

TOWN OF BOWDOINHAM

SELECT BOARD MEETING MINUTES



Date: November 10, 2025

Time: 6:30 pm

I. **Call Meeting to Order and Establish a Quorum**

The meeting was called to order, and a quorum was established by Select Board Chair, Joanne Joy, at 6:30 pm. Select Board members participating were Joanne Joy, Mark Favreau, Jason Hodde, Allen Acker, Shelley Hooper and Nicole Briand, Town Manager.

II. **Election of Officers**

Because this was the first meeting after the elections the Board needed to appoint a new chair and vice chair to serve until the next election.

Favreau moved the Board appoint Joanne Joy as Chair; seconded by Acker. Vote was 5-0.

Acker moved the Board appoint Mark Favreau as Vice Chair; seconded by Hodde. Vote was 5-0.

III. **Amendments to the Agenda**

Action Item 6.D Act on First Response Vehicle

IV. **Comments from the Public - None**

V. **Approval of Consent Calendar**

A. Meeting Minutes

1. October 28, 2025

B. Warrants & Financial Reports

1. Treasurer's Warrant #9
2. October's Financial Reports

C. Reports and Communications

1. Sagadahoc Sheriff's October Report

Favreau moved the Board approve the Consent Calendar, as presented; seconded by Hodde. Vote was 4-0. Acker abstained because he was not at the previous meeting.

VI. **Action Items**

A. Act on Pratt Road Maintenance

Voters approved the ballot question authorize the Select Board to conduct winter maintenance for the 2025-2026 winter season on a 0.19-mile section of Pratt Road that is currently discontinued.

Acker moved the Board authorize the Road Commission to conduct winter maintenance on the 0.19 discontinued section of Pratt Road for the 2025-2026 winter season; seconded by Favreau. Vote was 5-0.

B. Act on Treasurer's Disbursement Policy

This policy allows the Town to process payroll, benefits and pay state fees (motor vehicles are processed weekly) with the approval of one Board member. These payments and payroll are still included in the Treasurer's Warrant for the Board's information at their following meeting.

Favreau moved the Board approve the Policy for Treasurer's Disbursement of Warrants for Employee Wages and Benefits and State Fees; seconded by Acker. Vote was 5-0.

C. Act on Committee Appointments

Acker moved the Board appoint Marc Babcock to the Finance Advisory Committee, as presented; seconded by Favreau. Vote was 5-0.

D. Act on Response Vehicle

The Town received an EMS Sustainability grant; part of that grant is to purchase a first response vehicle with room for equipment that might be needed. The Fire Chief is going to look at vehicles. This allows the Town to purchase the vehicle rather than wait till after the next Select Board meeting and have it sold to another party.

Hodde moved the Board authorize Town Manager to purchase First Response Vehicle with one Select Board member approving the warrant; seconded by Hooper. Vote was 5-0.

VII. **Discussion Items**

A. Riverview Building Lease

The Board reviewed the renewal lease of the yellow building to Taurus Systems. Acker was opposed to not raising the rental fee.

Favreau moved the Board authorize Town Manager sign the contract with Taurus Systems for the yellow building rental; seconded by Hodde. Vote was 3-1. Acker opposed. Hooper abstained.

B. Sidewalk Project Update

The Board reviewed two options provided by the DOT for a sidewalk on Main Street extending from Center Street to Post Road. Board members were strongly in favor of option one which extended along the north side of the road and did not require pedestrians to have to cross the road.

Acker moved the Board recommended to DOT that the Board would like to move forward with option 1 having the sidewalk installed on the north side of the road; seconded by Favreau. Vote was 5-0.

VIII. **Town Manager's Report**

Town Hall Open House - Open House for Friday, November 14th, 4-7pm.
Dog Licenses Due – December 31st

Town Office Holiday Schedule:

Veterans Day – November 11th

Thanksgiving

- November 26th – Office open 8am to noon. Office Closes at Noon (*unpaid*)
- November 27th & 28th

Christmas

- December 24th & 25th, December 26th – (*unpaid*)

Updates:

- Dingley Road Extension - Clearing was completed last week. Excavation and gravel installation was started this morning. If the weather cooperates, they expect it to be completed by Thanksgiving.
- Engine 2 was put back in service October 28th.
- The solar project failed CMP's technical screen. We worked with Maine Solar Solutions to adjust the design, the updated version is 25 kW AC, using 2x 10kW plus 1x 5kW AC inverter instead of 3x 10kW AC inverters. The amended contract price is \$99,251.
- RJD Appraisal has started the revaluation process. The data collection process took place through our quarterly update process over the last four years. They are currently in Phase 2, sales review.
- Town Office Flooring –The first-floor stairs are scheduled to be completed on Monday, November 17th.
- The emergency lighting is scheduled to be installed in the Library on Monday, November 17th and the electrician will assess the handicap door button at that time.
- The retaining wall work for Center Street and Ridge Road are scheduled for December.

IX. Announce Future Select Board Meetings

- A. November 25, 2025, at 6:30 pm – Regular Meeting
- B. December 9, 2025, at 6:30 pm - Regular Meeting
- C. December 23, 2025, at 6:30 pm - Regular Meeting

X. Comments from the Select Board Members

Favreau informed Board members that there was an incident with one of the restrooms that caused the water to run which in turn needed the holding tank to be pumped out. He suggested that they consider closing the public restrooms for the winter and renting a portable toilet. Other members thought this was an option to consider.

Acker asked to have RJD come and speak to the Select Board on the revaluation process and how properties are assessed. He also asked the Board to consider setting up a Town policy to have properties revaluation done every so many years. He suggested 7 years and going out to bid on year 5.

XI. Comments from the Public - None

XII. Adjourn

Adjournment was at 7:15 p.m.

Select Board
Town of Bowdoinham, Maine

Joanne Joy, Chair

Mark Favreau, Vice-Chair

Jason Hodde

Allen Acker

Shelley Hooper

Respectfully Submitted,

Lisa-Marie Curtis, Administrative Assistant