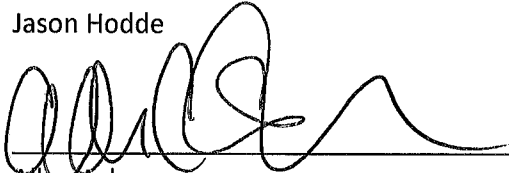
**XII. Adjourn**

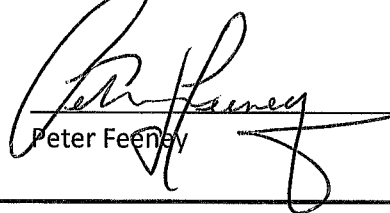
Adjournment was at 7:55 p.m.

Select Board  
Town of Bowdoinham, Maine

  
Joanne Joy, Chair

  
Mark Favreau, Vice-Chair

Jason Hodde  
  
Allen Acker

  
Peter Feeney

Respectfully Submitted,

  
Lisa-Marie Curtis, Administrative Assistant