

MINUTES  
Town of Bowdoinham  
Select Board & Board of Assessors Meeting  
August 13, 2019 at 5:30 p.m.

1. Call the Meeting to Order & Establish a Quorum at 5:30 p.m.

The meeting was called to order and quorum established by Board Chair Peter Lewis at 5:30 p.m. Select Board members Peter Lewis, Thomas Walling, Judy Gray, and David Engler were present. Staff present included Interim Town Manager Nicole Briand; Assessors' Agent Darren Carey; Intern Alison Hooper. Vice-Chair Jeremy Cluchey was absent.

2. Amendments to the Agenda - None

3. Approve Consent Calendar

- A. Meeting Minutes

1. July 29, 2019
2. August 5, 2019
3. August 8, 2019

- B. Warrants and Financial Reports:

1. Treasurer's Warrant # 11 for \$ 4992.00
2. Treasurer's Warrant # 12 for \$ 354,916.07

- C. Reports & Communications

1. Town Clerk and Registrar of Voters' Month Activity Report – July
2. Sagadahoc County Sheriff's Department Incident Report – July
3. Sagadahoc County – Annual Report of Overlapping Debt
4. Maine Municipal Association – Dividend Check

**On Motion of Engler/Walling the Board voted 4-0 to approve the Consent Calendar as presented.**

4. Action Items

- A. Act on Abatement #2 for Ray Benjamin in the amount of \$102.90

Assessors' Agent Darren Carey has provided the Board with information in their material regarding this abatement.

**On Motion of Engler/Gray the Board voted 4-0 to approve Abatement #2 for Ray Benjamin in the amount of \$102.90.**

- B. Act on Abatement #3 for John & Jessica Sullivan in the amount of \$102.90

Assessors' Agent Darren Carey has provided the Board with information in their material regarding this abatement.

**On Motion of Engler/Gray the Board voted 4-0 to approve Abatement #3 for John & Jessica Sullivan the amount of \$102.90.**

C. Act on Abatement of #4 for Robert & Carol Lenna in the amount of \$782.04

Assessors' Agent Darren Carey has provided the Board with information in their material regarding this abatement.

**On Motion of Walling/Gray the Board voted 4-0 to approve Abatement #4 for Robert & Carol Lenna in the amount of \$782.04.**

D. Act on Certificate of Settlement

The Interim Manager stated that the Board needs to approve Certificate of Settlements for Taxable Years 2005 through 2019 to uncommit those taxes from William Post.

- i. Taxable Year 2005
- ii. Taxable Year 2006
- iii. Taxable Year 2007
- iv. Taxable Year 2008
- v. Taxable Year 2009
- vi. Taxable Year 2010
- vii. Taxable Year 2011
- viii. Taxable Year 2012
- ix. Taxable Year 2013
- x. Taxable Year 2014
- xi. Taxable Year 2015
- xii. Taxable Year 2016
- xiii. Taxable Year 2017
- xiv. Taxable Year 2018
- xv. Taxable Year 2019

**On Motion of Walling/Lewis the Board voted 4-0 to approve the Certificates of Settlement for taxable years 2005 through 2019, as presented, under the authority contained in MRSA Title 36, Section 763, as amended.**

E. Act on Certificate of Recommitment

The Interim Manager stated the Board needs to approve the Certificate of Recommitment to recommit the uncommitted taxes to her.

**On Motion of Gray/Lewis the Board voted 4-0 to approve the Certificate of Recommitment to Nicole Briand in the amount of \$110,100.04, under the authority contained in MRSA Title 36, Section 763, as amended.**

F. Act on Appointments

The Interim Manager stated that Alyson is a new resident to Bowdoinham and is interested in joining the Planning Board and asked the Board to refer to her enclosed application. Alyson's appointment would bring the Planning Board to full membership.

**On Motion of Engler/Gray the Board voted 4-0 to approve the appointment of Alyson Dame as an alternate member to the Planning Board for a term ending June 30, 2024.**

The Interim Manager stated that it was brought to her attention that Chief Frizzle's appointment was not included in the Board's list of appointments.

**On Motion of Engler/Walling the Board voted 4-0 to approve the appointment of Arthur Frizzle as Bowdoinham Fire Chief for a term ending June 30, 2022.**

G. Act on Maine Municipal Association Voting Ballot

The Interim Manager stated this is for the election of Maine Municipal Association Vice President and Executive Committee Members. Information was provided to the Select Board members in their materials.

**On Motion of Engler/Walling the Board voted 4-0 to approve James Gardner for the Vice President and Jon Beekman, David Cyr and Ivan McPike for Executive Committee Members as proposed by the Maine Municipal Association Nominating Committee.**

H. Act on Award of Public Works Heavy-Duty Plow Truck Bid

The Interim Manager stated that the Town received 5 bids from two different companies to provide a single-axle heavy-duty cab and chassis equipped with snow plow, wing, sander and associated equipment. All of the bidders submitted trucks with HP Fairfield equipment. After reviewing all of the bids, the delivery times and in keeping with our fleet plan, the Interim Manager recommended the bid be awarded to Freightliner of Maine for a 2020 Freightliner with H.P. Fairfield for a cost of \$155,226.00. This includes trading in the Town's 2005 International plow truck for \$5,000.

**On Motion of Engler/Walling the Board voted 4-0 to approve the purchase of a 2020 Freightliner with H.P. Fairfield Equipment at a net cost of \$155,226.00 including a trade of the 2005 International.**

I. Act on Award of Paving Bid

The Interim Manager stated the Town received three bids for paving and associated work on section 3 of Carding Machine Road from Crooker Construction, and the bid summary was included in the Select Board Member's materials. The paving bid is over what the Interim Manager estimated. She is working with public works on the Town's options for completing the Carding Machine Road project.

The Interim Manager requested the Town have until the next Board meeting to further research the options.

J. Act on Citizen of the Year Award

The Interim Manager stated that included in the Select Board Member's materials was a list of recipients and those nominated. She also included for the Board materials

supporting the nominations that she had received. When the Board chooses the recipient, please do so using only a number, as we try to keep this confidential until the presentation at Celebrate Bowdoinham.

By consensus, the Board agreed to have their nominations to the Interim Manager by September 3<sup>rd</sup>.

5. Interim Town Manager's Report

1. Tree Trimming by Asphlundh

The Interim Manager stated that she spoke with Asphlundh and their Foreman should be called with any issues or concerns and he is responsible for addressing the situation. The Foreman in charge of Bowdoinham is Dale Violet and his phone number is 380-9618.

He is aware of the brush issue and they are working on it. He will meet with any residents to look at trees or brush they want looked at or taken care of.

2. Open Farm Day

The Interim Manager referred to the attached memo that was provided to the Select Board.

3. Injury at Waterfront

The Interim Manager stated there was an injury at Maily Waterfront Park on Sunday July 28<sup>th</sup> in which the individual stepped in a hole and sprained their ankle. The Interim Manager has submitted the claim to the Town's insurance company, which found that the Town is not responsible for any damages. Public Works filled in the hole on Monday, July 29<sup>th</sup>.

4. Employee Updates

The Interim Manager stated the new Public Works employee, Troy Voutour, started on August 5<sup>th</sup>. One of the town's part-time Recycling Barn Attendant's has given their notice and the Interim Manager has advertised to fill this position.

5. Skatepark Repair

The Interim Manager stated she has contracted with Caught Inside, LLC to repair two of the joints on the Skatepark that we had received several complaints about.

6. Backhill Road Update

The Interim Manager stated that given the current condition of Backhill Road, she recommended the Town budget to have the road done as a complete project next year. She has requested estimates from both Labbe Construction and Crooker Construction to strip the pavement, reset the catch basins, redo the curbing, fine grade and pave. The town looked at the catch basins, and received a ballpark estimate to raise them to \$4,000 each ( there are 4 basins that would need to be raised).

7. Public Works Property Clean-up Update

The Interim Manager stated she is proposing a sale/give away of items from the old public works property that anyone may be interested in. The fire department has the boat that was on the public works property. There is also the issue of the little school bus and whether or not the Town should keep it or put a for sale sign on it.

Board Member Walling stated that he thought it may be a good idea to keep the little school bus for community field trips.

6. Select Board Member's Request for Agenda Items for Future Meetings - None

7. Announce Future Select Board Meetings

- A. August 27<sup>th</sup> – Regular Meeting – Cancelled
- B. September 3<sup>rd</sup> – Special Meeting
- B. September 10<sup>th</sup> – Regular Meeting
- C. September 24<sup>th</sup> – Regular Meeting

8. Comments from Select Board Members

Board Member Engler asked for an LCI update. The Interim Manager stated that currently there are 87 signatures. The Town needs 13 more signatures and hopefully we will have these by September 1<sup>st</sup>.

9. Comments from the Public

Town Resident Dean Beckwith stated the trees and brush at the Waterfront need to be cut as it does not look good, the trees are not healthy looking, and they are blocking the view of the water.

Board Chair Lewis thanked Dean for bringing it to their attention and that it will be looked in to as to what can possibly be done.

Board Member Walling stated that the trees, however, are good to have for the purpose of shade.

10. Executive Session(s)

A. Convene in Executive Session Pursuant to 1 M.R.S. §405 (6) (A) for a personnel matter.

**On motion of Engler/Gray the Board voted 4-0 to convene in Executive Session pursuant to 1 M.R.S. §405 (6) (A) for a personnel matter at 6:29 p.m.**

**On motion of Engler/Gray the Board voted 4-0 to exit Executive Session at 7:01 p.m.**

**1. Any Action as a result of Executive Session - None**

11. Adjourn

The meeting adjourned by acclamation at 7:02 p.m.

Select Board  
Town of Bowdoinham, Maine

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Peter Lewis, Chair

\_\_\_\_\_  
Absent  
Jeremy Cluchey, Vice-Chair

\_\_\_\_\_  
David Engler

\_\_\_\_\_  
Judith Gray

\_\_\_\_\_  
Thomas Walling

Respectfully Submitted,

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Rebecca Bate, Admin. Assistant