

TOWN OF BOWDOINHAM  
PLANNING BOARD MINUTES  
JOHN C. COOMBS MUNICIPAL BUILDING  
JUNE 27, 2019 – 7:00 P.M.

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MEMBERS PRESENT:     Nate Drummond  
                              Tracy Krueger  
                              Justin Schlawin  
                              William Shippen  
                              Reeve Wood  
                              Mark Favreau

STAFF PRESENT:        Nicole Briand, Director of Planning and Development and Bill Marshall

A joint meeting of the Planning Boards from Bowdoinham and Bowdoin was held at the John C. Coombs Municipal Building, 13 School Street, Bowdoinham, Maine in the Kendall Room on Thursday, June 27, 2019.

MEMBERS PRESENT from the Bowdoin Planning Board included: Roy Letourneau, Lauren LeClere, Michaeline Mulvey, and Brad Totten. (Helen Watts was absent.)

**1.     CALL TO ORDER**

Bowdoinham Planning Board Chairman Nate Drummond called the meeting to order at 7:00 p.m.

**2.     DETERMINE QUORUM AND VOTING MEMBERS**

It was determined that a quorum was present from both Boards.

**3.     JOINT BOARD DISCUSSION WITH THE BOWDOIN PLANNING BOARD**

The purpose of the joint meeting was to discuss the process for joint board review of subdivision applications pursuant to Title 30-A, section 4404 (1-A). An application is on file involving both town lines.

There was a discussion of when best to schedule a joint meeting. Bowdoinham meets on the 4<sup>th</sup> Thursday of the month and Bowdoin on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays. Agreement was reached that it would be best to hold one joint meeting on the 4<sup>th</sup> Thursday of July to review the application on file and any other applications that are in the works. It was noted it may be necessary to schedule a site walk at 5:30 p.m. on July 25 and begin the joint meeting at 6:00 p.m. rather than 7:00 to be able to take care of all the necessary business.

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Suggestion was made to hash everything out in a joint meeting on the preliminary sketch plan and to do the public hearings together at one meeting. That way both towns would meet only for the final approval.

It was noted that the sketch plan process in each town was slightly different. It was agreed to do the completeness check together and pull together a Finding of Facts using State criteria.

Motion was made by Bowdoin Chairman Mulvey, seconded by Bowdoin's Brad Totten, and it was unanimously

**VOTED**

That in the review of the Tourtelotte Subdivision Bowdoin will meet jointly with Bowdoinham for the site walk and preliminary review, the timing based on submissions,

Motion was made by Bowdoinham's Reeve Wood, seconded by Tracy Krueger, and it was unanimously

**VOTED**

That the Bowdoinham Planning Board will meet with the Bowdoin Planning Board to conduct a site walk and first review of the formal application on a time table to be determined by the application.

**4. OTHER BUSINESS**

The Planner announced that Bill Marshall will be taking the lead for the Planning Board during July and August, possibly longer. Applications will still be coming to Ms. Briand.

**5. CONSIDERATION OF MEETING MINUTES**

**Minutes of December 27, 2018** – Motion was made by Tracy Krueger, seconded by Justin Schlawin, and it was **VOTED** to accept the December 27, 2018 minutes as written.

**Minutes of March 28, 2019** – Motion was made by Justin Schlawin, seconded by Tracy Krueger, and it was **VOTED** to accept the March 28, 2019 minutes as amended.

**Minutes of May 23, 2019** – Motion was made by Tracy Krueger, seconded by Reeve Wood, and it was **VOTED** to approve the May 23, 2019 minutes as written.

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6. **ADJOURNMENT** – The meeting was adjourned at 7:55 p.m.

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