

Town of Bowdoinham  
Select Board Meeting  
September 22, 2020 at 5:30 p.m.

1. Meeting to Order & Establish a Quorum  
**The meeting was called to order and a quorum was established by Select Board Chair, Peter Lewis at 5:30 p.m. This was a zoom meeting to comply with the Governor's Executive Order. Select Board members participating were Peter Lewis, David Engler, Judy Gray, Jeremy Cluchey, Thomas Walling, and Nicole Briand, Interim Town Manager.**
2. Amendments to the Agenda  
**There were no amendments to the agenda.**
3. Bowdoinham Citizen of the Year Award Presentation  
**The Bowdoinham Select Board is proud to recognize Bowdoinham's Farmers as 2020 Citizens of the Year.**
4. Discuss Town Manager Search with David Barrett, Maine Municipal Association  
**David Barrett joined the meeting to discuss the search for Town Manager. Barrett will provide a draft of the advertisement to the Board by Thursday and will run the ad from September 28 – October 21, 2020.  
The Board reached a consensus to approve web-based advertising for \$800. The Board will meet with Barrett at the October 27, 2020 meeting.**
5. Public Hearing – To receive public comments on the General Assistance Ordinance and Appendices.  
**Briand announced that the Maine Department of Health and Human Services has issued new General Assistance (GA) "maximums" effective for the time period 10/1/2020 – 9/30/21, which municipalities must use in the administration of local general assistance programs. There were no comments from the public.**
6. Approve Consent Calendar
  - A. Meeting Minutes: September 8, 2020  
**Change meeting time to 4:30pm and correct Thad Chamberlain's name.**
  - B. Warrants & Financial Reports:
    1. Treasurer's Warrant #6 - \$448,136.74
      - Accounts Payable Warrant #12 - \$421,778.75
      - Payroll - \$26,357.99
  - C. Reports and Communications  
**Motion was made by Engler to approve the Consent Calendar, as amended, seconded by Cluchey. Vote was 5-0.**
7. Action Items
  - A. Act on Appointments  
**Cluchey moved the Board to appoint Andrews Campbell to the Advisory Committee on Age Friendly Bowdoinham and Board of Appeals. Seconded by Engler. Vote was 5-0.**  
  
**Cluchey moved the Board to appoint Barbara Cree to the Advisory Committee on Age Friendly Bowdoinham. Seconded by Gray. Vote was 5-0.**  
  
**Cluchey moved the Board to appoint Pamela Fortin to the Advisory Committee on Age Friendly Bowdoinham. Seconded by Gray. Vote was 5-0.**

- B. Act on General Assistance Ordinance and Appendices  
**Cluchey moved the Board to approve the General Assistance Ordinance and Appendices, as presented. Seconded by Engler. Vote was 5-0.**

C. Act on Lower Main Street Repairs

**Cluchey moved the Board to approve the necessary repair work resulting from the lower Main Street accident on August 28, 2020, including the replacement of the softened pavement on lower Main Street by Ray Labbe and Sons for \$15,100 and the replacement of the blinking light at the intersection of Main Street and River Road by Electric Light Company for \$13,378, contingent upon written confirmation by the Insurance Company of reimbursement. Seconded by Engler. Vote was 5-0.**

D. Act on Ridge Road Guardrail Repair

**Engler moved the Board to approve the Ridge Road guardrail repair by Main Line Fence for \$1,082. Seconded by Walling. Vote was 5-0.**

E. Act on Fisher Road Repairs

**Walling moved the Board to approve the Fisher Road repair by Ray Labbe & Sons for \$39,750. Seconded by Engler. Vote was 5-0.**

- F. Act on Dingley Road Culvert Replacement Engineering Contract

**Briand explained that the “triple” culvert for Mallon Brook stream crossing needs to be replaced. Grant applications are due by November 16<sup>th</sup>, if successful, construction would take place between July 15, 2021 – October 1, 2021 or in 2022. Cluchey moved the Board to approve the contract with Pine Tree Engineering, in the amount not to exceed \$17,000, for design work to apply for the grant for the Dingley Road Mallon Bridge Stream Crossing. Seconded by Engler. Vote was 5-0.**

8. Discussion Items

A. Recycling Barn Discussion

**Briand reminded the Board of the recommendation from Calderwood Engineering on September 11, 2020 that the recycling barn is unsafe to operate in under current conditions. In order to ensure the safety of our employees and the public during the winter months, we will need to move our recycling dumpster operation to another location for November 1<sup>st</sup> to May 1<sup>st</sup>. For the time being, we have two “silver bullet” recycling dumpsters in the parking lot at the Recycling Barn. Items do not need to be sorted and there is a \$360 charge for each dumpster to be emptied. We are looking for alternatives for handling cardboard.**

**Briand presented and discussed three options for “re-homing” during the winter months: Maily Waterfront Park, Public Works Facility, and the Waterfront (Old Public Works site). She requested that the Board move to approve the use of one of these temporary locations no later than the October 13<sup>th</sup> Select Board Meeting.**

**Briand also gave a timeline for moving recycling to a safe location and for future planning for repairs and/or a new permanent location. She requested a Special Meeting in the Spring (March or April) to appropriate funding for repairing the Recycling Barn and/or constructing the permitted gravel pad area.**

**Catherine Curtis of the Recycling Committee commented that the Committee is seeking clear direction from the Select Board.**

**Jacinta, Recycling Barn Employee, advised the Board that the recycling is 30-70% contaminated. She stated that the town residents need to be educated on recycling protocols.**

**Briand gave additional options to address Curbside Recycling Pick-up for the Recycling Committee to address.**

- B. Meeting with David Berry, Landlord to Discuss Building Repairs  
**Berry stated that he will put out an RFP for repair estimates. Berry also notified the Board that he expects the Town to pay for necessary repairs on the building. If the landlord must pay for the repairs, he will raise the rent to cover his cost. Briand and Berry will work together to obtain estimates for the building repairs.**
9. Town Manager's Report
- A. Use of Gazebo for Concert  
**Sheldon Bird requested approval to use the Gazebo for Earl Bigelow's Concert following all COVID-19 CDC recommended protocols. The Artisan's Guild requested the use of Maily Waterfront Park for an Arts and Crafts show following all COVID-19 CDC recommended protocols. The Town will provide the event organizers with a key to the restrooms for use during the event. Organizers will be responsible for locking restrooms and returning the master key to the Town. Briand recommended waiving park use fees for the two events. A consensus was reached.**
- B. Public Restrooms  
**The hardware system for automatic locks on the public restroom doors need to be replaced. Briand suggested that Public Works can open them at 7 am on weekdays with the Town's Master Key. The Town will gratefully accept Mark Favreau's offer to close the restrooms in the evenings and open and close them on weekends.**
- C. Bowdoinham Estates – COVID Training  
**Briand updated the Board on research regarding providing COVID training for Bowdoinham Estates residents stating that there is no resource available for in-person training. However, a web-link has been provided to the Committee on Aging with numerous links and printable resources.**
10. Select Board Member's Request for Agenda Items for Next Meeting  
**Cluchey requested to add Winter Plowing to the October 27<sup>th</sup> meeting agenda.**
11. Future Select Board Meetings
- A. October 13, 2020 – Regular Meeting
- B. October 27, 2020 – Regular Meeting
12. Comments from the Select Board Members  
**Gray requested to include a solution on where to allocate funds from returnables. Gray would like an answer to the question of what non-profits are excluded from requests for additional funding. Gray asked that we reach out to the Sheriff's Office regarding cars speeding in town.**
13. Comments from the Public – None

14. Adjourn

Adjournment was at 9:05 p.m.  
Select Board  
Town of Bowdoinham, Maine

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Peter Lewis, Chair

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David Engler, Vice-Chair

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Jeremy Cluchey

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Judith Gray

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Thomas Walling

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Respectfully Submitted,

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Kelly Hodson  
Administrative Assistant