

TOWN OF BOWDOINHAM

SELECT BOARD MEETING MINUTES



Date: October 14, 2025

Time: 6:30 pm

I. Call Meeting to Order and Establish a Quorum

The meeting was called to order, and a quorum was established by Select Board Chair, Joanne Joy, at 6:30 pm. Select Board members participating were Joanne Joy, Mark Favreau, Jason Hodde, Allen Acker, and Nicole Briand, Town Manager. Peter Feeney was absent.

II. Amendments to the Agenda - None

III. Comments from the Public - None

IV. Approval of Consent Calendar

- A. Meeting Minutes
 - 1. September 23, 2025
- B. Warrants & Financial Reports
 - 1. Treasurer's Warrant #7
 - 2. September's Financial Reports
- C. Reports and Communications
 - 1. Sagadahoc Sheriff's September Report

Favreau moved the Board approve the Consent Calendar, as presented; seconded by Acker. Vote was 4-0.

V. Presentation Items

- A. Sagadahoc County Community Navigator
 - Mark Hymbaugh of Sagadahoc County Community Navigator introduced himself to the Board and explained about this new program. The goal is to provide a single point of contact for people in need and to help people access state and local resources, benefits, and assistance programs.

VI. Action Items

- A. Act on Town Hall Policy
 - The policy was amended to update the rules to address the chair racks and hanging objects on the walls. Acker expressed his disapproval of the no helium balloon rule.

Hodde moved the Board approve the Town Hall Policy, as amended; seconded by Favreau. Vote was 3-1. Acker was opposed.

B. Act on Committee Appointments

Favreau moved the Board appoint Pamela Buffington to the Advisory Committee on Age Friendly Bowdoinham for a term from October 14, 2025 to June 30, 2028; seconded by Hodde. Vote was 4-0.

Favreau move the Board appoint Stephen Smith to the Finance Advisory Committee for a term expiring June 30, 2029; seconded by Hodde. Vote was 4-0.

Favreau move the Board appoint Wayne Dorr to the Finance Advisory Committee for a term expiring June 30, 2030; seconded by Hodde. Vote was 4-0.

C. Act on Story Walk Project

Kate Cutko, Library Director, informed the Board that the library was offered 16 "Story Walk" posts. She was seeking permission to install the 16 permanent posts along a section of the Cathance River trail. The permanent posts will allow featured books to be easily swapped out every few months.

Acker moved the Board approve the Story Walk project for Cathance Meadow; seconded by Favreau. Vote was 4-0.

D. Act on Middle Field Scoreboard

The Recreation and Community Services Director, Jason Lamoreau, via memo, requested permission to purchase a solar powered electronic scoreboard. The board will be paid for by donations received for this project.

Favreau moved the Board approve the Middle Field Scoreboard project; seconded by Hodde. Vote was 4-0.

VII. Discussion Items

A. Town Office Holiday Schedule

The Town Manager and the Board discussed the upcoming holiday schedule for the Town Office.

For Thanksgiving, the Office will be open Wednesday November 26th 8 am to Noon and closed November 27th & 28th.

For Christmas, the Office will be close December 24th - 26th.

VIII. Town Manager's Report

- Animal Clinic for Rabies on October 22nd from 10am to 1pm.
- A volunteer group that worked on the oval and gazebo gardens for us this summer has volunteered for about 41 hours at the Oval gardens and 34 hours at the Gazebo. Thank you to Jan Hayward, Joanne Savoie, Susie Drucker, Laura Arnold for all your work. Briand reported that they have agreed to continue with general maintenance of the gardens in 2026.
- The Auditor was in the office today for our FY25 Audit.
- Town Office Flooring – The flooring on the second floor and the first-floor lobby has been completed. The first-floor stairs still need to be done to finish this job.
- Waterfront Restrooms – The restroom door was ordered, and PDQ is still awaiting delivery.
- The Town has completed the transition to InfoTech Maine, LLC, our new IT service provider.

- Dingley Road construction is scheduled for November.
- The retaining wall work for Center Street and Ridge Road are also scheduled for November.
- The Town is in the final stages of completing our transfer application and expects to submit the application next week.
- The Town received one proposal for Riverview (Yellow) House Mitigation Assessment & Design project and is working with the consultant to have a contract for the Board's approval at your next meeting.
- Town Hall is continuing to move along. The interior has been painted, and the new lighting fixtures have been installed. The heat pumps, plumbing, and kitchenette are almost completed. The chair racks have been installed, and chairs and tables have been delivered. The new access deck with ramp and paving have also been completed. To be completed: door installation, back deck with stairs, attic work, final punch list, and supply orders.
- Riverfront Park - Final paving and curbing have been completed. The electrical work is still to be completed. Volunteers have also been weeding and mulching some of the areas where shrubs are being inundated by grass. Interpretive and wayfinding signage installations at both parks and the Cathance Meadow Trails have been completed.
- Fire Truck - Initial completion is still on schedule for 10/27 before moving to upfitting (lights, steps, mounts etc.), final completion is expected January/February.
- Public Works Insulation Project – The first half of the building has been prepped, and the insulation is in process. We are putting the second half of the project on hold until the spring to ensure the insulation can be completed.

IX. Announce Future Select Board Meetings

- A. October 28, 2025 at 6:30 pm. – Regular Meeting
- B. November 10, 2025 at 6:30 pm. – Regular Meeting
- C. November 25, 2025 at 6:30 pm. - Regular Meeting

X. Comments from the Select Board Members

Acker asked if there was a report of how things went for Bulky Waste Day. Briand responded that she would have that information for their next meeting.

Joy asked Briand when they would be working on the retaining walls. Briand said they were scheduled for November, weather permitting.

XI. Comments from the Public - None

XII. Adjourn

Adjournment was at 7:20 pm.

Select Board
Town of Bowdoinham, Maine

Joanne Joy, Chair

Mark Favreau, Vice Chair

Jason Hodde

Allen Acker

Peter Feeney

Respectfully Submitted,

Lisa-Marie Curtis, Administrative Assistant



Town of Bowdoinham

FY26

10/28/2025

Treasurer's Warrant # 8

Payroll & Withholding - 10/16/2025	#	37	\$	46,949.17
A/P - Motor Vehicles-10/14/25 & HRA Claims-10/10/25	#	38	\$	9,897.65
A/P - Motor Vehicles-10/21/25 & HRA Claims-10/20/25	#	39	\$	3,987.20
A/P -10/28/2025	#	40	\$	297,189.94
Total Disbursements			\$	358,023.96

Select Board

Allen Acker

Peter J. Feeney

Mark Favreau

Joanne Joy

Jason Hodde

Payroll Warrant

Pay Date: 10/16/2025

WARRANT: 37

Check	D / D	Check	Employee	Gross Pay
20252239	\$2,806.03	\$0.00	1	\$ 4,151.58
20252240	\$1,602.26	\$0.00	103	\$ 2,100.25
20252241	\$1,556.02	\$0.00	104	\$ 2,815.04
20252242	\$1,516.48	\$0.00	122	\$ 2,000.00
20252243	\$50.49	\$0.00	120	\$ 55.00
20252244	\$1,563.14	\$0.00	105	\$ 2,436.15
20252245	\$1,976.35	\$0.00	129	\$ 2,830.00
20252246	\$2,084.17	\$0.00	119	\$ 3,076.95
20252247	\$2,167.08	\$0.00	500	\$ 3,337.70
20252248	\$375.30	\$0.00	115	\$ 408.77
20252249	\$162.90	\$0.00	126	\$ 210.10
20252250	\$1,766.72	\$0.00	109	\$ 2,352.00
20252251	\$2,114.59	\$0.00	107	\$ 3,360.00
20252252	\$1,883.09	\$0.00	123	\$ 2,488.00
20252253	\$160.58	\$0.00	127	\$ 218.46
20252254	\$1,932.76	\$0.00	111	\$ 2,814.55
20252255	\$110.17	\$0.00	517	\$ 120.00
20252256	\$1,408.19	\$0.00	130	\$ 1,840.00
20252257	\$1,219.37	\$0.00	112	\$ 1,435.50
20252258	\$623.11	\$0.00	113	\$ 714.38
20252259	\$720.38	\$0.00	114	\$ 800.63
20252260	\$1,943.33	\$0.00	512	\$ 2,908.00
20252261	\$0.00	\$29,742.51	D/D 1 Androscoggin Bank	
20252262	\$0.00	\$4,182.63	T & A 1 EFTPS-FED	
20252263	\$0.00	\$5,001.90	T & A 2 EFTPS-FICA	
20252264	\$0.00	\$1,169.80	T & A 3 EFTPS-MEDICARE	
20252265	\$0.00	\$202.00	T & A 6 CH SUPP	
20252266	\$0.00	\$3,525.73	T & AA 5 ICMA-457	
20252267	\$0.00	\$1,879.01	T & A 4 TREASURER STATE OF MAINE	
Total	\$ 29,742.51	\$ 45,703.58		\$ 42,473.06

Put into A/P \$ 17,206.66
 Taken out of A/P (\$15,961.07)
Total Payroll \$ 46,949.17

Count
 Checks 29

DATE: October 14, 2025

BOARD OF SELECTMEN

 ALLEN ACKER

 PETER J FEENEY

 MARK FAVREAU

 JOANNE JOY



 JASON HODDE

A / P Warrant

Warrant 38

Jrnl	Check	Month	Invoice Description	Reference	Encumbrance
Description	Account	Proj	Amount		
00828 Employee Benefits Corporation					
0289	999999	10	HRA Claims	10/10/25	
HRA Claims	G 1-1015-00			1,977.85	0.00
	GENERAL / HRA CASH ACC				
Vendor Total-				1,977.85	
00042 TREASURER, STATE OF MAINE					
0289	24109	10	MOTOR VEHICLES	10/14/2025	
MOTOR VEHICLES	G 1-1050-01			7,919.80	0.00
	GENERAL / BMV FEES				
Vendor Total-				7,919.80	
Prepaid Total-				1,977.85	
Current Total-				7,919.80	
EFT Total-				0.00	
Warrant Total-				9,897.65	

DATE: _____

BOARD OF SELECTMEN

1.....
ALLEN ACKER

2.....
PETER J FEENEY

3.....
MARK FAVREAU

4.....

JASON HODDE

.....
JOANNE JOY


A / P Warrant

Warrant 39

Jrnl	Check	Month	Invoice Description	Reference	Encumbrance
Description	Account	Proj	Amount		
00828 Employee Benefits Corporation					
0301	999999	10	HRA Claims	<i>10/20/2025</i> 5129303	
HRA Claims	G 1-1015-00		75.45		0.00
	GENERAL / HRA CASH ACC				
			Vendor Total-	75.45	
00042 TREASURER, STATE OF MAINE					
0301	24110	10	MOTOR VEHICLES	10/21/2025	
MOTOR VEHICLES	G 1-1050-01		3,911.75		0.00
	GENERAL / BMV FEES				
			Vendor Total-	3,911.75	
			Prepaid Total-	75.45	
			Current Total-	3,911.75	
			EFT Total-	0.00	
			Warrant Total-	3,987.20	

DATE: _____

BOARD OF SELECTMEN

- | | |
|---|----------------|
| 1..... | 2..... |
| ALLEN ACKER | PETER J FEENEY |
| 3..... | 4..... |
| 
MARK FAVREAU | JOANNE JOY |
| 5..... | |
| JASON HODDE | |

Warrant 40

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
01559 BATH INDUSTRIAL SALES						
0297	24111	10	Trk#10, #2, #3	1-1251917		
Trk#10, #2, #3	E 30-26-08				297.09	0.00
	PUBLIC WORKS - SNOW/ICE REM / WINTER VEHI					
			Vendor Total-		297.09	
00655 BEDARD EXCAVATION						
0297	24112	10	LWCF23-00909 (Ph 2)			
LWCF23-00909 (Ph 2)	E 60-62-40				229,663.45	0.00
	PROJECTS - CAPITAL PROJ / WTRFNT PH2					
			Vendor Total-		229,663.45	
00808 BEN ALPREN MACHINE TOOL & SUPPLY, INC						
0297	24113	10	Trk#10	71808		
Trk#10	E 30-26-08				14.46	0.00
	PUBLIC WORKS - SNOW/ICE REM / WINTER VEHI					
			Vendor Total-		14.46	
00666 BOWDOINHAM MARINA AND D'S DOCKS						
0297	24114	10	Removal of Channel Marker	INV-000038		
Removal of Channel Marker	E 25-10-94				750.00	0.00
	ACO/HARBOR - OP EXPENSES / NO WAKE AIDS					
			Vendor Total-		750.00	
00011 BOWDOINHAM WATER DISTRICT- (CASH)						
0297	24115	10	Cash Water Payment	Case#E269-0		
Cash Water Payment	G 1-1805-01				198.69	0.00
	GENERAL / WATER DIST.					
			Vendor Total-		198.69	
01165 BOWDOINHAM WATER DISTRICT- Quarterly						
0297	24116	10	QUARTERLY WATER BILLS	Sept		
251-Fire Dept Wtr	E 15-20-03				83.20	0.00
	FIRE DEPT - UTILITIES / WATER SERV					
252-Coombs Bldg Wtr	E 02-20-03				97.89	0.00
	ADMIN DEPT - UTILITIES / WATER SERV					
253-8 River Rd Wtr	E 20-95-39				1,812.66	0.00
	TOWN M & U - GENERAL EXP / RIVER M&U					
257-Hydrants	E 20-95-34				13,979.37	0.00
	TOWN M & U - GENERAL EXP / HYDRANT RNTL					
258-Snack Shack Wtr	E 40-10-99				83.20	0.00
	RECREATION - OP EXPENSES / REC FACILITY					
262-Waterfront Park Wtr	E 20-95-33				250.45	0.00
	TOWN M & U - GENERAL EXP / W/F UTILITIE					
			Vendor Total-		16,306.77	
00101 CENTRAL MAINE POWER (GA)						
0297	24117	10	Town Heat Fund Guarantee	FY26-GA04		
Town Heat Fund Guarantee	G 1-1815-00				222.35	0.00
	GENERAL / HOME HEAT					
			Vendor Total-		222.35	
01516 COUNTRY FARE, INC						
0297	24118	10	Mulch - Town Office	50484		
Mulch - Town Office	E 20-95-31				109.70	0.00
	TOWN M & U - GENERAL EXP / TWN OFF M/R					

A / P Warrant

Warrant 40

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
Vendor Total-					109.70	
01661 DENNISON LUBICANTS INC						
0297	24119	10	Oil Absorbent Bag	3882324		
Oil Absorbent Bag			E 30-10-20		88.00	0.00
			PUBLIC WORKS - OP EXPENSES / MISC EXP			
Vendor Total-					88.00	
01684 ELECTION SYSTEMS & SOFTWARE						
0297	24120	10	Tabulator/Touchscreen	CD2132014		
Tabulator/Touchscreen			E 02-10-02		758.17	0.00
			ADMIN DEPT - OP EXPENSES / ELECTION EXP			
Vendor Total-					758.17	
00827 Employee Benefits Corporation						
0297	999999	10	HRA Fees	5123033		
HRA Fees-Mthly			E 01-03-04		63.00	0.00
			PERSNEL SERV - SUPPORT/BEN / HEALTH/RETIR			
Vendor Total-					63.00	
00769 FREDERICK ELECTRIC, LLC						
0297	24121	10	RE-WIRED CRANE	3587		
RE-WIRED CRANE			E 30-10-82		264.19	0.00
			PUBLIC WORKS - OP EXPENSES / BLDG MNT/REP			
Vendor Total-					264.19	
00090 FREIGHTLINER OF MAINE, INC						
0297	24122	10	Trk#4,5,6	05P49566		
Trk#4,5,6			E 30-26-08		576.26	0.00
			PUBLIC WORKS - SNOW/ICE REM / WINTER VEHI			
Invoice Total-					576.26	
0297	24122	10	Trk#5 Headlight Relay	05P49569		
Trk#5 Headlight Relay			E 30-26-08		7.92	0.00
			PUBLIC WORKS - SNOW/ICE REM / WINTER VEHI			
Invoice Total-					7.92	
Vendor Total-					584.18	
00299 HARVARD PILGRIM HEALTH CARE						
0297	999999	10	Health Insurance Prem	Nov		
Admin			E 01-03-04		5,987.07	0.00
			PERSNEL SERV - SUPPORT/BEN / HEALTH/RETIR			
Planning/Codes			E 03-03-04		1,664.57	0.00
			PLANNING/CEO - SUPPORT/BEN / HEALTH/RETIR			
Econ-Pipeline			E 46-03-04		311.13	0.00
			TIF-PIPELINE - SUPPORT/BEN / HEALTH/RETIR			
Econ-CMP			E 47-03-04		311.13	0.00
			TIF-CMP/RIVE - SUPPORT/BEN / HEALTH/RETIR			
Fire Dept			E 15-03-04		1,511.21	0.00
			FIRE DEPT - SUPPORT/BEN / HEALTH/RETIR			
Public Works			E 30-03-04		2,666.85	0.00
			PUBLIC WORKS - SUPPORT/BEN / HEALTH/RETIR			
Rec/AFB			E 40-03-04		2,342.38	0.00
			RECREATION - SUPPORT/BEN / HEALTH/RETIR			
Dependent			G 1-1010-07		1,340.09	0.00
			GENERAL / HEALTH DEDUC			
Vendor Total-					16,134.43	

Warrant 40

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
00879 INFOTECH MAINE, LLC						
0297	24123	10	Onboarding Services	2666		
IT Onboarding-TO			E 02-05-04		1,500.00	0.00
			ADMIN DEPT - PROF SVCS / IT SVS-TICKE			
IT Onboarding-PW			E 30-14-02		250.00	0.00
			PUBLIC WORKS - EQP PUR/SUP / TECH PCH/SUP			
IT Onboarding-WF			E 20-95-33		250.00	0.00
			TOWN M & U - GENERAL EXP / W/F UTILITIE			
			Invoice Total-		2,000.00	
0297	24123	10	Wifi for Town Hall	2672		
Wifi for Town Hall			E 60-62-10		943.00	0.00
			PROJECTS - CAPITAL PROJ / TOWN HALL RE			
			Invoice Total-		943.00	
			Vendor Total-		2,943.00	
00520 James W. Wadman, C.P.A.						
0297	24124	10	7/28-10/16/25 Audit Svs	31504		
7/28-10/16/25 Audit Svs			E 02-05-03		4,572.75	0.00
			ADMIN DEPT - PROF SVCS / AUDIT			
			Vendor Total-		4,572.75	
00426 Kelly Hodson						
0297	24125	10	Mileage	October		
Traveling Expense			E 02-10-30		113.96	0.00
			ADMIN DEPT - OP EXPENSES / MILEAGE			
			Vendor Total-		113.96	
01620 LINCOLN COUNTY PUBLISHING CO						
0297	24126	10	Trash Tickets - 20k	69806		
Trash Tickets			E 35-28-05		589.00	0.00
			SW & RECYCLI - DISPOSAL EXP / CURB PICKUP			
			Vendor Total-		589.00	
00521 Lisa-Marie Curtis						
0297	24127	10	Carpet Felt for Town Hall	Mardens		
Carpet Felt for Town Hall			E 60-62-10		21.08	0.00
			PROJECTS - CAPITAL PROJ / TOWN HALL RE			
			Invoice Total-		21.08	
0297	24127	10	Mileage-Tax Maps			
Mileage-Tax Maps			E 02-10-30		32.90	0.00
			ADMIN DEPT - OP EXPENSES / MILEAGE			
			Invoice Total-		32.90	
			Vendor Total-		53.98	
00023 LONNIE'S HYDRAULIC SERVICE						
0297	24128	10	Trk#9	17884		
Trk#9			E 30-26-08		77.50	0.00
			PUBLIC WORKS - SNOW/ICE REM / WINTER VEHI			
			Invoice Total-		77.50	
0297	24128	10	Trk#9	17874		
Trk#9			E 30-26-08		241.00	0.00
			PUBLIC WORKS - SNOW/ICE REM / WINTER VEHI			
			Invoice Total-		241.00	
0297	24128	10	Trk#9	17883		

Warrant 40

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
Trk#9			E 30-26-08		28.50	0.00
			PUBLIC WORKS - SNOW/ICE REM / WINTER VEHI			
			Invoice Total-		28.50	
0297	24128	10	Trk#9	17869		
Trk#9			E 30-26-08		55.00	0.00
			PUBLIC WORKS - SNOW/ICE REM / WINTER VEHI			
			Invoice Total-		55.00	
			Vendor Total-		402.00	
00004 MAINE MUNICIPAL ASSOC.						
0297	24129	10	Training-Cancelled	Inv-553262		
Training-Cancelled			E 02-10-03		15.00	0.00
			ADMIN DEPT - OP EXPENSES / TRG/DUES/CER			
			Invoice Total-		15.00	
0297	24129	10	Comm for Non-Comm Prof	Inv-555673		
Comm for Non-Comm Prof			E 02-10-03		75.00	0.00
			ADMIN DEPT - OP EXPENSES / TRG/DUES/CER			
			Invoice Total-		75.00	
0297	24129	10	Labor Law-Briand	Inv-555675		
Labor Law-Briand			E 02-10-03		85.00	0.00
			ADMIN DEPT - OP EXPENSES / TRG/DUES/CER			
			Invoice Total-		85.00	
			Vendor Total-		175.00	
00002 MAINE MUNICIPAL HEALTH TRUST						
0297	24130	10	Income Prot & Life Insura	Nov		
Econ. Dev. Empl. Ben.			E 46-03-04		8.40	0.00
			TIF-PIPELINE - SUPPORT/BEN / HEALTH/RETIR			
Econ. Dev. Empl. Ben.			E 47-03-04		8.40	0.00
			TIF-CMP/RIVE - SUPPORT/BEN / HEALTH/RETIR			
Planning/CEO Empl. Ben.			E 03-03-04		26.10	0.00
			PLANNING/CEO - SUPPORT/BEN / HEALTH/RETIR			
PW Empl. Ben.			E 30-03-04		126.30	0.00
			PUBLIC WORKS - SUPPORT/BEN / HEALTH/RETIR			
Admin Empl. Ben			E 01-03-04		87.00	0.00
			PERSNEL SERV - SUPPORT/BEN / HEALTH/RETIR			
Rec Empl Ben			E 40-03-04		22.80	0.00
			RECREATION - SUPPORT/BEN / HEALTH/RETIR			
Fire Dept Empl Ben			E 15-03-04		25.80	0.00
			FIRE DEPT - SUPPORT/BEN / HEALTH/RETIR			
Inc Prot/Suppl Life			G 1-1010-01		450.75	0.00
			GENERAL / LIFE+ - IPP			
			Vendor Total-		755.55	
00110 MAINE MUNICIPAL TAX COLLECTORS						
0297	24131	10	Cash Mgmt Wksp-Hodson	Inv-555514		
Cash Mgmt Wksp-Hodson			E 02-10-03		55.00	0.00
			ADMIN DEPT - OP EXPENSES / TRG/DUES/CER			
			Vendor Total-		55.00	
00119 MAINE TRUST FOR LOCAL NEWS						
0297	24132	10	NOI to File-Transfer Stat	2299367		
NOI to File-Transfer Stat			G 1-5200-24		162.18	0.00
			GENERAL / SW/RECYCLE			
			Vendor Total-		162.18	

Warrant 40

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
01588 MODERN PEST SERVICES						
0297	24133	10	Pest Service	7884905		
TO-EcoCare	E 20-95-31				134.00	0.00
	TOWN M & U - GENERAL EXP / TWN OFF M/R					
			Vendor Total-		134.00	
00150 O'CONNOR						
0297	24134	10	Trk#10	1902562		
Trk#10	E 30-26-08				359.08	0.00
	PUBLIC WORKS - SNOW/ICE REM / WINTER VEHI					
			Vendor Total-		359.08	
00884 Quality Copy & Digital Print						
0297	24135	10		223059		
Tax Maps 2025	E 02-12-05				278.25	0.00
	ADMIN DEPT - PLANNING EXP / TAX MAPPING					
			Vendor Total-		278.25	
00840 R H CONSTRUCTION, LLC						
0297	24136	10	Town Hall Change Order	9/24/25		
Town Hall Change Order	E 60-62-10				12,800.00	0.00
	PROJECTS - CAPITAL PROJ / TOWN HALL RE					
			Vendor Total-		12,800.00	
00044 R.A. WEBBER & SONS, INC.						
0297	24137	10	Holding Tank Cleaning	314744970		
Holding Tank Cleaning	E 20-95-32				600.00	0.00
	TOWN M & U - GENERAL EXP / W/F MNT/REP					
			Vendor Total-		600.00	
00081 RICHARD PLUMMER						
0297	24138	10	Solid Waste Pick Up	Sept		
Solid Waste Pick Up	E 35-28-05				5,538.40	0.00
	SW & RECYCLI - DISPOSAL EXP / CURB PICKUP					
			Vendor Total-		5,538.40	
00274 Richard Thibeault dba Ozone Savers						
0297	24139	10	Remove CFC & HCFC	3672		
Remove CFC & HCFC	E 35-28-09				160.00	0.00
	SW & RECYCLI - DISPOSAL EXP / HAZ WASTE					
			Vendor Total-		160.00	
01311 RICHMOND UTILITIES DISTRICT						
0297	24140	10		Sept		
Fire Hydrants	E 20-95-34				302.00	0.00
	TOWN M & U - GENERAL EXP / HYDRANT RN'L					
			Vendor Total-		302.00	
00771 SMITH OFFICE SYSTEMS						
0297	24141	10	COPIER	IN45331		
TO-MAINT/COPY AGR	E 02-14-17				212.74	0.00
	ADMIN DEPT - EQP PUR/SUP / COPIER LEASE					
			Invoice Total-		212.74	
0297	24141	10	COPIER	INV45332		

Warrant 40

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
PW-MAINT/COPY AGR			E 30-14-02		36.00	0.00
			PUBLIC WORKS - EQP PUR/SUP / TECH PCH/SUP			
			Invoice Total-		36.00	
			Vendor Total-		248.74	
01423 TRACTION-GENUINE PARTS CO						
0297	24142	10	Trk#5	1101P217368		
Trk#5			E 30-26-08		28.40	0.00
			PUBLIC WORKS - SNOW/ICE REM / WINTER VEHI			
			Vendor Total-		28.40	
00273 Viking Cives of Maine						
0297	24143	10	Trk#9-Sander	4545931		
Trk#9-Sander			E 30-26-08		471.17	0.00
			PUBLIC WORKS - SNOW/ICE REM / WINTER VEHI			
			Invoice Total-		471.17	
0297	24143	10	Trk#9	4545934		
Trk#9			E 30-26-08		363.79	0.00
			PUBLIC WORKS - SNOW/ICE REM / WINTER VEHI			
			Invoice Total-		363.79	
			Vendor Total-		834.96	
01328 W. B. Mason Co, Inc.						
0297	999999	10	Elections-Tote	257499910		
Elections-Tote			E 02-10-02		54.06	0.00
			ADMIN DEPT - OP EXPENSES / ELECTION EXP			
			Invoice Total-		54.06	
0297	999999	10	Supplies-Hole Punch	257566600		
Supplies-Hole Punch			E 02-10-34		14.55	0.00
			ADMIN DEPT - OP EXPENSES / OFFICE SUPP			
			Invoice Total-		14.55	
0297	999999	10	Supplies-Binder	257633010		
Supplies-Binder			E 02-10-34		14.54	0.00
			ADMIN DEPT - OP EXPENSES / OFFICE SUPP			
			Invoice Total-		14.54	
			Vendor Total-		83.15	
00069 WHITE SIGN						
0297	24144	10	Dinsmore/U-Channel Post	INV139066		
Dinsmore/U-Channel Post			E 30-24-03		507.14	0.00
			PUBLIC WORKS - HIGHWAY MNT / SIGNAGE			
			Vendor Total-		507.14	
00653 Yvette Meunier						
0297	24145	10	Mileage-MCOG mtg	10/20/25		
Mileage-MCOG mtg			E 03-10-30		38.92	0.00
			PLANNING/CEO - OP EXPENSES / MILEAGE			
			Vendor Total-		38.92	

Warrant 40

Jrnl	Check	Month	Invoice Description	Reference	Encumbrance
Description			Account	Proj	Amount
					16,280.58
					280,909.36
					0.00
					297,189.94

DATE: _____

BOARD OF SELECTMEN

- | | |
|--------------|----------------|
| 1..... | 2..... |
| ALLEN ACKER | PETER J FEENEY |
| 3..... | 4..... |
| MARK FAVREAU | JOANNE JOY |
| 5..... | |
| JASON HODDE | |

A / P Check Register
Bank: Androscoggin Savings Bank

Type	Check	Amount	Date	Wrnt	Payee
R	24111	297.09	10/28/25	40	1559 BATH INDUSTRIAL SALES
R	24112	229,663.45	10/28/25	40	0655 BEDARD EXCAVATION
R	24113	14.46	10/28/25	40	0808 BEN ALPREN MACHINE TOOL & SUPPLY, INC
R	24114	750.00	10/28/25	40	0666 BOWDOINHAM MARINA AND D'S DOCKS
R	24115	198.69	10/28/25	40	0011 BOWDOINHAM WATER DISTRICT- (CASH)
R	24116	16,306.77	10/28/25	40	1165 BOWDOINHAM WATER DISTRICT- Quarterly
R	24117	222.35	10/28/25	40	0101 CENTRAL MAINE POWER (GA)
R	24118	109.70	10/28/25	40	1516 COUNTRY FARE, INC
R	24119	88.00	10/28/25	40	1661 DENNISON LUBICANTS INC
R	24120	758.17	10/28/25	40	1684 ELECTION SYSTEMS & SOFTWARE
R	24121	264.19	10/28/25	40	0769 FREDERICK ELECTRIC, LLC
R	24122	584.18	10/28/25	40	0090 FREIGHTLINER OF MAINE, INC
R	24123	2,943.00	10/28/25	40	0879 INFOTECH MAINE, LLC
R	24124	4,572.75	10/28/25	40	0520 James W. Wadman, C.P.A.
R	24125	113.96	10/28/25	40	0426 Kelly Hodson
R	24126	589.00	10/28/25	40	1620 LINCOLN COUNTY PUBLISHING CO
R	24127	53.98	10/28/25	40	0521 Lisa-Marie Curtis
R	24128	402.00	10/28/25	40	0023 LONNIE'S HYDRAULIC SERVICE
R	24129	175.00	10/28/25	40	0004 MAINE MUNICIPAL ASSOC.
R	24130	755.55	10/28/25	40	0002 MAINE MUNICIPAL HEALTH TRUST
R	24131	55.00	10/28/25	40	0110 MAINE MUNICIPAL TAX COLLECTORS
R	24132	162.18	10/28/25	40	0119 MAINE TRUST FOR LOCAL NEWS
R	24133	134.00	10/28/25	40	1588 MODERN PEST SERVICES
R	24134	359.08	10/28/25	40	0150 O'CONNOR
R	24135	278.25	10/28/25	40	0884 Quality Copy & Digital Print
R	24136	12,800.00	10/28/25	40	0840 R H CONSTRUCTION, LLC
R	24137	600.00	10/28/25	40	0044 R.A. WEBBER & SONS, INC.
R	24138	5,538.40	10/28/25	40	0081 RICHARD PLUMMER
R	24139	160.00	10/28/25	40	0274 Richard Thibeault dba Ozone Savers
R	24140	302.00	10/28/25	40	1311 RICHMOND UTILITIES DISTRICT
R	24141	248.74	10/28/25	40	0771 SMITH OFFICE SYSTEMS
R	24142	28.40	10/28/25	40	1423 TRACTION-GENUINE PARTS CO
R	24143	834.96	10/28/25	40	0273 Viking Cives of Maine
R	24144	507.14	10/28/25	40	0069 WHITE SIGN
R	24145	38.92	10/28/25	40	0653 Yvette Meunier
P	999999	63.00	10/28/25	40	0827 Employee Benefits Corporation
P	999999	16,134.43	10/28/25	40	0299 HARVARD PILGRIM HEALTH CARE
P	999999	54.06	10/28/25	40	1328 W. B. Mason Co, Inc.
P	999999	14.55	10/28/25	40	1328 W. B. Mason Co, Inc.
P	999999	14.54	10/28/25	40	1328 W. B. Mason Co, Inc.
Total		297,189.94			

Count	
Checks	40
Voids	0

Lisbon Emergency Staffing Levels FY 25/26

Staffing Level	25-Jul	25-Aug	25-Sep	25-Oct	25-Nov	25-Dec	26-Jan	26-Feb	26-Mar	26-Apr	26-May	26-Jun	Average
24 HR Truck Paramedic	100.0%	98.3%	100.0%										99.4%
24 HR Truck AEMT		1.7%											0.6%
12 Hour Truck Paramedic	93.5%	90.3%	93.3%										92.4%
12 Hour Truck AEMT	6.5%	6.7%											6.6%
12 Hour Truck EMT		3.2%											1.1%
# of days 12 Hour truck not staffed per on month	0	0	0	0	0	0	0	0	0	0	0	0	0.0

Lisbon Emergency Staffing Levels FY 24/25

Staffing Level	24-Jul	24-Aug	24-Sep	24-Oct	24-Nov	24-Dec	25-Jan	25-Feb	25-Mar	25-Apr	25-May	25-Jun	Average
24 HR Truck Paramedic	97.0%	98.4%	100.0%	100.0%	100.0%	100.0%	100.0%	98.2%	100.0%	100.0%	100.0%	96.7%	99.2%
24 HR Truck AEMT	3.0%	1.6%						1.8%				3.3%	0.8%
12 Hour Truck Paramedic	92.0%	77.4%	93.1%	83.3%	89.2%	93.3%	96.7%	89.3%	90.3%	93.1%	90.3%	86.7%	89.6%
12 Hour Truck AEMT	6.4%	19.3%	6.9%	16.7%	10.7%	6.7%		10.7%	6.4%	6.9%	6.5%	6.7%	8.7%
12 Hour Truck EMT	1.6%	3.2%					3.3%		3.3%		3.2%	6.7%	1.8%
# of days 12 Hour truck not staffed per on month	0	0	1	1	2	1	0	0	0	1	0	0	0.5

Lisbon Emergency Staffing Levels FY 23/24

Staffing Level	23-Jul	23-Aug	23-Sep	23-Oct	23-Nov	23-Dec	24-Jan	24-Feb	24-Mar	24-Apr	24-May	24-Jun	Average
24 HR Truck Paramedic	100%	98%	100%	100%	100%	98%	100%	100%	100%	100%	98%	100%	99.50%
24 HR Truck AEMT		2%				2%					2%		0.50%
12 Hour Truck Paramedic	53%	80%	60%	49%	69%	78%	93%	90%	91%	86%	90%	87%	77.17%
12 Hour Truck AEMT	38%	17%	18%	33%	19%	16%		7%	6%	14%	10%	13%	15.92%
12 Hour Truck EMT	9%	3%	22%	18%	12%	6%	7%	3%	3%	0%	0%	0%	6.92%
# of days 12 Hour truck not staffed	0	1	3	4	6	4	3	1	0	1	0	0	2

7:59 AM
10/15/25
Cash Basis

Lisbon Emergency, Inc.
Profit & Loss
July through September 2025

	<u>Jul - Sep 25</u>
Ordinary Income/Expense	
Income	
1001 · Ambulance Income	
1001B · Income from Collection Agency	10.00
1001 · Ambulance Income - Other	192,731.97
Total 1001 · Ambulance Income	<u>192,741.97</u>
1002 · Charitable Donations	100.00
1003 · Interest Income	2,869.80
1004 · Event Coverage & CPR Classes	800.00
1008 · Miscellaneous Income	0.00
1010 · Soda Machine/Bottle Savings	0.00
1011 · Town of Bowdoin Income	45,329.46
1012 · Town of Lisbon Income	135,988.40
1017 · Town of Bowdoinham Income	45,329.46
Total Income	<u>423,159.09</u>
Gross Profit	423,159.09
Expense	
2100 · 42 Village Expenses	
Repairs & Maintenance	
2110 · Building Supplies	174.77
2123 · Building Repairs & Maintenance	548.32
2124 · Trash Removal	545.07
Total Repairs & Maintenance	<u>1,268.16</u>
Utilities	
2131 · Cable TV, Internet, Telephone	1,112.55
2132 · Electricity	2,354.56
2133 · Heating Oil	127.68
2135 · Water & Sewer	197.65
Total Utilities	<u>3,792.44</u>
Total 2100 · 42 Village Expenses	5,060.60
2200 · Bank Fees	
2210 · Interest Expense	1,068.41
Total 2200 · Bank Fees	1,068.41
2250 · Credit Card Fees	24.00
2300 · Employee	
2310 · Education & Training	1,730.00
2320 · Employee Benefits & Gifts	127.93
2330 · Payroll	
2336 · Payroll Taxes	94,823.73
2337 · Wages & Salaries	216,594.04
2338 · Payroll Expenses	786.65
2339 · Employee Full time benefits	1,645.63
2341 · State Mandated Retirement	6,951.12
Total 2330 · Payroll	<u>320,801.17</u>
2350 · Uniforms	3,250.54
2360 · Infection Control/Employee Health	218.00
Total 2300 · Employee	<u>326,127.64</u>
2400 · EMS Operations	
2420 · Dispatching	7,000.00

7:59 AM
 10/15/25
 Cash Basis

Lisbon Emergency, Inc.
Profit & Loss
 July through September 2025

	Jul - Sep 25
2430 · Medical Equipment	
2432 · EMS Equipment	369.25
Total 2430 · Medical Equipment	369.25
2440 · Medical Supplies	
2441 · Medical Oxygen	286.97
2442 · Medical Supplies	6,860.01
Total 2440 · Medical Supplies	7,146.98
2445 · Medical Director	5,000.00
2450 · Monthly Billing Fees	7,289.59
2460 · Radio's, Pager, & Equipment	195.00
2470 · Vehicle expenses	
2471 · Registration & Inspection	40.00
2472 · Vehicle Repair & Maintenance	
40 · 40 Repairs	126.05
42 · 42 Repairs	3,327.72
43 · 43 Repairs	703.16
44 · 44 Repairs	4,681.97
2472 · Vehicle Repair & Maintenance - Other	10.21
Total 2472 · Vehicle Repair & Maintenance	8,849.11
2473 · Vehicle Fuel	
F40 · F40 Fuel	163.04
F42 · F42 Fuel	1,074.95
F43 · 43 Fuel	1,292.90
F44 · 44 Fuel	1,218.81
Total 2473 · Vehicle Fuel	3,749.70
2470 · Vehicle expenses - Other	12.62
Total 2470 · Vehicle expenses	12,651.43
Total 2400 · EMS Operations	39,652.25
2500 · Office	
2510 · Computer & Software	4,615.92
2520 · Office Supplies	873.46
Total 2500 · Office	5,489.38
2600 · Professional Fees	
2610 · Accountant Fees	3,550.00
2620 · Insurance Expense	
2622 · Liability Insurance	9,606.75
2623 · Workman's Comp. Insurance	14,931.25
Total 2620 · Insurance Expense	24,538.00
2630 · Legal Fee	880.00
Total 2600 · Professional Fees	28,968.00
2810 · Misc. Expense	0.00
66902 · Reconciliation Discrepancies	-131.39
Total Expense	406,258.89
Net Ordinary Income	16,900.20
Net Income	16,900.20

8:00 AM
10/15/25
Cash Basis

Lisbon Emergency, Inc.
Balance Sheet
As of September 30, 2025

	<u>Sep 30, 25</u>
ASSETS	
Current Assets	
Checking/Savings	
1050 · TD Bank	10,182.76
1100 · LCCU Checking	13,754.01
1110 · LCCU Savings	1,092.15
1115 · LCCU Capital Savings	137,685.90
1120 · LCCU Money Market	159,668.85
1135 · LCCU Donations	558.53
1150 · Androscoggin Bank	19,292.20
1170 · Petty Cash	228.35
Total Checking/Savings	<u>342,462.75</u>
Accounts Receivable	
1200 · Accounts Receivable	433,474.95
Total Accounts Receivable	<u>433,474.95</u>
Total Current Assets	<u>775,937.70</u>
Fixed Assets	
Accumulated Depreciation1	
A/D-Building	-109,138.00
A/D-Building Improvement	-48,320.95
A/D-Machinery & Equipment	-315,727.00
A/D-Medical Equipment	-27,158.00
A/D-Motor Vehicles	-220,057.00
Total Accumulated Depreciation1	<u>-720,400.95</u>
Fixed Assets	
Building	218,267.00
Building Improvements	103,268.71
Machinery and Equipment	343,374.10
Motor Vehicles	561,949.06
12500 · Medical Equipment	167,768.81
Total Fixed Assets	<u>1,394,627.68</u>
Total Fixed Assets	<u>674,226.73</u>
Other Assets	
Deposit on Vehicle	18,457.00
Total Other Assets	<u>18,457.00</u>
TOTAL ASSETS	<u><u>1,468,621.43</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
1300 · Accounts Payable	-2,690.48
Total Accounts Payable	<u>-2,690.48</u>
Total Current Liabilities	<u>-2,690.48</u>
Long Term Liabilities	
1209 · Ambulance 42	61,719.69
Total Long Term Liabilities	<u>61,719.69</u>
Total Liabilities	<u>59,029.21</u>

8:00 AM
10/15/25
Cash Basis

Lisbon Emergency, Inc.
Balance Sheet
As of September 30, 2025

	<u>Sep 30, 25</u>
Equity	
32000 - Unrestricted Net Assets	1,392,692.02
Net Income	16,900.20
Total Equity	<u>1,409,592.22</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,468,621.43</u></u>

