

COMMUNITY DEVELOPMENT ADVISORY COMMITTEE

MEETING MINUTES

Tuesday, April 1, 2025 AT 6:30PM

Kendall Room

Present: Jean DeBellefeuille (Chair), John Scribner (Vice Chair), Ian McConnell (Secretary), Lee Parker, Yvette Meunier (Staff), Robin Riendeau (Banana Banners), Jen Kelley (Merrymeeting Arts Center)

- I. Meeting called to order with requirements for a Quorum met
- II. Agenda accepted
- III. Meeting minutes from 3/4/2025 approved as presented
- IV. Old business
 - i) Mural – review of scoring rubric
 - Draft rubric shared - no concerns or edits from CDAC members
 - MAC has formed selection committee
 - 2 submissions already received
 - ii) CORA signage – reviewed two sample templates
 - Committee members liked aspects of both templates but ultimately preferred the designs and aesthetic of ‘Signage Concept 2’
 - Consultant will try to incorporate the flying duck and cattail logos from ‘Signage Concept 1’ into ‘Signage Concept 2’
 - Committee felt that final sign versions may benefit from less text
 - QR codes will link to a single page on the town website with more detailed information for each sign
 - Yvette to get landing spot on town website
 - Goal to have 3 draft signs for next meeting
- V. Staff update
 - a. Solar Project
 - i. Item will be on town warrant for a solar installation on the firestation roof - \$100k from undesignated funds
 - ii. Committee recommended that Select Board be asked to weigh in with their recommendation to be included on the warrant
 - b. VPI
 - i. Reviewed general themes and takeaways from recent public meeting -- concern regarding changes to boat launch and lower main street but general support for sidewalks and pedestrian improvements.
 - ii. Consultants working on final recommendations.
 - c. Waterfront park

- i. Lots of dirt work ongoing
- ii. Committee requested formal update at next meeting
- iii. Uses for new park pavilion could be agenda item for meeting with local businesses later this year

VI. Next CDAC meeting is scheduled for May 6th at 6:30pm

VII. Meeting Adjourned

A true copy, attest.

Yvette Meunier DATE