

# COMMUNITY DEVELOPMENT ADVISORY COMMITTEE

## MEETING MINUTES

TUESDAY, March 5, 2024 AT 6:30 PM ~ 8:00 PM

Kendall Room

**Present:** Jean de Bellefeuille, Lee Parker (via Zoom), John Scribner, Wendy Rose, Yvette Meunier

**Absent:** Ian McConnell

**Guests:** None

- I. Call to order/determine quorum
- II. Review/approve meeting minutes from 2/8/24 - accepted
- III. Add items/rearrange agenda
- IV. Staff update (Yvette Meunier)
  - A. Safe streets for All – (Bipartisan Infrastructure Bill – BIL) – only 1 track will be reviewed; Project Canopy Grant applications must be submitted by May 15, 2024. Grants require a 50% match from the grant recipient in cash or in-kind services. This grant would fund trees to be planted at Waterfront.
  - B. Village Partnership Initiative (attachment Draft RFP) – planning grant

V Old Business

A Update from Town Hall Committee (Mark Favreau committee member)

The committee originally developed a proposal to restore the Town Hall “back to original” with a budget of \$1,400,000. This proposal was presented at the Town Meeting, June 2023 and was not approved. Doug Tourtelotte subsequently presented a proposal to the committee for \$350,000 which would stabilize the building; pulling out the stone foundation and replacing it with cement and a new floor.

Next phase would be to replace/repair the roof which is estimated to cost between \$50,000-\$75,000. Matching grants could be used to do the interior lighting, etc. With furnace replacement the total estimate would be \$600,000. These repairs would make the building able to be occupied.

The committee has been unable to do any significant fundraising to support work on the Town Hall as people understandably are reluctant to donate to a project that might not be able to be completed. With the proposals above it is anticipated that fundraising from the community as well as in-kind labor will be provided by the community.

B TIF amendment (attachment Draft Development Program)

A full discussion on the TIF Application was held in response to the Draft provided by Yvette. This Draft was reviewed by Nicole and her recommendations were shown in red.

The committee agreed to review the Draft and to limit the total of the Project Costs to the CMP TIF Projected Total Income. Within that framework the committee recommended reducing the “New Max Cost” for the town’s administrative office from \$1,000,000 to \$500,000 (page 24), moving the additional funding to the Community Wide section on page 26. There was some discussion related to the exact Totals on page 26. The committee asked Yvette to follow up on that.

VI Determine next meeting and agenda

Currently scheduled for 4/2/24, Kendall Room 6:30 PM

VII Adjourn Meeting

A true copy, attest.

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Yvette Meunier 4/3/24