



Town of Bowdoinham

13 School St • Bowdoinham, ME 04008

Phone 666-5531 • Fax 666-5532

www.bowdoinham.com

Memorandum

To: Nicole Briand
From: Yvette Meunier
Phone
RE: Village Partnership Initiative
Date: 10/24/25
Reference:
cc:

Earlier this year, the Town successfully completed the Village Partnership Initiative (VPI). As a follow-up, the Maine Department of Transportation (DOT) is offering a funding opportunity through the Active Transportation Partnership Initiative (ATPI), which supports targeted implementation projects identified during the VPI process.

To apply for ATPI funding—up to \$500,000—towns must collaborate with DOT staff to identify eligible projects and submit a formal proposal. As part of the application process, a cost estimate and conceptual designs for the proposed work are required. We are requesting \$5,000 to develop the required grant application documents and hire Pine Tree Engineering to create cost estimates and conceptual designs for the grant application.

The scope of work includes:

- Installation of a permanent crosswalk across Route 24 at its intersection with Main Street.
- Addition of flashing beacons to enhance pedestrian safety.
- Construction of a landing area leading to Three Robbers Pub.

This portion of the project was part of a 2023 demonstration, which qualifies it for a reduced local match of 10%.

A second component of the project, subject to a 20% local match, includes:

- A new pedestrian crossing between the new park and the old park, where the Riverfront Park sidewalk currently terminates at Route 24.
- Closure of a sidewalk gap along Route 24, connecting the new park to Back Hill.

This is a first-come, first-served funding opportunity, and we aim to be prepared to submit our application as soon as funds become available—anticipated in late January to early February.

Yvette Meunier
Director of Planning & Development

Pine Tree Engineering, Inc.

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Bath, Maine 04530
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October 23, 2025

Ms. Nicole Briand, Town Manager (Via Email)
Town of Bowdoinham
13 School Street
Bowdoinham, ME 04008

**Subject: Bowdoinham Village Partnership Initiative
Bowdoinham, Maine**

#25019

Dear Nicole:

Pine Tree Engineering is pleased to submit this proposal to assist the Town of Bowdoinham with their Village Partnership Initiative (VPI) project. The project will include conceptual design and cost estimates for a new crosswalk at the intersection of Main Street and River Road (near Three Robbers Pub) and at River Road (between Maily Waterfront Park and the new Waterfront Park).

We propose to complete the following Scope of Services:

<u>Task</u>	<u>Description</u>	<u>Fee</u>
1	Site Visit for Data Collection	\$1,000
2	Conceptual Design	3,000
3	Conceptual Cost Estimate	1,000
TOTAL:		\$5,000

This project will be undertaken for a fee not to exceed **\$5,000**. We will invoice on a monthly basis based on the work completed to date.

Please call me if you have any questions.

Sincerely,

PINE TREE ENGINEERING, INC.



Robert L. Prue, P.E.
President
RLP/tls

Authorized by:

Nicole Briand, Town Manager

Date: _____