



300 Southborough Drive, Suite 200, South Portland, ME 04106
(207) 772-2515

Subject: **Bowdoinham PPI Study**
WIN 28668.00

Date: July 2, 2024

Place: Zoom

Attendees: Yvette Meunier, Stephen Cole, Nicole Briand, Kate Burch, Seth Kimball, Jim Tasse, Community Development Advisory Committee, Don Ettinger, others

By: Don Ettinger GP File No: 4290

AGENDA: Kickoff Meeting

1. Introductions
2. Background / Prior Studies
3. Study Limits
 - a. Route 24 (River Rd), Route 125 (Main Street)
 - b. Key landmarks
4. Goals & Objectives
 - a. Town goals & objectives (wish list)
 - b. Identification of local issues
 - c. Safety improvements for all users
 - d. Mobility improvements
 - e. Traffic calming
 - f. Expanded pedestrian connectivity
 - g. Bicycle and pedestrian improvements
 - h. On-street parking
 - i. Infrastructure improvements that will encourage economic development.
 - j. Others
5. Purpose/Need Statement (draft statement)
 - a. The purpose of this study in downtown Bowdoinham is to identify a range of implementable alternatives to improve the safety, connectivity, accessibility and placemaking for all modes of transportation while maintaining mobility both now and into the future.



300 Southborough Drive, Suite 200, South Portland, ME 04106
(207) 772-2515

- b. The needs of this study include improving safety within the downtown area, controlling excessive speeds through town, and providing for better connectivity and accessibility to improve landmarks, all in a manner that will encourage economic development.
6. Design Team
 - a. Study Lead - Gorrill Palmer (planning lead, facilitation, engineering)
 - b. Support Team –
 - Aceto Landscape Architects (visualization, two renderings)
 - North Star Planning (land use, ENV, online survey)
 - James Tasse Consulting (bike and pedestrians)
 - c. Client Team – Town of Bowdoinham, DOT
7. Summary of Scope
 - a. Review available data (traffic, crash, land use, GIS, comprehensive plans, prior studies)
 - b. Assess current conditions (safety audit, bike/pedestrian deficiencies, ENV, land use)
 - c. Develop conceptual plans (on aerials) with supporting visuals/graphics.
 - d. Cost estimates, assessment of ENV, ROW, UTILITY impacts
 - e. Scenario comparison to the P/N Statement with draft recommendations (matrix format)
 - f. Public outreach & coordination (3 team mtgs, 1 online survey, 2 public mtgs)
 - g. Draft & final reports
 - h. Others?
8. Information needed by the study team
9. Schedule (next page)
10. Next Step - schedule site visit
11. Others?



300 Southborough Drive, Suite 200, South Portland, ME 04106
(207) 772-2515

Schedule – Bowdoinham Planning Study – 8 months

- Contract Signing - May 28, 2024
- Kickoff Mtg – July 2, 2024
- Site Visit – July 2024
- Review Existing Conditions – July - August 2024
- Public Mtg 1 – August 2024
- Concepts – August – October 2024
- Online Survey – September 2024
- Public Mtg 2 – November 2024
- Draft Report – December 2024
- Final Report – January 2025