

## **Agenda for Solid Waste Committee 9/15/2020**

**5:30 via Zoom**

### **Task of Committee:**

- a. Overseeing protocols for keeping the Recycling Barn open during the pandemic.
- b. Containing expenses for the recycling program and problem-solving curbside pick-up contamination.
- c. Addressing the condition of the barn after the Selectboard has reviewed inspections and reports and discussed their findings with David Berry.

Reminder: Freedom of Information Act, this is a very important statute! Per the Freedom of Information Act, committees can NOT have conversations/discussions via email, phone, etc. All committee discussions and decisions must be had and made at a public meeting. Any conversations by more than 2 committee members outside of a public meeting is considered an illegal meeting. Furthermore, all emails that you send as a committee member and/or regarding committee business is considered public information and is part of the public record. Committee members may use email to distribute information to all committee members and committee staff, but any discussion of that information must take place at a public meeting.

**All committee members must be included in Solid Waste Committee emails:**

**Members-Cathy Curtis, Susan Brown, Michael Smith, Pat McDonough, Tessa Kingsley, Lisa Wesel, Susan Drucker, Bryan Benson**

Nicole Briand is in the process of scheduling an FOAA Training for all town boards & committees members.

“Until then, email should only be used to distribute information, there should be NO discussion of that information via email. For agenda setting, I would suggest that you plan the agenda for your next meeting at your meeting and have an other business agenda item if something comes up.

As for meetings, the Town of Bowdoinham will be conducting public meetings via video conferencing. This is in accordance with emergency legislation (PL 2019, c. 617) enacted by the Maine legislature on March 17, 2020, which temporarily authorizes remote participation at municipal board and committee meetings by board members and the public. “

### **Call to Order**

### **Amendments to the Agenda**

### **Approval of the Minutes from 9/2/20**

### **Old Business**

- update on shared Public Google folder
- Opening the Recycling Barn on Saturdays
- How to get the barn available for the people in town can access on Saturdays?

-review information on safe handling practices

•Update on expense/revenue details for last four years

-Continued discussion of how to maximize revenue and reduce costs

-Questions the committee would like information on:

1. In the financials, what does the 01 Admin and 03 Support/Ben cover? Specifically a detailed description. Are costs associated specifically to the recycling barn, or are their other town departments charging costs to the recycling acct?
2. What are the weekly budgeted labor hours vs actual?
3. What is the yearly revenue, to include but not limited to, detailed trash tag sales (monthly) and detailed sale of recycled materials?
4. What are the specific items that need to be rectified before opening on Saturdays?
5. What specific recycled materials are accepted? How are they disposed of and the cost (positive or neg) for each specific material? For example. Metal. Company xyz provides a dumpster at no charge and remove when full and replace.

How to reduce the weight of our trash, ie process for removing and crushing glass to be used as fill, recycle and package mixed paper for future recycling (where a future market had been identified), and accessing the cardboard from packages that has a market soaring.

**New Business**

- Discuss Select Board Meeting from 9/8/2020 related to Recycling Barn
  - Engineer's Slide Deck
  - Short and Long term solutions
  
- Discussion of newly shared documents/information
  - Education Outreach Slides
  - Lease agreement between David Berry and Town
  - Inside Out SOP Proposal from David Berry

- Determine what other information the committee needs and how to gather that information

**Public Comments**

**Follow-up Items**

**Next Agenda and Meeting Date, time, place:**

**Adjournment**