

# TOWN OF BOWDOINHAM

## SELECT BOARD MEETING MINUTES



Date: December 23, 2025

Time: 6:30 pm

### I. **Call Meeting to Order and Establish a Quorum**

The meeting was called to order, and a quorum was established by Select Board Chair, Joanne Joy, at 6:30 pm. Select Board members participating were Joanne Joy, Mark Favreau, Jason Hodde, Allen Acker, Shelley Hooper and Nicole Briand, Town Manager.

### II. **Amendments to the Agenda**

7.B – New Year’s Eve Office Hours

### III. **Comments from the Public - None**

### IV. **Approval of Consent Calendar**

#### A. Meeting Minutes

1. December 9, 2025

#### B. Warrants & Financial Reports

1. Treasurer’s Warrant #12

**Favreau moved the Board approve the Consent Calendar, as presented; seconded by Hodde. Vote was 5-0.**

### V. **Presentation**

#### A. FY25 Financial Audit

James Wadman via Zoom, reviewed the FY2025 Audit with the Select Board.

### VI. **Action Items**

#### A. Act on Ice & Smelt Festival

**Hodde moved the Board approve the Ice and Smelt Festival; seconded by Hooper. Vote was 5-0.**

#### B. Act on Municipal Quitclaim Deed

Casco Bay Title has requested that the Town process a quitclaim deed to clear the title for 63 Beech Ridge Road. The taxes have been paid, but it appears that several older liens were not properly discharged.

**Favreau moved the Board approve the Municipal Quitclaim Deed to Cobb’s Properties, LLC for 63 Beech Ridge Lane, as presented; seconded by Acker. Vote was 5-0.**

#### C. Act on Town Office Reserve Request

The Town Manager requested authorization to use the remaining funds from the previously approved \$15,000 to complete the flooring project and address lighting needs at the Library’s new entrance.

Favreau moved the Board approve the flooring and library lighting projects from the Town Office Reserve; seconded by Hodde. Vote 5-0.

D. Act on Shore and Harbor Planning Grant

Favreau moved the Board approve applying for a Shore and Harbor Planning Grant; seconded by Hodde. Vote 5-0.

## VII. Discussion Items

A. Select Board Meeting Guidance – Technology

The Town Manager asked the Board how they would like to proceed with meetings in the event of an internet outage. Following a brief discussion, the Board requested that staff explore possible backup options for recording meetings when internet service is unavailable. The Board agreed that scheduled meetings would proceed as planned and would not be rescheduled. Recordings will be made available as soon as possible.

B. New Year's Eve Office Hours

The Town Manager told the Board that staff asked if it would be possible to work 7 to 3 pm on New Year's Eve. The Board did not have any objections.

## VIII. Town Manager's Report

Town Office will be closed December 24<sup>th</sup> - 26<sup>th</sup> and Jan. 1<sup>st</sup>.

Town Office will be open December 31<sup>st</sup> - 7 am to 3 pm.

January 13<sup>th</sup> meeting - Budget Goals, Project Updates, Committee Updates

### Updates:

- The furnace at Public Works stopped working again. Oak Island Oil and Propane service replaced the boiler.
- The Giving Tree was a huge success! Thanks to the generosity of the community, we were able to help 11 families and 11 elders.
- AV Systems of Maine replaced the camera in the meeting room. The camera was under warranty. Bill has been incredible at helping us with the equipment whenever an issue arises.

## IX. Announce Future Select Board Meetings

A. January 13, 2026, at 5:30 pm – Regular Meeting

B. January 27, 2025, at 6:30 pm - Regular Meeting

## X. Comments from the Select Board Members

Joy expressed that she has enjoyed working with the other Board members.

## XI. Comments from the Public - None

## XII. Adjourn

Adjournment was at 7:28 p.m.

Select Board  
Town of Bowdoinham, Maine

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Joanne Joy, Chair

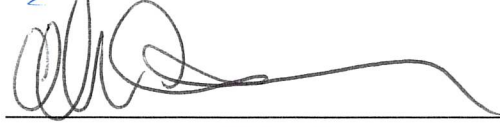


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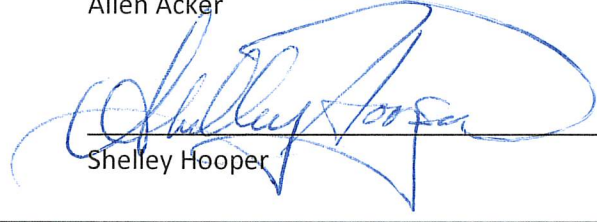
Mark Favreau, Vice Chair

  
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Jason Hodde

  
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Allen Acker

  
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Shelley Hooper

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Respectfully Submitted,

  
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Lisa-Marie Curtis, Administrative Assistant