

MINUTES
Town of Bowdoinham
Select Board Meeting
September 10, 2019 at 5:30 p.m.

1. Call the Meeting to Order & Establish a Quorum at 5:30 p.m.

The meeting was called to order and quorum established by Board Chair Peter Lewis at 5:30 p.m. Select Board members Peter Lewis, Jeremy Cluchey, Thomas Walling, Judy Gray, and David Engler were present. Staff present included Town Manager Tom Woodin and Assessors' Agent Darren Carey.

2. Amendments to the Agenda - None

3. Approve Consent Calendar

- A. Meeting Minutes of September 3, 2019

- B. Warrants and Financial Reports:

1. Treasurer's Warrant # 18 for \$ 353,886.66

- C. Reports & Communications

1. Town Clerk and Registrar of Voters' Month Activity Report - August

2. Sagadahoc County Sheriff's Department Incident Report – August

On Motion of Engler/Cluchey the Board voted 5-0 to approve the Consent Calendar with the September 3, 2019 minutes as amended.

4. Action Items

- A. Act on Certificate of Settlement for Taxable Year 2005-2019

Town Manager Tom Woodin stated that the Board needs to approve Certificate of Settlements for Taxable Years 2005 through 2019, to uncommit the taxes from Nicole Briand for those tax years.

On motion of Cluchey/Engler the Board voted 5-0 to approve the Certificate of Settlement for taxable years 2005 through 2019, as presented, under the authority contained in MRSA Title 36, Section 763, as amended.

- B. Act on Certificate of Recommitment

The Manager stated the Board needs to approve the Certificate of Recommitment to recommit the uncommitted taxes to Thomas Woodin.

On motion of Cluchey/Walling the Board voted 5-0 to approve the Certificate of Recommitment to Thomas Woodin in the amount of \$10,984.20 under the authority contained in MRSA Title 36, Section 763, as amended.

- C. Set Tax Rate for FY2020

The Manager stated that the Board's materials included a list of possible tax rates for this fiscal year. The current tax rate is \$17.15. The 20% increase on building values added

\$30 million dollars to the Town's valuation, which will allow the Town to hold the mil rate at 17.15 or lower the mil rate.

Next year the Homestead Exemption will be increasing from \$20,000 to \$25,000 so that the actual tax bills for those residents with homestead exemptions will decrease, however, the Town is expected to have less taxable value than in FY21 due to the building value increase and no increase to the land value. The logic to this was to maintain a consistent overlay. Next year the School's full bond payment of \$4.5 million will be due, an increase in \$3 million from this year. The State will be paying 88% of the bond cost for Bowdoinham, Bowdoin, and Topsham. This year Bowdoinham's share of the school budget is 12.3%, and this percent is updated annually based on each municipality's enrollment numbers and state valuation.

On motion of Cluchey/Engler the Board voted 5-0 to set the tax rate for Fiscal Year 2020 at \$16.47.

D. Act on Contract with Pine Tree Engineering for Culvert Replacement

The Manager stated there are three culvert areas on Carding Machine Road in which Public Works is not able to do the culvert replacement. After further review, two of the areas are stream crossing and require permits to replace the culverts and these need to be in compliance with the new stream crossing rules. The new rules do not allow double culverts, and therefore a box culvert or open bottom culvert is to be used in its place.

On motion of Engler/Cluchey the Board voted 5-0 to approve the Contract with Pine Tree Engineering for Carding Machine Road Culvert Replacement not to exceed \$28,000 and authorize the Town Manager to sign the contract on behalf of the Town.

E. Act on Request from BCDI to place bench along sidewalk of Fire Station Property

The Manager stated that he had discussed the bench with the Fire Chief Frizzle and he was supportive of placing the bench on the property along the sidewalk area.

On motion of Engler/Cluchey the Board voted 5-0 to approve the acceptance of the bench from BCDI with thanks, for placement at the Fire Station at a location to be approved by the Fire Chief.

F. Act on Local Petitions

The Manager stated the Town has received two local petitions for the Board's consideration for the Annual Town Meeting Warrant.

PETITION – Shall this municipality authorize the State to issue licenses for the sale of liquor to be consumed on the premises of licensed establishments on days other than Sunday?

This petition does not have the required 252 signatures, only 248 signatures were received. The Board clarified that the timeframe for getting signatures could not be

extended. The Town Clerk needs to order the ballots for the November 5th election by Thursday, September 12th.

PETITION – Shall this municipality authorize the State to issue licenses for the sale of liquor to be consumed on the premises of licensed establishments on Sundays?

This petition does have the required 252 signatures.

On motion of Gray/Cluchey the Board voted 5-0 to approve the local option question “Shall this municipality authorize the State to issue licenses for the sale of liquor to be consumed on the premises of licensed establishments on Sundays?” – to be submitted to the voters of Bowdoinham on the Annual Town Meeting Warrant on November 5, 2019.

5. Discussion Items
 - A. Town Office Renovation Schematic Design – The Manager presented the town office schematic design to the Select Board members.
6. Town Manager’s Report – The Manager reviewed the November 5th election candidates.
7. Select Board Member’s Request for Agenda Items for Future Meetings – Financial reports that are requested by the Board Members and the most efficient way for them to be generated.
8. Announce Future Select Board Meetings
 - A. September 24th – Regular Meeting – Board Chair Lewis will be absent
 - B. October 8th – Regular Meeting
 - C. October 22nd – Regular Meeting
9. Comments from Select Board Members - None
10. Comments from the Public - None
11. Executive Session(s)
 - A. Convene in Executive Session Pursuant to 1 M.R.S. §405 (6) (E) for a legal matter.
 1. Any action as a result of Executive Session
 - B. Convene in Executive Session Pursuant to 1 M.R.S. §405 (6) (A) for a legal matter.
 2. Any action as a result of Executive Session

On motion of Engler/Cluchey the Board voted 5-0 to convene in Executive Session pursuant to 1 M.R.S. §405 (6) (E) for a legal matter, and convene in Executive Session pursuant to 1 M.R.S. §405 (6) (A) for a personnel matter, at 6:27 p.m.

On motion of Cluchey/Engler the Board voted 5-0 to exit Executive Session at 7:12 p.m.

12. Adjourn

The meeting adjourned by acclamation at 7:12 p.m.

Select Board
Town of Bowdoinham, Maine

Peter Lewis, Chair

Jeremy Cluchey, Vice-Chair

David Engler

Judith Gray

Thomas Walling

Respectfully Submitted,

Rebecca Bate, Admin. Assistant