

COMMUNITY DEVELOPMENT ADVISORY COMMITTEE

MEETING MINUTES

Tuesday, May 7, 2024 AT 6:30PM ~ 8:00 PM

Kendall Room

Present: Jean de Bellefeuille, Lee Parker, Yvette Meunier (staff)

Absent: John Scribner, Ian McConnell

Guests: None (neither in person nor on Zoom)

- I. Call to order/determine quorum – Quorum not achieved as only 2 of 4 members present.
- II. Review/approve meeting minutes from 4/2/24 – minutes were not approved as there was no quorum.
- III. Old Business
 - a. Mural Update – tabled until next meeting as Ian was not available.
 - b. Village Partnership Initiative – the Town is still in negotiations with a contractor and hope that this will come onto our radar starting in July. The project includes two public meetings to be hosted by CDAC to create a final concept for addressing pedestrian safety within the waterfront.
 - c. Community Outdoor Recreation Assistance Recover Program – the application was submitted, and we will hear back sometime in June. This grant was to further offset the cost for signage in the park and if awarded this will be a significant portion of our work this summer and fall. It also will provide an opportunity to simultaneously look and take note of locations for public art.
- IV. New Business
 - a. Review Economic Development Comp Plan Section – tabled.
- V. Add items/rearrange agenda
 - a. Additional discussion on committee recruitment in the upcoming newsletter was discussed.
 - b. Concerns about the search function on the town's website through metadata was discussed.
 - c. Discussion on transportation needs and solutions such as a shuttle bus to Gardiner, Richmond, and Topsham ensued. More advertising for the Rides in Neighbors Cars program should happen. This includes putting it on the website and on the town magnets.
 - d. Brooklyn Bridge could use a sign denoting its significance as a neighborhood and for its construction.
 - e. A request was made to get an update from DOT about the farmers' market wayfinding signs.

VI. Currently scheduled for 6/4/24, Kendall Room 6:30 PM

VII. Adjourn Meeting

A true copy, attest.

Yvette Meunier DATE