

TOWN OF BOWDOINHAM
MAILLY WATERFRONT PARK POLICY

I. Purpose

The purpose of this policy is to set clear requirements on the rental and use of Maily Waterfront Park.

II. Use

Maily Waterfront Park was created for the enjoyment and use of all. The Gazebo may be rented to any resident, non-resident, organization, group, non-profit, or business.

- A. Public Events – The Gazebo and surrounding area may be rented for public events with approval from the Town. The sponsor of a public event is responsible for assuring all vendors have applicable licenses and insurance certificates.
- B. Private Events – The Gazebo and surrounding area may be rented for private events with approval from the Town. A liability waiver may be necessary if proof of insurance cannot be obtained or is not necessary for private events.
- C. Vendors – Vendors may sell goods and/or services at the Park with approval from the Town or as part of an approved event. Vendors must provide copies of applicable state licenses and/or permits.

III. Fees – The rental fees are as follows:

A. Gazebo Rental

i. Private Event

- 1. Bowdoinham Resident - \$100
- 2. Non-Bowdoinham Resident - \$150
- 3. Non-Profit or Business - \$100

ii. Public Event

- 1. Charging Access Fee – \$150
- 2. Not Charging Access Fee - \$50

The rental time must include set-up and clean-up. For events lasting over 24 hours, a double fee may be charged.

Water can be available on-site for an additional \$25.

Payment shall be made when reserving the Park. Reservations shall not be held until payment is made.

B. Bathroom Facilities

Additional fees may be assessed for private and public events over 100 people. The renter may be required to arrange for additional toilets on their own, in which case a copy of the agreement with the provider must be submitted to the Town.

C. Deposit

A \$100 security deposit is required at time of reservation to be held at the Town Office. The security deposit will be returned if the Park is left in good order and no damage is evident. The security deposit will not be returned if the Park is not cleaned or if there is damage from the renter.

D. Vendors – Fees are as follows:

i. Food Vendors

1. Commercial - \$100

2. Non-profit, club or association - \$0

ii. Service Vendors (kayak rentals, dog training, etc.) - \$100

iii. Non-Food Vendor - \$100

iv. Vendor with an approved event - \$0

The fees outlined above are for an 8-hour time period. Water can be available on-site for an additional \$25.

E. Waiver of Rental Fees

The Town Manager has the authority to waive any and all rental fees noted above. Such waiver may take into consideration the organization requesting the waiver, the purpose of the event and the ability of the renter to pay the rental fee.

IV. Rules

A. The Town will maintain a calendar for Maily Waterfront Park listing events and rental times and will schedule all use of the park.

B. Music and noise will be kept at a level that does not offend the neighbors. All music must be turned off at 10:00 p.m. Sunday through Thursday. Music must be turned off at 11:30 p.m. Friday and Saturday.

C. Smoking and open flames are not permitted in the park.

- D. There shall be no alcohol consumption on the premises.
- E. Carry In, Carry Out! All trash must be removed.
- F. Animal waste must be picked up.
- G. The Town Manager, under his or her sole discretion, may prohibit a group or individual from using the Park.
- H. Public Events
 - i. The renter must add the Town of Bowdoinham as an additional insured to their insurance certificate. A copy of the organization’s certificate must be submitted to the Town.
 - ii. The renter is responsible for all vendors at their event.
- I. Private Events - The renter is responsible for all vendors at their event.
- J. Vendors (except clubs, associations, and non-profits) must provide sales certificate. Commercial Food Vendors must provide proof of liability insurance. All insurance and sales certificates must be sent with the application to be considered complete.
- K. The boat launch, access to the docks, and parking must remain open for use by the public at all times.

Adopted: _____, 2021, replacing “Town of Bowdoinham Maily Waterfront Park Policy” dated January 28, 2014.

Town of Bowdoinham
Select Board

David Engler, Chair

Jeremy Cluchey, Vice Chair

Thomas Walling

Peter Lewis

Mark Favreau

Town	Type	Fee	Comments
Bath	Seasonal	\$ 250.00	50 due with application, 200 due before start, permit has expiration date and time restrictions
Brunswick - Food Truck	Annual	\$ 2,000.00	specific areas, include electricity but no water
Brunswick- Farmers Market	Annual	\$ 3,500.00	
Freeport	Annual	\$ 55.00	Resident Application Fee
		\$ 500.00	Resident License
		\$ 110.00	Non-Resident Application Fee
		\$ 750.00	Non-Resident License
Mount Desert	Annual	\$ 250.00	
South Portland	Annual	\$ 120.00	food license
Lisbon	Temp	\$ 50.00	Plus Permit \$25 1 week
	Annual	\$ 100.00	Plus Permit \$50 year
Waterville	1 day	\$ 30.00	
	7 days	\$ 45.00	
	90 days	\$ 120.00	
	6 month	\$ 200.00	
Lewiston	Annual	\$ 100.00	Set location

Town	Place	Type	Rental Fee	Security Deposit	Comment
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Alna	Meeting house	Resident	\$ 100.00	\$ 100.00	
		Non-Resident	\$ 350.00	\$ 150.00	
Brunswick	Town Mall	Non-profits only	\$ 500.00		
Ellsworth	Harbor Park	Resident	\$ 50.00	\$ 100.00	
		Non-Resident	\$ 100.00	\$ 50.00	
	Amphitheatre		\$ 100.00		Equivalent to our Gazebo
Fairfield	Community Center	Gym	\$ 25.00	\$ 150.00	Tiered by hours; 25 1.5 hr, 5 for each additional 1/2 hr
		Kitchen	\$ 25.00		Tiered by hours; 25 1.5 hr, 5 for each additional 1/2 hr
		Conference Room	\$ 25.00	\$ 50.00	Tiered by hours; 25 3 hr, 10 for each additional 1/2 hr
		For Weddings Gym Full day	\$ 250.00	\$ 150.00	Half day 7-3 or 4- 12 option \$125
		Kitchen Full day	\$ 150.00		Half day 7-3 or 4- 12 option \$75
	Either The Key		\$ 25.00		for outside business hours
Hallowell	Park		\$ 75.00		per day
Minot	Town Property		\$ 75.00	\$ 25.00	
Oakland	Gazebo	Resident	\$ 100.00	\$ 100.00	
		Non-Resident	\$ 150.00	\$ 100.00	
		Non-Profit	\$ 100.00	\$ 100.00	
Skowhegan	Town Properties	Revenue Producing	\$100-\$175		4 hours Under
			\$150-\$225		4-8 hours
		Non- Revenue	\$75-\$100		4 hours Under
			\$100-\$150		4-8 hours

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iii. Non-Food Vendor - \$100

iv. Vendor with an approved event - \$0 Subject to event rules and fees.

The fees outlined above are for an ~~8~~12-hour time period. Water can be available on-site for an additional \$25.

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Adopted: _____, 2024, replacing “Town of Bowdoinham Maily Waterfront Park Policy” dated June 8, 2021.

Town of Bowdoinham

Select Board

Joanne Joy, Chair

Debra Smith, Vice Chair

Peter Feeney

Allen Acker

Mark Favreau