

Town of Bowdoinham  
Select Board Meeting  
July 28, 2020 at 5:30 p.m.

1. Meeting to Order & Establish a Quorum  
**The meeting was called to order and quorum established by Select Board Chair Peter Lewis at 5:30 p.m. This was a zoom meeting to comply with the Governor's Executive Order. Select Board members participating were Peter Lewis, David Engler, Tom Walling, Judy Gray (joined 5 minutes late), Jeremy Cluchey. Town Manager, Tom Woodin was in attendance. Also attending was Recreation Director, Allen Acker and Nicole Briand, Planning/Dev/Codes Director. Stephen Legawiec attended briefly.**
2. There were no amendments to the agenda.
3. Approval of Consent Calendar
  - A. Meeting Minutes: June 23, 2020 & July 7, 2020  
**Minutes approved with spelling correction of Cluchey in June 23, 2020 minutes.**
  - B. Treasurer's Warrant #2 --- \$317,656.81; Payroll 6/25/2020 - \$23,174.09; Payroll 7/9/2020 - \$25,064.07; Grand Total = 365,894.97
  - C. Sagadahoc Sheriff's Department summary for June  
**Motion was made by Engler and seconded by Cluchey. Vote was 4-0.**
- 4.. Action Items
  - A. Stephen Legawiec – Requested to use town field for an outdoor theatre performance.  
**Legawiec gave a presentation for a free community event for up to 75 people following Maine CDC COVID-19 Guidelines. Woodin will provide Legawiec with pertinent contact information to ensure no overlap with baseball practice or games. Allen Acker has no concerns with this performance.  
The motion was made by Cluchey and seconded by Walling. Vote was 5-0.**
  - B. Request to Apply for SHIP Grant  
**Nicole Briand advised that the \$120k SHIP grand requires a 50% town match which can be taken from the Tif account. Motion was made by Cluchey and seconded by Engler. Vote was 5-0.**
5. Discussion Items
  - A. Recycling barn bottle funds  
**Judy inquired about the bottle fund. There is currently \$8,900 in General Ledger. Woodin explained that there is no way to know exactly how much of that is directly from the bottle fund. There was discussion that the bottle fund was originally to be used for the heating assistance fund. Cluchey will tell Bryan Benson at Solid Waste that this money is available. It was agreed to revisit this topic in a future meeting.**
  - B. Library request to use our tent at Maily Park for their book sale **was approved contingent upon CDC guidelines and library volunteers assuming the responsibility of set up and removal of the 20' X 30' tent.**
  - C. Water district request to use town office for a meeting after executive order runs out August 11<sup>th</sup>.  
**Approved to hold meeting only after Executive Order is lifted.**

6. Town Manager's Report presented by Woodin
  - A. Update on various Public Works projects including set up and take down of voting, painting stairs at Town Office, patching potholes, mowing, grating and replacing culverts.
  - B. Woodin reported that the Recycling Barn will be open to the public for bulk items ONLY on Saturday, August 15<sup>th</sup> from 8 am – 12 pm. There will be no recycling or trash accepted that day.
  - C. Woodin gave an update on Personnel. At this time, we are fully staffed. New hires are scheduled for job training.
  - D. Nicole Briand updated board on the status of grant applications. She also shared that the Open Farm Day has been a huge success having twenty-one Farmers and Artists participate. Therefore, there will be twenty-one virtual farm tour days. Nicole gave an update on Bowdoinham Celebrate Days ideas. Only one company submitted a solar proposal which will be submitted at the next meeting.
  - E. Woodin shared the report from Darren Carey. He stated that the town received a Small Community Grant to replace the aging septic system on South Pleasant Street. Darren has been in communication with a contractor regarding structural work at 61 Bay Road. This property has title issues. Darren has been unable to get in contact with Todd Delair of 84 Ridge Road regarding the house that burned down. Since the 3<sup>rd</sup> letter of violation was issued on July 20, 2020 the next step is to have Leah send a letter. There is no progress on Krechkin property. Darren also gave credit to election workers for how smooth the voting went.
  - F. Woodin gave a status update on several special projects. Eastern Sprinkler Company will conduct a flow test and provide an estimate on the cost to sprinkle the building instead of fireproofing the ceiling. Ray Labbe & Sons begin work on Carding Machine Road on August 3<sup>rd</sup>. The town will use website and Facebook to inform residents of road closures.
7. Select Board Member's Request for Agenda Items for Next Meeting  
**Revision Energy – Solar Power**
8. Announce Future Select Board Meetings
  - A. August 11, 2020, regular meeting
  - B. August 25, 2020, regular meeting
9. Comments from Select Board Members  
**Cluchey had compliments for the election workers, including Darren Carey, on the voting process, especially with new CDC requirements. He also advised that we can apply to Maine Healthy Funds to supplement municipal funding to offset expenses incurred from COVID-19.**  
**Cluchey suggested that we begin looking at how we will handle customer traffic at the town office in the winter.**  
**Cluchey also mentioned that the Handicapped parking spaces at the waterfront are not visible and need to be painted.**
10. Comments from the Public  
**Allen Acker complimented Darren Carey and the whole election staff on how the electing was processed.**  
**Acker stated that his salary increase has been unpopular with the public. He then questioned the legality of the "Personnel" Executive Session. Leah Rachin consulted although she was not advised about the "Personnel" Executive Session.**

11. Executive Session MRSA title 1, 405, 6 E (Consult with Attorney) & 6 A (Personnel)  
**Motion to go into Executive Session 1: MRSA title 1, 405, 6 E to discuss 30-day demand notices – pushback on timing of the process made by Cluchey and seconded by Engler. Vote was 5-0. Cluchey motioned to come out of Executive Session with no action taken at 6:48 pm and seconded by Engler. Vote was 5-0.**

**Consulted with town attorney, Leah Rachin, on whether board can go into Executive Session 2: 405 6 A as raised by member of the public. Motion was made not to go into Executive Session 2: 405 6 A “Personnel” made at 6:50 pm by Cluchey and seconded by Engler as requested on the original agenda. Vote was 5-0.**

**There was a new motion to go into a new Executive Session 3 at 7:15 PM: 405 6 A “Personnel”: Personnel Evaluation of Town Manager made by Cluchey and seconded by Engler. Vote was 5-0. Motion to adjourn Executive Session made by Cluchey and seconded by Gray at 8 pm. Vote was 5-0. No decisions were made.**

12. Adjourn

Adjournment was at 8:00 p.m.  
Select Board  
Town of Bowdoinham, Maine

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Peter Lewis, Chair

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David Engler, Vice-Chair

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Jeremy Cluchey

\_\_\_\_\_  
Judith Gray

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Thomas Walling