

MINUTES  
Town of Bowdoinham  
Select Board & Board of Assessors Meeting  
September 3, 2019 at 5:30 p.m.

1. Call the Meeting to Order & Establish a Quorum at 5:30 p.m.

The meeting was called to order and quorum established by Board Chair Peter Lewis at 5:30 p.m. Select Board members Peter Lewis, Jeremy Cluchey, Thomas Walling, Judy Gray, and David Engler were present. Staff present included Town Manager Designate Thomas Woodin, Interim Town Manager Nicole Briand, Assessors' Agent Darren Carey.

2. Amendments to the Agenda - None

3. Approve Consent Calendar

- A. Meeting Minutes

1. August 13, 2019
2. August 19, 2019
3. August 23, 2019
4. August 24, 2019

- B. Warrants and Financial Reports:

1. Treasurer's Warrant # 16 for \$ 348,070.06

- C. Reports & Communications

1. Enbridge – Vegetation Maintenance in Pipeline Right-of-Way

**On Motion of Engler/Walling the Board voted 4-0 to approve the meeting minutes of August 13, 2019 and August 19, 2019. Vice-Chair Jeremy Cluchey abstained.**

**On Motion of Cluchey/Engler the Board voted 4-0 to approve the meeting minutes of August 23, 2019. Board Member Tom Walling abstained.**

**On Motion of Cluchey/Engler the Board voted 4-0 to approve the meeting minutes of August 24, 2019. Board Member Judy Gray abstained.**

**On Motion of Cluchey/Engler the Board voted 5-0 to approve the remainder of the Consent Calendar.**

4. Action Items

- A. Act on Appointment of Thomas K. Woodin for Town Manager, Cable Television Administrator, General Assistance Administrator, Risk Manager, Road Commissioner, Tax Collector, Treasurer and Public Information Officer.

**On Motion of Engler/Cluchey the Board voted 5-0 to approve the appointment of Thomas K. Woodin as Town Manager, Cable Television Administrator, General Assistance Administrator, Risk Manager, Road Commissioner, Tax Collector, Treasurer and Public Information Officer to replace Interim Manager Nicole Briand, effective September 9, 2019 for a term of office that expires on June 30, 2022.**

## B. Set Tax Rate for FY2020

The Interim Manager stated that the Board's materials included a list of possible tax rates for this fiscal year. The current tax rate is \$17.15. The 20% increase on building values would add 30 million dollars to the Town's valuation, which would allow to hold a mil rate at 17.15 or lower the mil rate.

Next year the School's full bond payment of 4.5 million will be due, which would be an increase in 3 million from this year. The State will be paying 88% of the bond cost for Bowdoinham, Bowdoin, and Topsham. This year Bowdoinham's share of the school budget is 12.3%, and this percent is updated annually based on each municipality's enrollment numbers and state valuation.

By consensus of the Board, this matter has been tabled for further consideration.

## C. Act on Contract with Pine Tree Engineering for Carding Machine Road Culvert Replacement

The Interim Manager stated there are three culvert areas on Carding Machine Road that Public Works is not able to do the culvert replacement. After further review, two of the areas are stream crossing and require permits to replace the culvers and need to be in compliance with the new stream crossing rules. The new rules do not allow double culverts. A box culvert or open bottom culvert is to be used in its place.

By consensus of the Board, agreed to have Pine Tree Engineering work on both stream crossing areas. Interim Manager Nicole Briand will request a revised contract for the Board's approval.

D. Re-sign Contract. The Board signed a corrected contract with Thomas Woodin, Town Manager for a term ending June 30, 2022 (not 2021).

## 5. Discussion Items

### A. School Bus – Will be put in the Town Yard Sale

Interim Manager Nicole Briand stated that the current estimate to get the bus repaired and up and running is \$5,000, and this is an old estimate. She stated that there are a few options for the bus, one of which is to place the bus up for sale in the Town's Yard Sale at Celebrate Bowdoinham. Another option is that there has been a request from students at MSAD #75 to have the bus donated to them to complete their senior capstone project.

The Board consensus was to put the bus up for sale in the Yard Sale, and if there are no takers, then to discuss donating the bus.

## 6. Town Manager's Report

Waterfront Project Update – Interim Manager Nicole Briand stated that unfortunately the Town was not approved for the Facility Fund Grant for a non-motorized boat launch facility that was applied for. The Town can, however, reapply for this grant in the future.

On a positive note, all of the DEP testing that was performed at the Waterfront has come back with good results.

Celebrate Bowdoinham – The Interim Manager stated that in years past there was more participation in the parade when prizes were awarded. She asked the Select Board members to consider being judges for the parade.

7. Select Board Member's Request for Agenda Items for Future Meeting

Select Board member David Engler requested an Executive Session for a legal matter. Vice-Chair Cluchey requested an Executive Session for a personnel matter.

8. Announce Future Select Board Meetings

A. September 10<sup>th</sup> – Regular Meeting

B. September 24<sup>th</sup> – Regular Meeting

9. Comments from Select Board Members - None

10. Comments from the Public - Town Manager Designate Tom Woodin thanked the Select Board for the opportunity to work for the Town of Bowdoinham and is looking forward to it.

11. Adjourn

The meeting adjourned by acclamation at 6:43p.m.

Select Board  
Town of Bowdoinham, Maine

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Peter Lewis, Chair

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Jeremy Cluchey, Vice-Chair

\_\_\_\_\_  
David Engler

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Judith Gray

\_\_\_\_\_  
Thomas Walling

Respectfully Submitted,

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Rebecca Bate, Admin. Assistant