

TOWN OF BOWDOINHAM SELECT BOARD MEETING MINUTES



Date: February 23, 2021

Time: 5:30 pm

I. Call Meeting to Order and Establish a Quorum

The meeting was called to order and a quorum was established by Select Board Chair, David Engler at 5:30 p.m. This was a zoom meeting to comply with the Governor's Executive Order. Select Board members participating were David Engler, Jeremy Cluchey, Peter Lewis, Thomas Walling, Mark Favreau, and Nicole Briand, Town Manager.

II. Amendments to the Agenda

No Amendments.

III. Approval of Consent Calendar

- A. Meeting Minutes:
 - 1. February 9, 2021
 - 2. February 16, 2021
- B. Warrants & Financial Reports:
 - 1. Treasurer's Warrant #16 for \$365,324.18
 - A. A/P Warrant #44 - \$334,192.05
 - B. Payroll (2/21/21) - \$25,749.32
 - C. BMV Warrant #43 - \$3,464.06
 - D. BMV Warrant #45 - \$1,728.75
 - E. Foreclosure Waiver Fees - \$190.00
- C. Reports and Communications
 - 1. MSAD 75 Notice of Finance Committee Meeting

Cluchey moved the Board to approve the Consent Calendar as presented; seconded by Walling. Roll call vote was 5-0.

IV. Action Items

A. Act on Appointment of Code Enforcement Officer & Local Plumber Inspector

Lewis moved the Board to appoint Darren Carey as Assessors' Agent, Code Enforcement Officer and Plumbing Inspector; seconded by Favreau. Roll call vote was 5-0.

B. Act on Municipal Services Impact Statement for Site Plan Review Applications

1. Site Plan Review, Tier II Application for Marijuana Cultivation; Applicant – David Berry, Property – Tax Map R06, Lot 017

Favreau moved the Board has no concerns, as the proposed project will not have unreasonable adverse impact on municipal services; seconded by Cluchey. Roll call vote was 5-0.

1. Site Plan Review, Tier II Application for Marijuana Cultivation, Applicant – Scott Gallant, Property – Tax Map U01-017

Briand recommended tabling this application until more information is known about this proposed project. The proposed project impacts the easement the Town gave to the Gallants.

2. Site Plan Review, Tier Application to move existing business (T&H Excavation) onto property and to building a 40ft by 90ft garage. Applicant – Adam Samson, Property – Tax Map R02, Lot 045-C

Cluchey moved the Board has no concerns, as the proposed project will not have unreasonable adverse impact on municipal services; seconded by Favreau. Roll call vote was 5-0.

V. Licensing

Automobile Recycling License, Applicant – William Panzino, Property – 791 Carding Machine Road (R05-035)

Briand discussed the areas where the proposed project meets and is deficient in meeting the State Standards, namely, having a car lot within 500 ft of an existing cemetery, having a garage within 300 ft of a neighbor's well and having a car lot with only a 12ft setback rather than the required 20ft setback from the property line. Briand also noted that the existing road over the cemetery was built without a permit and Favreau stated that the cemetery is listed in the deed. Mr. Bannon and Ms. White added to their previous presentations and Mrs. Kegarreis gave a statement asking the Board to enforce existing State Statutes by their terms to protect ground water. Mr. Panzino stated that his operation is very small and continued to argue against the validity of the "cemetery". This will be an action item at the next Select Board meeting.

VI. Discussion Items

A. Request to Use Town Equipment – David Berry

Mr. Berry is requesting to use the Town's glass and can crusher, as well as the 3-phase converter to run it, for his recycling pilot program. Mr. Benson, our Solid Waste program director, is willing to sell the glass and can crusher. He would rather not sell the 3-phase converter as the Town may need it in the future and replacing it is not cost-effective. Mr. Berry is not interested in buying equipment.

B. Request for Modified Recycling Pick-up – David Berry

Mr. Berry is requesting that the Town authorize curbside recycling pick-up for the items that he is proposing to process through his pilot program. Favreau commented that he thinks it may be very confusing for the Town if we re-start and then stop this service without having a clear idea of the future of the program. The Select Board will wait for the results of the survey analysis from the Solid Waste Advisory Committee before moving forward with any changes to the program.

C. Discuss Option of Short-Term Lease for the Recycling Barn

Mr. Berry has asked about a short-term lease, from July 2021 to June 2022, as he expects to be able to complete the improvements required by the Town's letter of December 22nd before June 30th. Briand gave an update of additional costs associated with moving the Solid Waste program vs staying at Public Works. The Board would like to have a clearer vision of the future of the recycling program before entering a lease and investing money into the barn.

D. Goal Setting for 2021-22 Budget

Briand asked the Board members for discussion on any goals they may have for the upcoming budget year. The budget committee will begin meeting next week.

Walling suggested that the Town offer competitive salaries and compensation to attract employees and ensure retention. He also asked Briand to look at the Capital Improvements Budget to try to deliver something, such as a boat launch or shoreline stabilization at the park to show a benefit from acquiring the land.

Cluchey suggested looking at the Solid Waste budget considering the reduction in services. He also reminded Briand about the Historical Society budgeting and the Reserve Account – improvements to the Town Office budgets.

Favreau asked for a road work line item, especially for paving projects.

VII. Town Manager's Report

Town Manager, Nicole Briand, reported that the Dingley Road Grant for \$125,000 was successful. The grant requires the road work to happen next summer. The estimated cost is \$350,000. The \$225,000 match will be on the Capital Projects list.

Public Works has been busy with maintenance and winter road maintenance. All vehicles are running. The grater is being fixed.

The Town Office is fully staffed and adjustments are being made to make the office more efficient. We are making progress on getting Safety Plans updated and Safety Training up to date. The next newsletter will be out early March.

Briand announced that the Town Planner position is posted on Indeed and MMA and is shared with Maine Association of Planners and Maine Commercial Development Association. Deadline for applications is March 12, 2021. She expects interview to take up to 3 weeks and hopes to have the position filled by the 1st of May. In the meantime, we have Orion Thomas of Midcoast Economic Development District assisting with planning 15 hours per week. He is staffing the Comprehensive Planning Committee and Community Development Advisory Committee. Darren Carey will staff the Planning Board.

Briand announced that there are 2 openings on the Planning Board which need to be filled immediately.

VIII. Select Board Member's Request for Agenda Items for Next Meeting

Cluchey stated that he has spoken with Steve Cox, Water District, who would like to join a Select Board meeting in the future to re-connect and describe what the Water District does.

Favreau inquired to the timeline for the Solid Waste Advisory Committee's survey research. Briand stated that over 400 surveys were returned, and it could take up to a couple of months for the Committee to analyze these and synthesize their findings.

Briand advised the Board that approval for funding for studies on the two Solid Waste options will be up for vote at the June 2021 Town Meeting.

IX. Announce Future Select Board Meetings

- A. March 9, 2021 – 4:30 pm
- B. March 16, 2021 – Capital Projects Workshop
- C. March 23, 2021
- D. April 13, 2021
- E. April 20, 2021 – 5:00 pm, Joint Budget Workshop with Finance Advisory Committee
- F. April 27, 2021
- G. May – Goal Setting Workshop

X. Comments from the Select Board Members

XI. Comments from the Public – None.

XII. Adjourn

Adjournment was at 7:35 p.m.
Select Board
Town of Bowdoinham, Maine

David Engler, Chair

Jeremy Cluchey, Vice-Chair

Peter Lewis

Thomas Walling

Mark Favreau

Respectfully Submitted,

Kelly Hodson, Administrative Assistant