

MINUTES  
Town of Bowdoinham  
Select Board Meeting  
March 24, 2020 at 5:30 p.m.

1. Call the Meeting to Order & Establish a Quorum

The meeting was called to order and quorum established by Select board chair Peter Lewis at 5:30 p.m. Select Board members present were Peter Lewis, David Engler, Judy Gray, Jeremy Cluchey and Tom Walling. Staff present was Thomas Woodin.

2. Amendments to the Agenda  
**Declaration of Essential Services during the COVID19 pandemic.**

3. Approved Consent Calendar (5-0)

- A. Meeting Minutes:

1. February 25,2020 & March 10,2020

- B. Warrants & Financial Reports:

1. Treasurer's Warrant # 63-----\$106,456.19
2. Town Clerks monthly vital statics report for February

**The Board approved the February 25<sup>th</sup> minute (4-0 Cluchey abstained) and the March 10<sup>th</sup> minutes 5-0 with grammatical edits)**

4. Action Items

**Chairman Lewis presented to the Board a 5 page Proclamation detailing what are Essential Businesses that should remain operational during the COVID19 pandemic in conjunction with Governor Mills State of Emergency declaration. The Board made some grammatical changes and then approved the document 5-0. Engler motioned, Gray seconded. All 5 Selectmen signed the document. It was later posted on the Town website & FaceBook page.**

5. Discussion Items

**There was general discussion on the following topics:**

**How to meet safely going forward without in person meetings. It was decided to use Zoom. Jeremy Cluchey offer to assist Tom Woodin with setting up an account and scheduling a test meeting for Tuesday March 31 at 5:30. This will be the medium for continuing all board and committee meetings during the State of Emergency to keep municipal functions operating. This includes Finance, Planning and Capital Improvement Plan workshop. The Town Manager will check to see if ZOOM is compatible with Town Hall Streams and check how many people watch the meetings.**

**The Town Manager read a statement requested by Bryan Benson encouraging the public to stop dropping off waste materials in the recycling barn yard while it is closed. His statement was posted on the Website and Facebook. It was further recommended to Bryan to consider three recommendations regarding educating the public. Those were: reiterate that the barn is closed, consider having a recycling barn employee join the Plummer pick-ups to inspect the recycling bags for contamination compliance and also reiterate that the public should hold on to their recyclables if possible till this emergency passes rather than dumping them at the recycling barn while it is closed.**

**A discussion took place regarding other impacts of the COVID19 emergency including the likely loss of State revenues, delay or postponement of Town meeting and the various budgetary impact scenarios.**

**The Town Manager updated the Board on what steps the Town Office and staff have taken and continue to take to minimize the impact to the public of closing the municipal buildings while prioritizing the health and safety of employees.**

6. Town Manager's Report  
**Discussed during discussion items above.**

7. Select Board Member's Request for Agenda Items for Next Meeting  
**Update on how the COVID19 emergency is impacting LCI's fiber installation progress.**

8. Announce Future Select Board Meetings

**Special remote participation ZOOM test meeting March 21 at 5:30 PM**

- A. March 24th Regular Meeting
- B. April 7th Regular Meeting

9. Comments from Select Board Members

10. Comments from the public  
**Public was encouraged to email the Town Manager during the meeting with comments and questions. There were no comments from the public.**

11. Executive session  
**Went into executive session to consider a poverty abatement application under MRSA title 1, Chapter 13,405,6 F.  
Came out of executive session at 6:40. A motion to deny the poverty abatement was made by Engler and seconded by Cluchey. Vote was 5-0.**

12. Adjournment was at 6:45 p.m.

Select Board  
Town of Bowdoinham, Maine

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Peter Lewis, Chair

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David Engler, Vice-Chair

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Jeremy Cluchey

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Judith Gray

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Thomas Walling

